

HOPKINTON ANNUAL TOWN REPORT 1996



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1996

About the cover

The covered highway bridge in Contoocook is pictured in this view of Contoocook village. According to C.C. Lord's *Life and Times of Hopkinton*, the town voted to build the original bridge in 1794. In 1795, "further action was taken in regard to the proposed new bridge, among the provisions being that each man that worked on it should have one gill of rum a day. On the 1st day of the next September, the town voted to 'set up the bridge at public vendue,' in prospect of its erection, and on the 19th of April, 1796, to raise \$367 to pay for it."

The covered bridge was replaced by the current stone highway bridge in 1935.

— *Photograph courtesy of The New Hampshire Antiquarian Society, Hopkinton*

Dedication

The 1996 Town Report is dedicated
to the memory of

BERNARD G. FOSTER

Bernard Foster died on March 31, 1995. He was not a native of New Hampshire but was born and grew up in Canaan, Maine. He graduated from Skowhegan High School where he was a fine student and an outstanding athlete being All Maine in three sports (football, basketball, and baseball). He married a Hopkinton girl, Daisey Audrey Rhodenizer on February 27th 1944 while still on active duty as a 2nd Lt. in the U.S. Army. After the war he settled in Hopkinton and there began a long period of public service which we should all be very proud of.



He was first elected Road Agent in 1950 when we had two Agents, one the Contoocook Division and the Hopkinton Division to which "Bun" was elected. In 1954 the Town voted to have one Road Agent, to be appointed by the Selectmen and he was so appointed. He went on to continue in this position for 27 years, an outstanding achievement, in a very demanding position. In this job he was never one to just supervise but would do any task that his men had to do as this was his way.

"Bun" also was involved in many other community positions including: active volunteer fireman for over thirty-five years, Cemetery Sexton from 1954 to 1987, period of over 33 years, and many years as a Hopkinton Village Precinct Commissioner.

Bernard Foster was public spirited throughout his life here in Hopkinton as shown above but another side of him that was known by many of us was his willingness to help anyone in need. It made no difference the time of night, day, or weekend, if you needed help, "Bun" was there. If you were off the road, your water pipes were frozen, your sewer was plugged or you needed a few dollars to tide you over, "Bun" was there.

Hopkinton is the town it is today because of men like Bernard G. Foster.

THE JOURNAL OF THE
ROYAL ANTHROPOLOGICAL INSTITUTE
OF GREAT BRITAIN AND IRELAND



The Journal of the Royal Anthropological Institute of Great Britain and Ireland is a quarterly publication devoted to the study of man in all his aspects. It is the only journal in the world which deals with the whole range of human problems, from the physical to the social, from the primitive to the modern. It is a journal of the highest scientific and literary quality, and is read by all those who are interested in the progress of human knowledge.

The Journal is published by the Royal Anthropological Institute, which was founded in 1871. It is a society of men and women of letters and science, who are interested in the study of man. The Institute has a library of over 10,000 volumes, and a museum of human remains and ethnological objects. It also publishes a series of monographs and a series of papers.

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Dedications

The 1996 Town Report is dedicated
to the memory of

RICHARD ELDON CARRUTHERS

1917 - 1996

“Eldon” as he was known to most of us, served his country with distinction during World War II and then settled, worked and raised his family here after the war. During those early years he was most noted for his service to the youth of our community. This was evidenced by his over twenty years as a Contoocook Precinct Park Commissioner and a very noticeable improvement in George’s Park. His special care of the skating rink gave thousands of wonderful hours to so many of us. At the end of the war Town Team basketball came back to life and “Eldon” was a big part of this as a player, a coach, and then as an unpaid referee, giving his Sunday evenings to keep the program going for many years.

He was called to serve on the newly formed Sewer Committee and answered the call for eleven years and served as a member of the Cemetery Trustees for over seven years. Eldon served us long and well, young and old alike, and he will be sorely missed by all.

GREG HICKS

1946 - 1996

A friend to all, Greg had the unique ability to unite the community. Although he never was a member of the political scene, Greg was always at the Town and School District meetings giving his support, offering suggestions and supplying guidance to issues. He served as an active member of the Hopkinton Rescue Squad for many years; one of the “Elves” who had custody over SANTA in the middle of Contoocook Village; founder and president emeritus of the infamous DOMOC’s; and was always available to assist any community activity or function. Greg was one of the “characters” that molds a community. He will sorely be missed!

WILLIAM (HANK) RUBY

1951 - 1996

On September 26, 1996 Hank Ruby was killed in a motorcycle accident. Hank started with the Hopkinton Fire Department on January 1986 as a full-time firefighter E.M.T. Later that year he moved from Washington N.H. to Contoocook. His career went from firefighter to Lieutenant, Captain and 2nd Deputy Chief/Training Officer. In 1988 he accepted a position as a firefighter/company inspector for Concord Fire Department yet Hank remained active with Hopkinton Fire Department. At Concord Fire he later became Captain of fire prevention and was going to school to get his Masters in Public Administration. Hank had three children, coached girls softball and enjoyed hunting, fishing and carpentry. Working with Hank was always a pleasure, his technical knowledge and motivation was 110%. As a fellow firefighter, E.M.T. and friend, Hank will be greatly missed.

HOPKINTON

Annual Town *and* School Report

1996

HOPKINTON

Annual Town

and

School Report

1999

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Hours of Town Offices

The Selectmen's Office, Town Hall,
330 Main Street, is open the following
days and hours unless posted otherwise:

Monday - Wednesday and Friday

8:30 AM - 4:30 PM

Thursday

8:30 AM - 12:30 PM

Telephone Number 746-3170

**The Planning Board and Zoning
Board of Adjustment Coordinator**
will be in the office Monday through
Friday to assist with questions or con-
cerns relevant to planning and zoning.

The Town Clerk's Office,
44 Cedar Street, (Contoocook Grange
Hall) is open the following days and
hours unless posted otherwise:
Monday - Friday 8:00 AM - 5:00 PM
Telephone Number 746-3180

The Tax Collector's Office,
44 Cedar Street
(Contoocook Grange Hall)
is open the following days and hours
unless posted otherwise:
Monday - Friday 8:00 AM - 5:00 PM
Telephone Number 746-3179

Hopkinton Highway Department,
300 Maple Street
746-5118

Hopkinton / Webster Landfill,
491 East Penacook Road
746-3810

Dump Hours
Monday 8:00 AM - 5:00 PM
Wednesday 8:00 AM - 5:00 PM
Friday 1:00 PM - 5:00 PM
Saturday 8:00 AM - 5:00 PM

Library Hours
Bates Library, 846 Main Street
746-3663
Tuesday 10:00 AM - 8:00 PM
Wednesday 12:00 - 8:00 PM
Thursday 10:00 AM - 8:00 PM
Friday 10:00 AM - 5:00 PM
Saturday 10:00 AM - 3:00 PM (September - May)

Police Department,
154 Pine Street
Non-Emergency 746-5151
24-Hour Number 746-4141
Emergency 911

Fire Department,
9 Pine Street; 110 Main Street
Non-Emergency 746-3181
Emergency 911

Parks & Recreation Department,
330 Main Street
746-2915

Town Committee Hours

The Board of Selectmen

Meets every Wednesday evening beginning at 5:00 PM at the Town Hall unless otherwise posted.

Hopkinton Cemetery Board

Meets on the first Tuesday of each month at 2:00 PM at the Town Hall.

Planning Board

Meets on the third Tuesday of each month at 7:00 PM at the Town Hall.

Zoning Board of Adjustment

Meets on the first Tuesday of each month at 7:00 PM at the Town Hall.

Road Committee

Meets on the second Tuesday of each month at 7:00 PM at the Town Garage.

Sewer Committee

Meets as needed; the date and time is posted a week ahead of time.

Conservation Committee

Meets on the first Tuesday of each month at 7:30 PM at the Kimball Lake Cabins.

Landfill Committee

Meets as needed; the date and time is posted a week ahead of time.

Recreation Committee

Meets quarterly or as needed; the date and time will be posted a week ahead of time.

Recycling Committee

Meets as needed; the date and time is posted a week ahead of time.

Joint Loss Management Committee

Meets quarterly; the date and time will be posted a week ahead of time.

Hopkinton Town Report

1996 Town Officers

*MODERATOR

Gary Richardson Term Expires 1998

*SELECTMEN

John Prewitt, Chairman Term Expires 1997

David Jensen Term Expires 1998

Barbara Unger Term Expires 1999

*TOWN CLERK

Thomas Johnson Term Expires 1997

DEPUTY TOWN CLERK

Sue Strickford Term Expires 1997

*TAX COLLECTOR

Sue Strickford Term Expires 1997

DEPUTY TAX COLLECTOR

Thomas Johnson Term Expires 1997

*TREASURER

Owen French Term Expires 1997

DEPUTY TREASURER

Jeanne Prewitt Term Expires 1997

CHIEF OF POLICE

Ira Migdal

FIRE CHIEF

Peter Russell

DEPUTY FIRE CHIEF

Richard Schaefer

DEPUTY FIRE CHIEF

Thomas Krzyzaniak

FOREST FIRE WARDEN

Leslie Townes

SUPERINTENDENT OF PUBLIC WORKS

David Story

TOWN ADMINISTRATOR

Alice Monchamp

BUILDING INSPECTOR

Jane Margerum

EMERGENCY MANAGEMENT DIRECTOR

Peter Russell

WELFARE OFFICER

Marilyn Bresaw

BOARD OF HEALTH

| | |
|--------------------------------|-------------------|
| Alice Monchamp, Health Officer | Term Expires 1997 |
| John Prewitt | Term Expires 1997 |
| David Jensen | Term Expires 1998 |
| Barbara Unger | Term Expires 1999 |

*BUDGET COMMITTEE

| | |
|------------------------------|--------------------------|
| Erick Leadbeater | Term Expires 1997 |
| Thomas O'Donnell | Term Expires 1997 |
| Luciele Gaskill, Chairperson | Term Expires 1998 |
| Jeff Taylor | Term Expires 1998 |
| Robert Wells | Term Expires 1999 |
| Jane Bradstreet | Term Expires 1999 |
| John Prewitt | Selectmen's Rep. |
| David Simmering | Hopkinton Precinct Rep. |
| Richard Strickford | Contoocook Precenct Rep. |
| Susan Sauer | School Board Rep. |

*SUPERVISORS OF THE CHECKLIST

| | |
|-----------------|-------------------|
| Phyllis Averill | Term Expires 1998 |
| Mary Ella Cluff | Term Expires 2000 |
| Edith Allison | Term Expires 2002 |

***TRUSTEES OF TRUST FUNDS**

| | |
|----------------------------|-------------------|
| Bonita Cressy, Chairperson | Term Expires 1997 |
| Edward Horstmann | Term Expires 1998 |
| Hays Junkin | Term Expires 1999 |

***LIBRARY TRUSTEES**

| | |
|---------------------------------|-------------------|
| Peter Mosseau | Term Expires 1997 |
| Katrina Richardson, Chairperson | Term Expires 1998 |
| Edward McGrath | Term Expires 1998 |
| Christine Hamm | Term Expires 1999 |
| Jane Swett, Treasurer | Term Expires 1999 |

FIREWARDS

Leonard George
Tom Krzyzaniak
Robert White

FENCE VIEWERS

Alfred Chandler
Richard Symonds
William Cressy (Deceased 1996)

SURVEYORS OF WOOD AND TIMBER

Stan White
Charles Sawyer
John Herrick

TREE WARDEN

David Story

WEIGHER

Roger Andrus

TOWN ROAD COMMITTEE

| | |
|----------------|-------------------|
| Shad Wilson | Term Expires 1997 |
| Donald Houston | Term Expires 1997 |
| Vacancy | Term Expires 1998 |
| Craig Green | Term Expires 1999 |

CONSERVATION COMMISSION

| | |
|------------------|-------------------|
| Erick Leadbeater | Term Expires 1997 |
| Robert French | Term Expires 1997 |

| | |
|-----------------------------------|-------------------|
| Leland Wilder | Term Expires 1997 |
| Todd Aubertin | Term Expires 1998 |
| Ronald Klemarczyk | Term Expires 1998 |
| Derek Owen, Chairperson | Term Expires 1999 |
| Melinda Payson | Term Expires 1999 |

PLANNING BOARD

| | |
|------------------------------------------|-------------------|
| Timothy Fortier | Term Expires 1997 |
| Vacancy | Term Expires 1997 |
| Bruce Ellsworth, Chairperson | Term Expires 1997 |
| Timothy Britain | Term Expires 1998 |
| Richard Flynn | Term Expires 1998 |
| David Jensen (Slectmen's Rep.) | Term Expires 1998 |
| Wanda Druding | Term Expires 1999 |

ALTERNATES

| | |
|---------------------------|-------------------|
| Richard Schoch | Term Expires 1997 |
| Jane Bradstreet | Term Expires 1998 |
| Kenneth Traum | Term Expires 1999 |

*CEMETERY TRUSTEES

| | |
|------------------------------------|-------------------|
| Barbara Brown, Treasurer | Term Expires 1997 |
| Robert Bean | Term Expires 1998 |
| Susan Adams | Term Expires 1999 |

ZONING BOARD OF ADJUSTMENT

| | |
|-----------------------------------------|-------------------|
| Janet Krzyzaniak, Chairperson | Term Expires 1997 |
| Richard Hesse | Term Expires 1997 |
| George Langwasser | Term Expires 1998 |
| Charles Koontz | Term Expires 1999 |
| Toni Gray | Term Expires 1999 |

ALTERNATES

| | |
|-------------------------|-------------------|
| Richard Flynn | Term Expires 1997 |
| Vacancy | Term Expires 1998 |
| Tony Lamarine | Term Expires 1999 |

HOPKINTON-WEBSTER LANDFILL COMMITTEE

HOPKINTON REPRESENTATIVES

| | |
|----------------------------|-------------------|
| David Price | Term Expires 1997 |
| James Damman | Term Expires 1998 |
| Roger Bloomfield | Term Expires 1999 |

RECYCLING COMMITTEE

| | |
|--------------------------------|-------------------|
| David Price (Landfill Liaison) | Term Expires 1997 |
| John Porter | Term Expires 1997 |
| Binney Wells | Term Expires 1998 |
| Sue Pisinski, Chairperson | Term Expires 1999 |
| Betsy Stefany | Term Expires 1999 |

RECREATION COMMITTEE

| | |
|---------------------------------|-------------------|
| William Bean | Term Expires 1997 |
| Richard Boss | Term Expires 1997 |
| Barbara Boatwright, Chairperson | Term Expires 1998 |
| Mark Bates | Term Expires 1998 |
| Derek Owen | Term Expires 1998 |
| Doug Brown | Term Expires 1999 |
| John Madden (School Board Rep.) | Term Expires 1999 |

SEWER COMMITTEE

| | |
|---------------------------------|-------------------|
| William Chapin | Term Expires 1997 |
| Donald Drescher | Term Expires 1998 |
| David Jensen (Selectmen's Rep.) | Term Expires 1998 |
| Stuart Nelson | Term Expires 1999 |
| Paul Smith | Term Expires 1999 |

*PRECINCT COMMISSIONERS

HOPKINTON

| | |
|------------------------------|-------------------|
| David Simmering, Chairperson | Term Expires 1997 |
| Celeste Hemingson | Term Expires 1998 |
| Craig Dunning | Term Expires 1999 |

CONTOOCCOOK

| | |
|-----------------------------|-------------------|
| Jon Richardson, Chairperson | Term Expires 1997 |
| Richard Strickford | Term Expires 1998 |
| Mark Connelly | Term Expires 1999 |

*REPRESENTATIVES TO THE GENERAL COURT

- Derek Owen, Hopkinton
- Stephen DeStefano, Bow
- Patricia Krueger, Dunbarton
- Eric Anderson, Bow

*STATE SENATOR

- Sylvia Larsen, Concord

* *Elected Officials*

Hopkinton Town

Employees

Department

Position

Selectmen's Office

| | |
|---------------------------|-----------------------|
| Margaret Astles | Bookkeeper |
| Jane Margerum | Assessing Assistant |
| Carol McCann | Secretary (Part-time) |
| Alice Monchamp | Town Administrator |

Town Clerk / Tax Collector's Office

| | |
|------------------------------|----------------------------------------------------|
| Barbara Boatwright | Secretary / Assistant Tax Collector (Part-time) |
| Thomas Johnson | Town Clerk |
| Nancy Remick | Secretary / Assistant Town Clerk (Part-time) |
| Sue Strickford | Tax Collector |

Planning and Zoning

| | |
|----------------------|-------------------------------|
| Karen Mayo | Planning / Zoning Coordinator |
|----------------------|-------------------------------|

Police Department

| | |
|---------------------------------|--------------------------------------------------------------|
| Robert Arseneault | Patrolman II |
| Nathan Berry | Patrolman I (Part-time) |
| Robert Carruthers | Police Sergeant |
| Brian Corson | Rabies (Animal) Control Officer (Part-time) |
| Walter Dwinells | Patrolman I (Part-time) |
| John Eichhorn | Patrolman I (Part-time) |
| Lawrence Hilton | Patrolman I (Part-time) |
| Thelma McManus | Clerk / Dispatcher (Part-time) |
| Christopher Metalious | Patrolman II |
| Ira Migdal | Police Chief |
| Michael Morrison | Patrolman I (Part-time) |
| Abbott Presby | Patrolman I (Part-time) |
| Kathleen Schoch | Clerk / Dispatcher (Administrative Secretary to Chief) |

| | |
|---------------------------|-------------------------|
| William Simpson | Patrolman II |
| Thomas Walsh | Patrolman I (Part-time) |
| Rodney Watson | Patrolman I (Part-time) |

Fire Department

| | |
|-------------------------|-------------------|
| Raymond Eaton | Firefighter / EMT |
| John Pianka | Lieutenant |

Public Works

| | |
|-----------------------------|----------------------------------------------------------|
| Kent Barton | Equipment Operator II |
| Harold Blanchette | Asst. Supt. Public Works - Highways |
| Brian Cayer | Equipment Operator I |
| Bruce Cayer | Equipment Operator I (Part-time) |
| Stephen Clough | Asst. Supt. of Public Works - Waste |
| Louis Corson | Equipment Operator I (Part-time) |
| Robert Davis | Equipment Operator II (Solid Waste Facility Operator) |
| Fred Donovan | Equipment Operator I (Solid Waste Facility Attendant) |
| Richard Drown | Equipment Operator II (Part-time) |
| Henry Gagne | Equipment Operator I (Part-time) |
| Nathan Holmes | Equipment Operator I (Part-time) |
| Peter Holmes | Equipment Operator II (Part-time) |
| Robert McCabe | Equipment Operator I |
| Ken Miller | Equipment Operator I |
| Allison Mock | Equipment Operator I (Part-time) |
| David Price | Equipment Operator I (Part-time) |
| Warren Sawyer | Equipment Operator II (Part-time) |
| David Story | Superintendent of Public Works |
| John Windhurst | Laborer (Part-time) |
| Jeff Yale | Equipment Operator I (Part-time) |

Library

| | |
|----------------------------|----------------------------------------------------|
| Marcia Bartlett | Librarian II (Part-time) |
| Elaine Distefano | Librarian I (Part-time) |
| June Mortenson | Librarian I (Part-time) |
| Barbara Semple | Librarian II (Children's Librarian) (Part-time) |

Becky SchulzLibrary Director
Carol WallerLibrarian I (Part-time)

Parks & Recreation

Vint ChoiniereRecreation Director

Welfare

Marilyn BresawWelfare Officer (Part-time)

Warrant for the 1997 Annual Town Meeting The State of New Hampshire

Warrant for the 1997 Annual Town Meeting The State of New Hampshire

THE POLLS WILL BE OPEN FROM 7:30 A.M. TO 7:00 P.M.

To the inhabitants of the Town of Hopkinton, in the County of MERRIMACK, in the said State, qualified to vote in town affairs:

You are hereby notified to meet at the Town Hall in said HOPKINTON on Tuesday, the 11th of March, 1997, next at 7:30 o'clock in the forenoon to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the year ensuing.

ARTICLE 2: To see what action the Town will take with respect to the following amendments to the Zoning Ordinance by voting by ballot upon the following questions:

1. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section II, Paragraph 2.1.H.1 by deleting the existing definition entitled ``Home Occupation'' and substituting the following definition of ``Home Business'':

``Home Business'' shall mean any business or profession conducted entirely within a dwelling, or an accessory building located on the same premises as the dwelling, which (a) entails contact with the general public at the premises, (b) is capable of being unobtrusively pursued, (c) creates no nuisance nor any environmental, health or safety concerns, (d) is clearly incidental and subordinate to the dwelling use, (e) does not change either the character of the dwelling as a residence or the character of the neighborhood in which the Home Business is established, (f) is conducted by the resident owner(s) of the dwelling, (g) employs not more than one person outside the Family (as defined in Section II, Paragraph 2.1.F.1), and (h) utilizes an area (either in the dwelling or in an accessory building) of not more than twenty-five percent (25%) of the total floor area of the dwelling (including any functional basement) or five hundred (500) square feet, whichever is less. A Home Business shall be subject to the provisions of Section III, Paragraph 3.7.3 of this Ordinance.

Yes____

No____

2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 2.1.H.2 entitled ``Home Occupation'' to Section II as follows:

``Home Occupation`` shall mean any individual business or profession conducted entirely within a dwelling which (a) entails no contact with the general public at the dwelling (except normal postal and commercial delivery services), (b) is capable of being unobtrusively pursued, (c) creates no nuisance nor any environmental, health or safety concerns, (d) is clearly incidental and subordinate to the dwelling use, (e) does not change either the character of the dwelling as a residence or the character of the neighborhood in which the Home Occupation is established, (f) is conducted solely by the resident owner(s) of the dwelling, and (g) utilizes an area of not more than twenty-five percent (25%) of the total floor area of the dwelling (including any functional basement) or 500 square feet, whichever is less. Home Occupations shall be subject to the provisions of Section III, Paragraph 3.7.5 of this Ordinance.

Yes____

No____

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 2.1.T.1 entitled ``Telecommuting`` to Section II as follows:

``Telecommuting`` shall mean the use of a dwelling by the resident owner(s) thereof for the purposes of providing services for communicating with such owner(s)' off-premises business employer by means of telecommunication facilities, including without limitation, facsimile, modem, and/or telephone, and through postal and light commercial delivery services. Other means of communication and delivery service shall not be permitted in connection with this use unless the resident owner(s) otherwise satisfy the requirements of this Ordinance for such manner of communication and delivery service. Telecommuting shall be subject to the provisions of Section III, Paragraph 3.7.5 of this Ordinance.

Yes____

No____

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To re-number existing Paragraph 2.1.T.1 of Section II to Paragraph 2.1.T.2.

Yes____

No____

5. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section III, Table 3.6, section A regarding
``Residential Uses'' as follows:

- a. Amend Item 8 by changing ``Home Occupation'' to ``Home Business''.
- b. Add Item 11 ``Home Occupation in accordance with Section III, Paragraph 3.7.5'' as a permitted use in all districts.
- c. Add Item 12 ``Telecommuting in accordance with Section III, Paragraph 3.7.5'' as a permitted use in all districts.

Yes____

No____

6. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section III, Paragraph 3.7.3 to read as follows:

3.7.3 Home Business: In addition to meeting the requirements of Section 15, Paragraph 15.8.2 of this Ordinance, the applicant must agree to and demonstrate compliance with the following conditions in order to receive a special exception for a Home Business:

- a. The use shall be carried out entirely within the dwelling or an accessory building located on the same premises as the dwelling, subject to the area limitations set forth in Section II, Paragraph 2.1.H.1.
- b. There shall be no display of goods or wares visible from the street.
- c. The dwelling or accessory building in which the Home Business is conducted shall not be rendered objectionable to the neighborhood because of exterior appearance, emission of odors, gas, smoke, dust, noise, electrical disturbance, hours of operation or in any other way.
- d. In a multi-family dwelling, the Home Business use shall in no way become objectionable or detrimental to any residential use within the multi-family dwelling. It shall include no features of design not customary in buildings for residential use.
- e. The use shall not create a traffic safety hazard, nor shall it result in a substantial increase in the level of traffic congestion in the vicinity of the dwelling.
- f. No outside storage of equipment will be allowed in connection with the Home Business.

g. Any special exception for a Home Business (i) shall be nontransferable, (ii) shall be issued to the individual applicant(s) only, and (iii) shall automatically expire when such applicant(s) is no longer the resident owner(s) of the dwelling.

h. Not more than one commercial vehicle in connection with the Home Business shall be stored on the premises. Parking areas associated with or needed for the Home Business, if any, shall be effectively screened from abutting and facing residential properties by appropriate fencing, four (4) feet in height, or by an evergreen planting at least three (3) feet in height, at the time of planting.

i. Site plan review by the Planning Board shall be required.

Yes____

No____

7. Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 3.7.5 to Section III as follows:

3.7.5 Telecommuting and Home Occupations: In order for Telecommuting, as defined in Section II, Paragraph 2.1.T.1, or a Home Occupation, as defined in Section II, Paragraph 2.1.H.2, to be conducted as a permitted use, the following conditions must be met:

- a. The use shall be carried out entirely within the dwelling.
- b. There shall be no display of goods or wares or signs.
- c. No outside structures not typically associated with residential telephone lines shall be allowed unless such structures are otherwise permitted under this Ordinance.
- d. The use shall not create a traffic safety hazard, nor shall it result in a substantial increase in the level of traffic congestion in the vicinity.
- e. The use shall not constitute a Home Business, as defined in Section II, Paragraph 2.1.H.1.
- f. All Home Occupations shall be registered with the Board of Selectmen.

Yes____

No____

8. Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section VII, Paragraph 7.3 by changing ``Home Occupations in all Districts'' to ``Home Businesses in all Districts.''

Yes____

No____

9. Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 2.1.U.3 entitled ``Use, Adult'' to Section II as follows:

``Use, Adult'' shall mean a business where more than 10% of the gross revenues, 10% or more of the stock in trade, or 10% or more of the goods or paraphernalia displayed are of a sexually oriented or sexually explicit nature. Such goods and paraphernalia include, but are not limited to sexually oriented or sexually explicit Materials. Examples of adult uses include, but are not limited to, theaters or mini-motion picture displays where sexually explicit Materials are shown, nude modeling studios, sexually oriented massage parlors, escort agencies or sexually encounter centers. As used in this Ordinance, Materials shall have the meaning set forth in RSA 650:1, III, or successor statute.

Yes____

No____

10. Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section III, Table 3.6, section F regarding , ``Commercial Uses'' as follows:

2.1 Add Item 18 ``Uses, Adult in accordance with Section III, Paragraph 3.9'' as a use permitted by special exception in the commercial district.

Yes____

No____

11. Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add new Paragraph 3.9 to Section III as follows:

3.9 Use, Adult: In addition to meeting the requirements of Section 15, Paragraph 15.8.2 of this Ordinance, the applicant must agree to and demonstrate compliance with the following conditions in order to receive a special exception for an Adult Use:

- a. No adult use shall be located within 1,000 feet of the property line of a church, cemetery, school, day care center, or within 500 feet of a property line of a residence.
- b. No sexually explicit Materials shall be visible from outside the building.
- c. No private viewing rooms or booths shall be constructed unless one side is always open to a public central area.
- d. No one under the age of 18 shall be permitted inside an area containing such a use and a procedure shall be developed to keep those under 18 from entering.

Yes____

No____

12. Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add the following definitions to Item I. of the Flood Plain Development Ordinance:

``FEMA'' means the Federal Emergency Management Agency.

``Historic Structure'' means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminary determined by the Secretary of Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminary determined by the Secretary of Interior as contributing to the historical significance of a registered historic district or a district preliminary determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
- (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - 1) By an approved state program as determined by the Secretary of Interior, or
 - 2) Directly by the Secretary of the Interior in states without approved programs.

``Substantial damage'' means damage of any origin sustained by a structure whereby the cost of restoring the structure to

its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Yes____

No____

13. Are you in favor of the adoption of Amendment No. 13 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To delete the following definitions from Item I. of the Flood Plain Development Ordinance:

``Coastal high hazard zone'' means the area subject to high velocity waters, including but not limited to hurricane wave wash or tsunamis. The area is designated on a FIRM as Zone V1-30, VE, or V.

``Flood Hazard Boundary Map'' (FHBM) means an official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of the flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zones A, M, and/or E.

``V Zone'' -- see ``coastal high hazard area.''

Yes____

No____

14. Are you in favor of the adoption of Amendment No. 14 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Item VIII.2.a. of the Flood Plain Development Ordinance to read as follows:

- a. All new construction or substantial improvement of residential structures have the lowest floor (including basement) elevated to or above the 100 year flood elevation.

Yes____

No____

15. Are you in favor of the adoption of Amendment No. 15 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To re-number existing Item VIII.1.d., concerning recreational vehicles placed on sites within Zones A1-30, AH and AE, to item VIII.2.d. of the Flood Plain Development Ordinance:

VIII.2.d. All recreational vehicles placed on sites within Zones A1-30, AH, and AE shall either:

- (i) be on the site for fewer than 180 consecutive days;

- (ii) be fully licensed and ready for highway use; or
- (iii) meet all standards of Section 60.3 (b) (I) of the National Flood Insurance Program Regulations and elevation and anchoring requirements for ``manufactured homes'' in Paragraph © (6) of Section 60.3.

Yes____

No____

16. Are you in favor of the adoption of Amendment No. 16 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To add Item IX Variances and Appeals to the Flood Plain Development Ordinance:

Item IX Variances and Appeals:

1. Any order, requirement, decision or determination of the building inspector made under this Ordinance may be appealed to the Zoning Board of Adjustment as set forth in RSA 676:5.
2. If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I(b), the applicant shall have the burden of showing in addition to the usual variance standards under state law:
 - (a) that the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense.
 - (b) that if the requested variance is for activity within a designated regulatory floodway, no increase in flood levels during the base flood discharge will result.
 - (c) that the variance is the minimum necessary, considering the flood hazard, to afford relief.
3. The Zoning Board of Adjustment shall notify the applicant in writing that: (i) the issuance of a variance to construct below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.

Yes____

No____

17. Are you in favor of the adoption of Amendment No. 17 as proposed by the Planning Board (by vote 4-0) for the Town Zoning Ordinance as follows:

To amend Section III, Establishment of Districts and Uses by adding a new Paragraph 3.10 to read as follows:

3.10 WIRELESS TELECOMMUNICATIONS FACILITIES

3.10.1 Authority.

This ordinance is adopted by the Town of Hopkinton on _____ in accordance with the authority granted in New Hampshire Revised Statutes Annotated 674:16 and 674:21.

3.10.2 Purpose.

These regulations have been enacted in order to establish general guidelines for the siting of towers and antennas and to enhance and fulfill the following goals:

- A. Preserve the authority of the Town of Hopkinton to regulate and to provide for reasonable opportunity for the siting of wireless telecommunications facilities, by enhancing the ability of providers of wireless telecommunications services to provide such services to the community quickly, effectively, and efficiently.
- B. Reduce adverse impacts such facilities may create, including, but not limited to: impacts on aesthetics, environmentally sensitive areas, historically significant locations, flight corridors, health and safety by injurious accidents to person and property, and prosperity through protection of property values.
- C. Provide for co-location and minimal impact siting options through an assessment of technology, current locational options, future available locations, innovative siting techniques, and siting possibilities beyond the political jurisdiction of the Town.
- D. Permit the construction of new towers only where all other reasonable opportunities have been exhausted, and to encourage the users of towers and antennas to configure them in a way that minimizes the adverse visual impact of the towers and antennas.
- E. Require cooperation and co-location, to the highest extend possible, between competitors in order to reduce cumulative negative impacts upon the Town of Hopkinton.
- F. Provide constant maintenance and safety inspections for any and all facilities.
- G. Provide for the removal of abandoned facilities that are no longer inspected for safety concerns and code compliance. Provide a mechanism for the Town to remove these abandoned towers to protect the citizens from imminent harm and danger.

H. Provide for the removal or upgrade of facilities that are technologically outdated.

3.10.3 Definitions.

Alternative Tower Structure: Shall mean innovative siting techniques that include man-made trees, clock towers, bell steeples, light poles, and similar alternative-design mounting structures that camouflage or conceal the presence of antennas or towers.

Antenna: Shall mean any exterior apparatus designed for telephonic, radio, television, personal communications service (PCS), pager network, or any other communications through the sending and/or receiving of electromagnetic waves of any bandwidth.

FAA: An acronym that shall mean the Federal Aviation Administration.

FCC: An acronym that shall mean the Federal Communications Commission.

Height: Shall mean, when referring to a tower or other structure, the distance measured from ground level to the highest point on the tower or other structure, even if said highest point is an antenna.

Planning Board or Board: Shall mean the Town of Hopkinton Planning Board which is the regulator of this ordinance.

Preexisting Towers and Antennas: Shall mean any tower or antenna lawfully constructed or permitted prior to the adoption of this ordinance, as well as the replacement of any such tower or antenna, provided that such replacement meets the requirements of Paragraph 3.10.6(A).

Preexisting towers and antennas shall also mean any tower or antenna lawfully constructed in accordance with this ordinance that predates an application currently before the Board.

Tower: Shall mean any structure that is designed and constructed primarily for the purpose of supporting one or more antennas, including self-supporting lattice towers, guy towers, or monopole towers. The term includes radio and television transmission towers, microwave towers, common-carrier towers, cellular telephone towers, alternative tower structures, and the like.

Wireless Telecommunications Facilities: Shall mean any antenna, tower, or other structure which is intended for use in connection with the transmission or reception of radio or television signals or any other electromagnetic spectrum-based transmissions/receptions.

3.10.4 Wireless Telecommunications Facilities District.

The Wireless Telecommunications Facilities District shall be an overlay district consisting of all land above the elevation of 750 feet mean sea level and all Town-owned lands within the Town of Hopkinton. Historic sites are specifically excluded from this District. Notwithstanding anything in this ordinance to the contrary, this ordinance shall not apply to any preexisting towers or antennas. Further, this ordinance shall not apply to applications pending prior to the adoption of this ordinance to construct a tower or antenna.

3.10.5 Permitted Uses Within the Wireless Telecommunications Facilities District.

A. General. In addition to the uses permitted in the underlying zoning districts under Section III, wireless telecommunications facilities are a permitted use within the Wireless Telecommunications Facilities District only after obtaining a Conditional Use Permit, as provided for in Paragraph 3.10.7. All such uses must comply with other applicable ordinances and regulations of the Town of Hopkinton (including Site Plan Review Regulations). Wireless telecommunications facilities shall not be permitted in any district except the Wireless Telecommunication Facilities District, unless a waiver is granted pursuant to Paragraph 3.10.8.

1. Principal or Secondary Use. Antennas and towers may be considered either principal or secondary uses. Having an existing-permitted use on site shall not preclude the addition of wireless telecommunications facilities as a Secondary Use as long as all other provisions of this Ordinance are met. A different existing use or an existing structure on the same lot shall not preclude the installation of an antenna or tower on such lot. For purposes of determining whether the installation of a tower or antenna complies with district development regulations, including but not limited to set-back requirements, lot-coverage requirements, and other such requirements, the dimensions of the entire lot shall control, even though the antennas or towers may be located on leased parcels within such lots. Towers that are constructed, and antennas that are installed, in accordance with the provisions of this ordinance shall not be deemed to constitute the expansion of a nonconforming use or structure.

B. Height Requirements. These requirements and limitations shall preempt all other height limitations as required by the Town of Hopkinton Zoning Ordinance and shall apply only to wireless telecommunications facilities. These height requirements may be waived through the Conditional Use Permit process only if the intent of the ordinance is preserved (e.g. where a

higher tower would not increase adverse impacts but provide a greater opportunity for co-location in accordance with Paragraph 3.10.8.).

| | New Tower Construct-ion | Co-location on Preexisting Tower | Co-location on Existing Structure |
|--------------------------------------------------|-------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------|
| Wireless Telecommu-nications Facilities District | 180' | Current Height + 20% (not to exceed the height of a new tower) | Current Height + 40' (not to exceed the height of a new tower) |

- C. Amateur Radio; Receive-Only Antennas. This ordinance shall not govern any tower, or the installation of any antenna that is under 70 feet in height and is owned and operated by a federally-licensed amateur radio station operator or is used exclusively for receive only antennas. This ordinance adopts the provisions and limitations as referenced in RSA 674:16, IV.
- D. Essential Services & Public Utilities. Wireless telecommunications facilities shall not be considered infrastructure, essential services, or public utilities, as defined or used elsewhere in the Town's ordinances and regulations. Siting for wireless telecommunication facilities is a use of land, and is addressed by this Paragraph 3.10.

3.10.6 Construction Performance Requirements.

- A. Aesthetic and Lighting. The guidelines in this subsection, shall govern the location of all towers, and the installation of all antennas. However, the Planning Board may waive these requirements, in accordance with Paragraph 3.10.8, only if it determines that the goals of this ordinance are better served thereby.
1. Towers shall either maintain a galvanized steel finish, subject to any applicable standards of the FAA, or be painted a neutral color, so as to reduce visual obtrusiveness.
 2. At a tower site, the design of the buildings and related structures shall, to the maximum extent possible, use materials, colors, textures, screening, and landscaping that will blend the tower facilities with the natural setting and built environment. These buildings and facilities shall also be subject to all other Site Plan Review Regulation requirements.
 3. If an antenna is installed on a structure other than a tower, the antenna and supporting electrical

and mechanical equipment must be of neutral color that is identical to, or closely compatible with, the color of the supporting structure so as to make the antenna and related equipment as visually unobtrusive as possible.

4. Towers shall not be artificially lighted, unless required by the FAA or other applicable authority. If lighting is required, the governing authority may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding views.
5. Towers shall not contain any permanent or temporary signs, writing, symbols, or any graphic representation of any kind.

B. Federal Requirements. All towers must meet or exceed current standards and regulations of the FAA, FCC, and any other agency of the federal government with the authority to regulate towers and antennas. If such standards and regulations are changed, then the owners of the towers and antennas governed by this ordinance shall bring such towers and antennas into compliance with such revised standards and regulations within six (6) months of the effective date of such standards and regulations, unless a more stringent compliance schedule is mandated by the controlling federal agency. Failure to bring towers and antennas into compliance with such revised standards and regulations shall constitute grounds for the removal, in accordance with Paragraph 3.10.10, of the tower or antenna, as abandoned, at the owners expense through the execution of the posted security.

C. Building Codes-Safety Standards. To ensure the structural integrity of towers and antennas, the owner of a tower shall ensure that it is maintained in compliance with standards contained in applicable local building codes and the applicable standards for towers that are published by the Electronic Industries Association, as amended from time to time. If, upon inspection, the Town concludes that a tower fails to comply with such codes and standards and constitutes a danger to persons or property, then upon notice being provided to the owner of the tower, the owner shall have 30 days to bring such tower into compliance with such standards. If the owner fails to bring such tower into compliance within 30 days, such action shall constitute an abandonment and grounds for the removal, in accordance with Paragraph 3.10.10, of the tower or antenna, as abandoned, at the owners expense through execution of the posted security.

D. Additional Requirement for Wireless Telecommunications Facilities. These requirements shall supersede any and

all other applicable standards found elsewhere in Town Ordinances or Regulations that are less strict.

1. Setbacks and Separation.

- a. Towers must be set back a distance equal to 125% of the height of the tower from any off-site residential structure.
- b. Tower, guys, and accessory facilities must satisfy the minimum zoning district setback requirements.

2. Security Fencing. Towers shall be enclosed by security fencing not less than six feet in height and shall also be equipped with an appropriate anti-climbing device.

3. Landscaping.

- a. Towers shall be landscaped with a buffer of plant materials that effectively screens the view of the tower compounded from adjacent residential property. The standard buffer shall consist of a landscaped strip at least 10 feet wide outside the perimeter of the compound. Natural vegetation is preferred.
- b. In locations where the visual impact of the tower would be minimal, the landscaping requirement may be reduced or waived entirely.
- c. Existing mature tree growth and natural land forms on the site shall be preserved to the maximum extent possible. In some cases, such as towers sited on large wooded lots, natural growth around the property may be deemed a sufficient buffer.

3.10.7 Conditional Use Permits

- A. General. All applications under this ordinance shall apply to the Planning Board for Site Plan Review, in accordance with the requirements as provided for in the Town's Site Plan Review Regulations. In addition, applications under this ordinance shall also be required to submit the information provided for in this paragraph 3.10.7.
- B. Issuance of Conditional Use Permits. In granting the Conditional Use Permit, the planning Board may impose conditions to the extent the Board concludes such conditions are necessary to minimize any adverse effect of the proposed tower on adjoining properties, and preserve the intent of this ordinance.

1. Procedure on application. The Planning Board shall act upon the application in accordance with the procedural requirements of the Site Plan Review Regulations and RSA 676:4.
2. Decisions. Possible decisions rendered by the Planning Board, include approval, approval with conditions, disapproval without prejudice, or disapproval. All decisions shall be rendered in writing, in accordance with RSA 676:3. In accordance with the National Wireless Telecommunications Siting Policy - Section 332(c)(47 U.S.C. 332(c)), a denial shall be based upon substantial evidence contained in the written record.
3. Factors Considered in Granting Decisions:
 - a. Height of proposed tower or other structure does not exceed that which is essential for its intended use and public safety.
 - b. Proximity of tower to residential development or zones.
 - c. Nature of uses on adjacent and nearby properties.
 - d. Surrounding topography.
 - e. Surrounding tree coverage and foliage.
 - f. Design of the tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness.
 - g. Proposed ingress and egress to the site.
 - h. Availability of suitable existing towers and other structures as discussed in subparagraphs D(3) and D(4) of this Paragraph 3.10.7.
 - i. Visual impacts on viewsheds, ridgelines, and other impacts by means of tower location, tree and foliage clearing and placement of incidental structures.
 - j. That the proposed wireless telecommunication facility, tower or antenna will not unreasonably interfere with the view from any public park, natural scenic vista, historic building or major view corridor.
 - k. That the proposed wireless telecommunication facility, tower or antenna is not constructed

in such a manner as to result in needless height, mass, and guy-wire supports.

1. Availability of alternative tower structures and alternative siting locations.

C. Plan Requirements. Each applicant requesting a Conditional Use Permit under this ordinance shall submit a scaled plan in accordance with the Site Plan Review Regulations and further information including:

1. A scaled elevation view;
2. Topography;
3. Radio frequency coverage;
4. Tower height requirements;
5. Setbacks;
6. Adjacent uses (up to 200' away);
7. The location of all buildings and structures within 500 feet of proposed tower;
8. Driveways and parking;
9. Fencing; and
10. Landscaping.

D. Other Information Required. In order to assess compliance with this ordinance, the Planning Board shall require the applicant to submit the following prior to any approval by the Board:

1. The applicant shall submit written proof that the proposed use/facility complies with the FCC regulations on radio frequency (RF) exposure guidelines.
2. The applicant shall submit written proof that it has conducted an evaluation of any requirements of the National Environmental Policy Act (NEPA) pertaining to the proposed wireless telecommunication facility, tower or antenna, as may be required under applicable FCC rules, and the results of any such evaluation. If an Environmental Assessment (EA) or an Environmental Impact Statement (EIS) is required under the FCC rules and/or NEPA, the applicant shall submit the EA or EIS to the Board prior to the beginning of the federal 30 day comment period, and the Town proceedings with respect to the proposed wireless telecommunication facility, tower or antenna shall become part of the FCC application requirements.

3. Each applicant for an antenna and/or a tower shall provide to the Planning Board an inventory of its existing towers that are within the jurisdiction of the Town and those within two miles of the border thereof, including specific information about the location, height, design of each tower, as well as economic and technological feasibility for co-location on the inventoried towers. The Planning Board may share such information with other applicants applying for approvals or conditional use permits under this ordinance or other organizations seeking to locate antennas within the jurisdiction of the governing authority, provided, however, the Planning Board is not, by sharing such information, in any way representing or warranting that such sites are available or suitable.
4. If the applicant is proposing to build a new tower, the applicant shall submit written evidence demonstrating that no existing structure can accommodate the applicant's proposed antenna. The evidence may consist of:
 - a. Substantial Evidence that no existing towers or structures are located within the geographic area required to meet the applicant's engineering requirements, provided that a description of the geographic area required is also submitted.
 - b. Substantial Evidence that existing towers are not of sufficient height to meet the applicant's engineering requirements, with supporting reasons.
 - c. Substantial Evidence that the existing towers or structures do not have sufficient structural strength to support applicant's proposed antenna and related equipment.
 - d. Substantial Evidence that the applicant's proposed antenna would cause electromagnetic interference with the antenna on the existing towers or structures, or the antenna on the existing towers or structures would cause interference with the applicant's proposed antenna.
 - e. Substantial Evidence that the fees, costs, or contractual provisions required by the owner in order to share the existing tower or structure are unreasonable. Costs exceeding new tower development are presumed to be unreasonable.

- f. Substantial Evidence that the applicant can demonstrate other limiting factors that render existing towers and structures unsuitable.
 - g. Information on the number of sites for wireless telecommunication facilities each provider will require.
 - h. Information on sites outside of the Town of Hopkinton that are being considered.
 - i. Information on how future technology reduce or eliminate the need for tall antenna sites.
 - j. Information on how the siting of a wireless telecommunication facility will affect the ability to allow a competitor's antennas on the same property.
 - k. Information of whether any, or all, of the wireless telecommunications carriers providing service to central New Hampshire use the system known as cable microcell integrator/headend interface converter ('`CMI/HIC'') which utilizes cable television lines and small transceivers mounted on utility poles to communicate with wireless telephones.
 - l. Information on whether there are any such carriers using CMI/HIC in surrounding cities and towns.
 - m. Information on whether it is feasible for carriers to locate base station equipment underground.
5. The applicant proposing to build a new tower, shall submit an agreement with the Town that allows for the maximum allowance of co-location upon the new structure. Such statement shall become a condition to any approval. This statement shall, at a minimum, require the applicant to supply available co-location for reasonable fees and costs to other wireless telecommunications providers. Failure to provide such an agreement is evidence of the applicant's unwillingness to cooperate with the orderly and well-planned development of the Town of Hopkinton and grounds for a denial.
6. The applicant shall submit the engineering information detailing the size and coverage required for the facility location. The Board may retain the services of a consultant qualified in wireless telecommunications services to review the application and all associated information submitted by the applicant. The Board may further require, pursuant to RSA 676:4,I(g), that the

applicant reimburse the Town for reasonable costs of this review. No application shall be approved until such fees, if applicable, are paid in full.

3.10.8 Waivers.

- A. General. Where the Board finds that extraordinary hardships, practical difficulties, or unnecessary and unreasonable expense would result from strict compliance with the foregoing regulations or the purposes of these regulations may be served to a greater extent by an alternative proposal, it may approve waivers to these regulations. The purpose of granting waivers under provisions of these regulations shall be to insure that an applicant is not unduly burdened as opposed to merely inconvenienced by said regulations. The Board shall not approve any waiver(s) unless a majority of those present and voting shall find that all of the following apply:
1. The granting of the waiver will not be detrimental to the public safety, health or welfare or injurious to other property and will promote the public interest.
 2. A particular and identifiable hardship exists or a specific circumstance warrants the granting of a waiver. Factors to be considered in determining the existence of a hardship shall include, but not be limited to:
 - a. Topography and other site features;
 - b. Availability of alternative site locations;
 - c. Geographic location of property;
 - d. Size/magnitude of project being evaluated and availability of co-location.
- B. Conditions. In approving waivers, the Board may impose such conditions as it deems appropriate to substantially secure the objectives of the standards or requirements of these regulations.
- C. Procedures. A petition for any such waiver shall be submitted in writing by the applicant for Board review. The petition shall state fully the grounds for the waiver and all of the facts relied upon by the applicant.

3.10.9 Bonding and Security Insurance.

In recognition of the extremely hazardous situation presented by abandoned and unmonitored towers, the Planning Board shall set the form and amount of security that represents the cost for removal and disposal of

abandoned towers in the event that the tower is abandoned and the tower owner is incapable and unwilling to remove the tower in accordance with Paragraph 3.10.10. The Planning Board shall also require the applicant to submit proof of appropriate liability insurance with respect to the proposed wireless telecommunication facilities, tower or antenna prior to the construction of such facilities, tower or antenna.

3.10.10 Removal of Abandoned Antennas and Towers.

Any antenna or tower that is not operated for a continuous period of 12 months shall be considered abandoned and hazardous to the public health and safety, unless the owner of said tower provides proof of quarterly inspections. The owner shall remove the abandoned structure within 90 days of receipt of a declaration of abandonment from the Town notifying the owner of such abandonment. A declaration of abandonment shall only be issued following a public hearing, noticed per Town regulations, with notice to abutters and the last known owner/operator of the tower. If the abandoned tower is not removed within 90 days the Town may execute the security and have the tower removed. If there are two or more users of a single tower, this provision shall not become effective until all users cease using the tower.

Yes____

No____

ARTICLE 3: Shall we modify the elderly exemptions from property tax in the Town of Hopkinton, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$10,000; for a person 75 years of age up to 80 years, \$20,000; for a person 80 years of age or older, \$40,000. To qualify, the person must have been a New Hampshire resident for at least 5 years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$20,000 or, if married, a combined net income of less than \$30,000; and own net assets not in excess of \$50,000 excluding the value of the person's residence.

Yes____

No____

ARTICLE 4: Shall we adopt the provisions of RSA 40:13 to allow official ballot voting on all issues before the Town? (Submitted by Petition)(Not recommended by the Board of Selectmen)

Yes____

No____

To the inhabitants of the Town of Hopkinton, in the County of MERRIMACK, in the State of NEW HAMPSHIRE, qualified to vote in town affairs:

You are hereby notified to meet at the Hopkinton High School Gymnasium on Wednesday, the 12th of March, 1997, next at 7:00 P.M. to act upon the following subjects:

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of \$1,600,000 for the construction and equipping of a new library on Town-owned land (former Houston property); not more than \$850,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto; furthermore, to authorize the withdrawal of the entire principal from the Capital Reserve Fund created for this purpose, plus all accumulated interest to date of withdrawal -- the balance to be raised by private funds and not by general taxation. (recommended by the Board of Selectmen) (recommended by the Budget Committee) (two-thirds ballot vote required)

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of \$500,000 for the construction of an access road and site preparation for playing fields on Town-owned land (former Houston property); not more than \$500,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. (recommended by the Board of Selectmen) (not recommended by the Budget Committee) (two-thirds ballot vote required)

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of \$550,000 for the construction and equipping of a new Police facility on Town-owned land (former Mento property); not more than \$440,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto; furthermore, to authorize the withdrawal of the entire principal from the Capital Reserve

Fund created for this purpose, plus all accumulated interest to date of withdrawal -- no additional funds to be raised by general taxation. (recommended by the Board of Selectmen) (not recommended by the Budget Committee) (two-thirds ballot vote required)

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of \$2,636,444 for General Operations as follows:

| | <u>Amount</u> |
|--------------------------------------------------------------------|---------------|
| General Government | |
| Executive | 66,049 |
| Election, Registration and Vital Statistics | 86,894 |
| Financial Administration | 195,133 |
| Legal Expenses | 42,000 |
| Planning and Zoning | 46,245 |
| General Government Buildings | 96,000 |
| Cemeteries | 13,000 |
| Insurance | 3,620 |
| Budget Committee | 1,544 |
| Road Committee | 200 |
| Public Safety | |
| Police | 444,250 |
| Fire | 258,947 |
| Special Detail | 4,984 |
| Hopkinton Fair | 48,655 |
| Highways and Streets | |
| Highway Department | 505,165 |
| Street Lighting | 1,800 |
| Sanitation | |
| Landfill | 381,557 |
| Water Distribution and Treatment | |
| Sewer | 76,463 |
| Welfare | |
| Administration & Direct Assistance | 62,210 |
| Culture and Recreation | |
| Parks and Recreation | 122,778 |
| Library | 92,723 |
| Patriotic Purposes | 800 |
| Conservation | |
| Conservation Commission | 1,550 |
| Economic Development | |
| Community Action Program | 3,517 |
| Debt Service | |
| Principal - Long Term Debt | 40,000 |
| Interest - Long Term Debt | 35,360 |
| Interest - TANS | 5,000 |
| TOTAL OPERATING EXPENSES | \$2,636,444 |
| (recommended by the Board of Selectmen) (recommended by the Budget | |

the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of \$4,000 for the July 4th fireworks. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 21: We the undersigned registered voters in the Town of Hopkinton, New Hampshire, believe that restoration of the Bell Tower in the Old 1789 Town Meeting House, now the First Congregational Church of Hopkinton, is desirable and worthy, for in the Bell Tower hangs a bell, weighing 1158 lbs., cast in Boston in 1811 by Paul Revere and Son. Of the more than 950 bells cast by Paul Revere and Son(s), there now remain only 43 cast during Paul Revere's lifetime. The bell hanging in the belfry of the First Congregational Church is number 30. Because of the weakened and hazardous condition of the Tower due to old age and timber rot, the bell has not been rung for nearly a year. Since it is an historical landmark of the Town, we therefore petition the Selectmen to place the following article in the Warrant for the 1997 Town Meeting.

To see if the Town will vote to raise and appropriate as matching funds up to no more than \$6,000. The First Congregational Church of Hopkinton will provide up to \$12,000 to fix and repair the historic Paul Revere Bell Tower of the Old 1757 Town Meeting House so that the bell can be safely rung and strike the hour of the Hopkinton Precinct Clock.

(Submitted by Petition) (recommended by the Board of Selectmen)
(recommended by the Budget Committee)

ARTICLE 22: To see if the Town will vote to change to 35% the percentage of all revenues from all future payments collected under the land use change tax set forth in RSA Chapter 79-A which are placed in the conservation fund in accordance with RSA 36-A:5III. The current percentage is 20% as established by 1993 Town Meeting.

ARTICLE 23: To see if the Town will vote to adopt the provisions of RSA 202-A:4-D authorizing the library trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property.

ARTICLE 24: Whereas, the Town has voted to close the existing landfill, and has spent in excess of one million (\$1,000,000) to do so; Whereas, the Town has spent monies to redrill wells in homes located near the former landfill; Whereas, the residents are concerned to preserve the natural beauty of the land in the Town of Hopkinton and safeguard the health of residents, the safety of the air and water supply, the integrity of the land to grow crops and support wildlife; To see if the Town will prohibit the creation of a landfill for any purpose whatsoever on land located in the Town of Hopkinton or the Village of Contoocook.
(Submitted by Petition)

ARTICLE 25: To act on reports of Town officers, Trustees and Committees for the year 1996.

Committee)

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of \$100,000 to be added to the Library Building Capital Reserve Fund previously established. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of \$75,000 to be added to the Police Station Capital Reserve Fund previously established. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of \$10,000 as a Contingency Fund. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of \$6,432 for the Hopkinton Rescue Squad. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of \$125,387 for New Construction of Highways. The State of New Hampshire will contribute the entire amount of \$125,387. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of \$2,000 in the interest of public health and safety to provide winter plowing and sanding on the following roads, during the winter of 1997: South Shore Drive - 1,500 feet; Ridge Lane - 900 feet; Rolfe Pond Drive - 2,000 feet; Salachar Road - 500 feet; and Perch Lane - 700 feet. This action shall in no way be interpreted as changing the status of these roads from private to public roads. It is the general policy of the Town that no work will be done on any other private or Class VI highway. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 15: To see if the Town will vote to raise and appropriate the sum of \$75,000 for the paving of town roads. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 16: To see if the Town will authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35) for the future revaluation of the Town and to raise and appropriate the sum of \$63,000 towards this purpose, and appoint the Selectmen as agents to administer the fund. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of \$15,000 for the Hopkinton Community Center. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

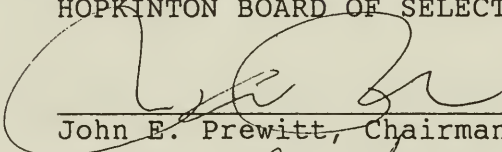
ARTICLE 18: To see if the Town will vote to raise and appropriate the sum of \$18,000 for a sidewalk plow for the Highway Department. (recommended by the Board of Selectmen) (recommended by the Budget Committee)

ARTICLE 19: To see if the Town will vote to raise and appropriate the sum of \$72,134 for a loader for the landfill. (recommended by

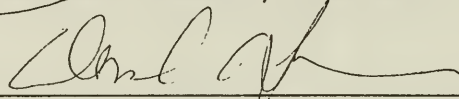
ARTICLE 26: To hear and transact any other business that may come legally before said meeting.

Given under our hands and seal this 12th day of February, 1997.

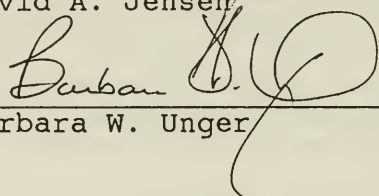
HOPKINTON BOARD OF SELECTMEN



John E. Prewitt, Chairman

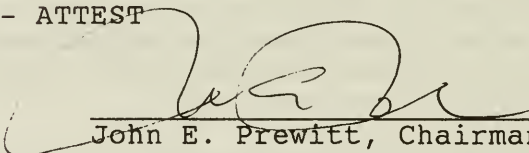


David A. Jensen

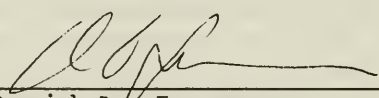


Barbara W. Unger

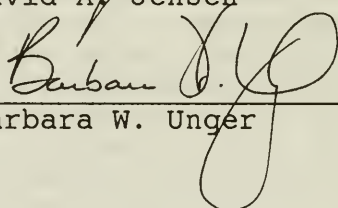
A TRUE COPY OF WARRANT - ATTEST



John E. Prewitt, Chairman



David A. Jensen



Barbara W. Unger

Budget of the Town of Hopkinton

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION

61 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397

MS-7



BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 24

BUDGET OF THE TOWN

OF HOPKINTON N.H.

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 1997 to December 31, 1997 or
for Fiscal Year From _____ to _____

IMPORTANT: Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address above.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

Budget Committee: (Please sign in ink.)

Suzie Laskill
Suzanne M. Sauer
Thomas McDonnell
[Signature]
[Signature]

Date FEBRUARY 11, 1997

David Simmons
Richard J. [Signature]
[Signature]
Cruck Leadbeater

(Revised 1996)

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Uarr Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|----------------------|------------------------------------------------|-------------|----------------------------------------------|--------------------------------|----------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| GENERAL GOVERNMENT | | | | | | | | |
| 4130-4139 | Executive | 8 | 65,150 | XXXXXXXXXX 62,789 | XXXXXXXXXX 66,049 | XXXXXXXXXX | XXXXXXXXXX 66,049 | |
| 4140-4149 | Election,Registration & Vital Statistics | 8 | 87,623 | 87,244 | 86,894 | | 86,894 | |
| 4150-4151 | Financial Administration | 8 | 177,384 | 161,334 | 195,133 | | 195,133 | |
| 4152 | Revaluation of Property | | | | | | | |
| 4153 | Legal Expense | 8 | 27,000 | 16,580 | 42,000 | | 42,000 | |
| 4155-4159 | Personnel Administration | | | | | | | |
| 4191-4193 | Planning & Zoning | 8 | 45,123 | 44,885 | 46,245 | | 46,245 | |
| 4194 | General Government Buildings | 8 | 36,000 | 29,009 | 96,000 | | 96,000 | |
| 4195 | Cemeteries | 8 | 13,000 | 8,869 | 13,000 | | 13,000 | |
| 4196 | Insurance | 8 | 3,620 | 3,264 | 3,620 | | 3,620 | |
| 4197 | Advertising & Regional Assoc. | | | | | | | |
| 4199 | Other General Government | 8 | 1,623 | 1,252 | 1,744 | | 1,744 | |
| PUBLIC SAFETY | | | | | | | | |
| 4210-4214 | Police | 8 | 417,071 | XXXXXXXXXX 427,410 | XXXXXXXXXX 444,250 | XXXXXXXXXX | XXXXXXXXXX 444,250 | |
| 4215-4219 | Ambulance | | | | | | | |
| 4220-4229 | Fire | | 241,754 | 237,395 | 258,947 | | 258,947 | |
| 4240-4249 | Building InspectionDetail | 8 | 4,984 | 2,714 | 4,984 | | 4,984 | |
| 4290-4298 | Emergency Management Fair | 8 | 51,520 | 48,655 | 48,655 | | 48,655 | |
| 4299 | Other Public Safety (including Communications) | | | | | | | |
| HIGHWAYS AND STREETS | | | | | | | | |
| 4311-4312 | Administration & Highways & Streets | 8 | 515,709 | XXXXXXXXXX 494,999 | XXXXXXXXXX 505,165 | XXXXXXXXXX | XXXXXXXXXX 505,165 | |
| 4313 | Bridges | | | | | | | |
| 4316-4319 | Street Lighting & other | 8 | 1,800 | 1,781 | 1,800 | | 1,800 | |

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Warr Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|--------------------------------|--------------------------------------------------|-------------|----------------------------------------------|--------------------------------|----------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| SANITATION | | | | | | | | |
| 4321-4323 | Administration & Solid Waste Collection Landfill | 8 | 364,964 | 355,499 | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4324-4325 | Solid Waste Disposal & Cleanup | | | | 381,557 | | 381,557 | |
| 4326-4329 | Sewage Collection & Disposal & Other | 8 | 74,118 | 61,378 | 76,463 | | 76,463 | |
| WATER DISTRIBUTION & TREATMENT | | | | | | | | |
| 4331-4332 | Administration & Water Services | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4335-4339 | Water Treatment, Conservation & Other | | | | | | | |
| ELECTRIC | | | | | | | | |
| 4351-4352 | Administration & Generation | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4353 | Purchase Costs | | | | | | | |
| 4354 | Electric Equipment Maintenance | | | | | | | |
| 4355-4359 | Other Electric Costs | | | | | | | |
| HEALTH | | | | | | | | |
| 4411-4414 | Administration & Pest Control | | | | | | | |
| 4415-4419 | Health Agencies & Hospitals & Other | | | | | | | |
| WELFARE | | | | | | | | |
| 4441-4442 | Administration & Direct Assistance | 8 | 41,827 | 52,461 | 62,210 | XXXXXXXXXX | 62,210 | XXXXXXXXXX |
| 4444 | Intergov. Welfare Payments CAP | 8 | 3,517 | 3,517 | 3,517 | | 3,517 | |
| 4445-4449 | Vendor Payments & Other | | | | | | | |
| CULTURE & RECREATION | | | | | | | | |
| 4520-4529 | Parks & Recreation | 8 | 57,059 | 54,546 | 122,778 | XXXXXXXXXX | 122,778 | XXXXXXXXXX |
| 4550-4559 | Library | 8 | 89,991 | 89,940 | 92,723 | | 92,723 | |

| 4583 Patriotic Purposes | | Harr Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | SELECTHEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-------------------------|----------------------------------------------------|-------------------|----------------------------------------------------|--------------------------------------|-------------------------------------------------------|-----------------|--------------------------------------------------------------|-----------------|
| Act No. | PURPOSE OF APPROPRIATIONS | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| 4589 | Other Culture & Recreation | 8 | 800 | 800 | 800 | | 800 | |
| CONSERVATION | | | | | | | | |
| 4611-4612 | Administration & Purchases of Natural Resources | 8 | 1,500 | 1,500 | 1,550 | | 1,550 | |
| 4619 | Other Conservation | | | | | | | |
| 4631-2 | REDEVELOPMENT & HOUSING | | | | | | | |
| 4651-9 | ECONOMIC DEVELOPMENT | | | | | | | |
| DEBT SERVICE | | | | | | | | |
| 4711 | Princ.- Long Term Bonds & Notes | 8 | 40,000 | 40,000 | 40,000 | | 40,000 | |
| 4712 | Interest-Long Term Bonds & Notes | 8 | 38,080 | 38,080 | 35,360 | | 35,360 | |
| 4723 | Interest on TANS | 8 | 5,000 | | 5,000 | | 5,000 | |
| 4790-4799 | Other Debt Service | | | | | | | |
| CAPITAL OUTLAY | | | | | | | | |
| 4901 | Land & Improvements | | | | | | | |
| 4902 | Machinery, Vehicles & Equipment | | | | | | | |
| 4903 | Buildings | | | | | | | |
| 4909 | Improv.Other Than Buildings | | | | | | | |
| OPERATING TRANSFERS OUT | | | | | | | | |
| 4912 | To Special Revenue Fund | | | | | | | |
| 4913 | To Capital Projects Fund | | | | | | | |
| 4914 | To Enterprise Fund | | | | | | | |
| | Sever- | | | | | | | |
| | Water- | | | | | | | |
| | Electric- | | | | | | | |

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Varr. Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|------------|-------------------------------------------------------------|--------------|----------------------------------------------|--------------------------------|----------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| 4915 | To Capital Reserve Fund | | | | | | | |
| 4916 | To Expendable Trust Funds (except Health Maint. Trust Fund) | | | | | | | |
| 4917 | To Health Maintenance Trust Fund | | | | | | | |
| 4918 | To Nonexpendable Trust Funds | | | | | | | |
| 4919 | To Agency Funds | | | | | | | |
| SUBTOTAL 1 | | 8 | 2,406,217 | 2,325,901 | 2,636,444 | | 2,636,444 | |

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles", which are addressed below.

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Varr. Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|------------------------|--------------------------------------|--------------|----------------------------------------------|--------------------------------|----------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| | Contingency | 11 | 10,000 | | 10,000 | | 10,000 | |
| | Rescue Squad | 12 | 6,432 | 6,410 | 6,432 | | 6,432 | |
| | New Construction | 13 | 114,812 | 114,386 | 125,387 | | 125,387 | |
| | Private Roads | 14 | 2,000 | 2,000 | 2,000 | | 2,000 | |
| | Shim & Paving | 15 | 75,000 | 75,000 | 75,000 | | 75,000 | |
| | Hopkinton Community Center | 17 | 19,000 | 17,336 | 15,000 | | 15,000 | |
| | Sidewalk Flow | 18 | | | 18,000 | | 18,000 | |
| | 1997 Landfill Loader | 19 | | | 72,134 | | 72,134 | |
| | Fireworks | 20 | 4,000 | 4,000 | 4,000 | | 4,000 | |
| | Parks & Rec. | | 27,143 | 20,516 | | | | |
| | Pickup Truck | | 25,000 | 21,816 | | | | |
| | Houston Land Purchase | | 350,000 | 343,769 | | | | |
| | Rowell Bridge | | 23,000 | | | | | |
| | 1996 - 1 Ton Truck | | 25,000 | 22,454 | | | | |
| | Ambulance | | 85,000 | 83,195 | | | | |
| SUBTOTAL 2 Recommended | | | XXXXXXX | XXXXXXXXXX | 327,953 | XXXXXXXXXX | 327,953 | XXXXXXXXXX |

Year 1997

Budget of the Town of

MS-7

Special warrant articles are defined in RSA 32:3, VI, as 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a special article or as nonlapsing or nontransferable article.

| Acct No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Warr Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|----------|-------------------------------------------------|-------------|----------------------------------------------|--------------------------------|----------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| | Library | 5 | | | 1,600,000 | | 1,600,000 | |
| | Former Houston Property Road and Playing Fields | 6 | | | 500,000 | | | 500,000 |
| | Police Station | 7 | | | 550,000 | | | 550,000 |
| | Library Bldg. Capital Res | 9 | | | 100,000 | | 100,000 | |
| | Police St. Capital Res | 10 | | | 75,000 | | 75,000 | |
| | Revaluation Capital Res | 16 | | | 63,000 | | 63,000 | |
| | Bell Tower (Petition) | 21 | | | 5,000 | | 5,000 | |
| | | | | | | | | |
| | SUBTOTAL 3 Recommended | | XXXXXXXXXX | XXXXXXXXXX | 2,893,000 | | 1,843,000 | XXXXXXXXXX |

| Acct. No. | SOURCE OF REVENUE | Warr. Art.# | Estimated Revenue Prior Year | Actual Revenue Prior Year | ESTIMATED REVENUE For Ensuing Fiscal Year |
|-----------------------------------|-------------------------------------------------------------------|-------------|------------------------------|---------------------------|-------------------------------------------|
| TAXES | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3120 | Land Use Change Taxes | 8 | 10,000 | 54,672 | 10,000 |
| 3180 | Resident Taxes | | | | |
| 3185 | Yield Taxes | | 10,000 | 16,577 | 10,000 |
| 3186 | Payment in Lieu of Taxes | | 161,000 | 171,029 | 161,000 |
| 3189 | Other Taxes | | | | |
| 3190 | Interest & Penalties on Delinquent Taxes | | 60,000 | 95,953 | 60,000 |
| | Inventory Penalties | | | | |
| LICENSES, PERMITS & FEES | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3210 | Business Licenses & Permits | | | | |
| 3220 | Motor Vehicle Permit Fees | | 550,000 | 571,615 | 550,000 |
| 3230 | Building Permits | | | | |
| 3290 | Other Licenses, Permits & Fees | | 31,000 | 36,092 | 31,000 |
| 3311-3319 FROM FEDERAL GOVERNMENT | | | | | |
| FROM STATE | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3351 | Shared Revenues Shared Block Grant | | 82,860 | 82,860 | 82,860 |
| 3352 | Meals & Rooms Tax Distribution | | | | |
| 3353 | Highway Block Grant | | 114,812 | 114,811 | 125,387 |
| 3354 | Water Pollution Grant | | | | |
| 3355 | Housing & Community Development | | | | |
| 3356 | State & Federal Forest Land Reimbursement | | 703 | 703 | 703 |
| 3357 | Flood Control Reimbursement | | 101,648 | 102,842 | 101,648 |
| 3359 | Fed Owned Land-Ambulance Barge Pk. Other (Including Railroad Tax) | | 129,019 | 184,591 | 203,536 |
| Webster-Special Detail | | | | | |
| 3379 FROM OTHER GOVERNMENTS | | | | | |
| CHARGES FOR SERVICES | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3401-3406 | Income from Departments | | 4,000 | 6,631 | 4,000 |
| 3409 | Other Charges Landfill | | 100,000 | 135,551 | 100,000 |
| MISCELLANEOUS REVENUES | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3501 | Sale of Municipal Property | | | | |
| 3502 | Interest on Investments | | 80,000 | 109,578 | 90,000 |
| 3503-3509 | Other Fair-Insurance Dividends | | 95,134 | 118,127 | 87,310 |
| INTERFUND OPERATING TRANSFERS IN | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3912 | Special Revenue Funds Parks & Rec. | | | | 20,000 |

| | | | | | |
|----------------------------------------------|------------------------------------------------------------|-------------|------------------------------|---------------------------|-------------------------------------------|
| 3912 Special Revenue Funds | | | | | |
| Acct. No. | SOURCE OF REVENUE | Warr. Art.# | Estimated Revenue Prior Year | Actual Revenue Prior Year | ESTIMATED REVENUE For Ensuing Fiscal Year |
| 3913 | Reserves - Ambulance Capital Projects FundAttack Pumper | | 40,000 7,000 | 41,940 7,454 | |
| 3914 Enterprise Fund | | | | | |
| | Sewer - (Offset) & Capital Recover | | 75,118 | 63,779 | 77,463 |
| | Water - (Offset) | | | | |
| | Electric - (Offset) | | | | |
| 3915 | Capital Reserve Fund Library | 5 | | | 280,000 |
| | Police | 7 | | | 110,000 |
| 3916 | Trust & Agency Funds Private Funding for Library | 5 | | | 470,000 |
| OTHER FINANCING SOURCES | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3934 | Proc.from Long Term Bonds & Notes Library | 5 | | | 850,000 |
| | Police | 7 | | | 440,000 |
| | Former Houston Prop.Roads&Fields | 6 | | | 500,000 |
| Amounts Voted From "Surplus" | | | XXXXXXXXXX | | |
| "Surplus" Used in Prior Year to Reduce Taxes | | | XXXXXXXXXX | | XXXXXXXXXX |
| TOTAL REVENUES | | | 1,652,294 | 1,914,805 | * 4,364,907 |

| | | | |
|----------------|-----------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| BUDGET SUMMARY | SELECTMEN | BUDGET COMMITTEE | * NOTE: Total estimated revenue includes 550,000 related to Police Station Bond and 500,000 related to Former Houston Property Roads & Fields Bond. |
|----------------|-----------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|

| | | |
|-------------------------------------------------------------------------------|-------------|-----------|
| SUBTOTAL 1 Recommended (from page 4) | 2,636,444 | 2,636,444 |
| SUBTOTAL 2 "Individual" warrant articles (from page 4) | 327,953 | 327,953 |
| SUBTOTAL 3 Special warrant articles as defined by law (from page 4) | 2,893,000 | 1,843,000 |
| TOTAL Appropriations Recommended | 5,857,397 | 4,807,397 |
| Less: Amount of Estimated Revenues (Exclusive of Property Taxes) (from above) | * 4,364,907 | 3,314,907 |
| Amount of Taxes To Be Raised | 1,492,490 | 1,492,490 |

HELP! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

| | | | | | | |
|-----------|----------|--------|--|----------|----------|--------|
| Acct. No. | W.A. No. | Amount | | Acct.No. | W.A. No. | Amount |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE
(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Local Govt. Unit: Hopkinton Fiscal Year Ending: December 31, 1997

| | RECOMMENDED AMOUNT |
|-------------------------------------------------------------------------------|--------------------|
| 1. Total RECOMMENDED by Budget Committee | 4,807,397 |
| LESS EXCLUSIONS: | |
| 2. Principle: Long-Term Bonds & Notes | 40,000 |
| 3. Interest: Long-Term Bonds & Notes | 35,360 |
| 4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b. | 850,000 |
| 5. Mandatory Assessments | |
| 6. TOTAL EXCLUSIONS (Sum of rows 2 - 5) | 925,360 |
| 7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6) | 3,882,037 |
| 8. Line 7 times 10% | 388,203 |

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

Board of Selectmen

1996 Annual Report

1996 was not a dull year for Town activities. Quite a few meetings and hearings were held prior to Town Meeting to discuss the pros and cons of both closing the landfill and acquiring the Houston Farm property. Much to our satisfaction, the taxpayers gave us the go ahead on both projects. We are pleased to report that the bulk of the landfill construction is complete and basically only the seeding of the site needs to be done in the spring. We appreciate the Town's response to this problem and look forward to not having the specter of an environmental problem facing the Town in the future.

Besides overseeing that project, we started the Master Plan process for the development of the Houston Farm. Starting in July, we held twelve public meetings soliciting comments and opinions from groups, boards, and individuals as to how they would like to see this property used. For all of those folks who took part, we appreciate your concern and diligence in sticking with the process. Your participation gave us the direction we needed to bring to the citizens of Hopkinton proposals that are in harmony with the Master Plan. (The summary of the Master Plan is to be found elsewhere in this Town Report).

After the Town had purchased the farm, we were concerned about security at the barns and house on the property. We asked Chief Migdal if he was interested in moving into the farmhouse on a temporary basis and he subsequently agreed to do it. This not only gave him some much needed additional space, but provided good oversight to the property. In addition, it freed up some space in Town Hall. It was a good thing because we hired the Town's first Recreation Director and he needed a place to hang up his sign. Vint Choiniere came to us from Gorham where he developed a terrific recreation program. We hope that everyone in Town will take advantage of the numerous programs that he and the Recreation Committee are planning for 1997.

The repairs on the Rowell Covered Bridge in West Hopkinton were completed this year. Through the efforts of a crew of men from the NH Department of Transportation, a very professional job was done. For all of those who attended the reopening of the bridge on August 1st, it was a time of great civic pride.

The strength of this community has been and continues to be the efforts and ded-

ication of all our volunteer groups. Hopefully the Town government provides a stable platform of services so that our hundreds of volunteers can develop their activities effectively. We could never list all of those groups but we want you to know that you all are appreciated.

Respectfully submitted,
Hopkinton Board of Selectmen
John E. Prewitt, Chairman
David A. Jensen
Barbara W. Unger

Schedule of Town/School/ Precinct Property

Town

| Location | Map/Lot | Acreage | Value |
|--------------------------------------|-------------|---------|-----------|
| Community Center | 101/7 | .10 | \$278,300 |
| Contoocook Fire Station | 101/20 | 1.10 | 496,850 |
| Bates Library | 101/85 | 2.04 | 191,250 |
| Town Garage & Sewage Treatment Plant | 102/9 | 49.32 | 4,097,300 |
| Kimball Lake & Cabins | 106/3 | 52.50 | 398,700 |
| Town Hall | 106/23 | .47 | 420,950 |
| Hopkinton Fire Station | 106/49 | 1.20 | 141,700 |
| N/S Pine Street | 221/83 | 68.00 | 320,100 |
| Landfill & Buildings | 244/6 & 11 | 133.00 | 668,550 |
| W/S Cedar Street | 101/17 | .56 | 80,500 |
| S/S Pine Street (Inc Dam) | 101/21 | .55 | 648,900 |
| W/S Park Ave & E/S Kearsarge Ave | 101/52 | .05 | 3,350 |
| Off N/S Carriage Lane | 102/22.1 | 1.42 | 4,950 |
| Jct Maple Street & Cedar Street | 102/38 | .03 | 200 |
| E/S Penacook Rd & S/S Gould Hill Rd | 103/17 & 22 | .62 | 14,700 |
| W/S Woodland Drive | 104/27 | .80 | 4,350 |
| N/S Old Putney Hill Road | 105/22 | 15.00 | 65,050 |
| N/S Old Putney Hill Road | 105/24.1 | .06 | 1,550 |
| Jct Old Henniker Rd & Hopkinton Rd | 105/31 | .33 | 15,750 |
| N/S Bound Tree & W/S Clement Hill Rd | 207/16 | 4.30 | 24,450 |
| N/S Bound Tree & E/S Clement Hill Rd | 207/17 | 43.00 | 70,900 |
| N/S Tamarack Road | 211/14 | .60 | 9,550 |
| W/S Hatfield Road | 214/1 | 41.50 | 84,800 |
| Off E/S Galloping Hill Road | 217/41 | 24.00 | 28,450 |
| Off S/S Pine Street | 220/35 | 12.00 | 16,800 |
| N/S Pine Street | 221/44 | 45.50 | 97,600 |
| S/S Spring Street | 221/104 | .18 | 3,650 |
| N/S Gage Hill Road | 229/1 | .20 | 3,500 |
| S/S Little Frost Road | 230/3 | .05 | 1,550 |
| W/S Bassett Mill Road | 231/8 | 9.70 | 23,600 |
| N/S Eugene Foote Road | 233/2 | 31.00 | 54,300 |
| Off W/S Irish Hill Road | 237/38 | 1.30 | 2,300 |
| Off E/S Sugar Hill Road | 237/39 | 5.80 | 9,150 |

| Location | Map/Lot | Acreage | Value |
|--------------------------------------|----------------|----------------|--------------|
| Jct Old Irish Hill Road & South Road | 238/70 | .02 | 550 |
| N/S Old Putney Hill Road | 239/56 | 33.50 | 140,100 |
| Off E/S East Penacook Road | 246/6 | 97.00 | 60,450 |
| N/S Patch Road | 249/13 | 33.46 | 104,350 |
| Jct Patch Road & Briar Hill Road | 249/21 | .05 | 450 |
| S/S Rollins Road | 250/61 | 18.50 | 141,200 |
| S/S Rollins Road (Kimball Pond) | 250/65 | 2.80 | 13,850 |
| E/S New Road | 251/1 | 3.90 | 13,650 |
| N/S Hawthorne Hill Road | 251/10.1 | 92.54 | 180,500 |
| Jct Hopkinton Road & Garrison Lane | 251/56 | .40 | 8,850 |
| W/S Jewett Road | 256/5 | 16.40 | 58,900 |
| Jct Currier Road & Beech Hill Road | 259/20 & 24 | .35 | 1,250 |
| N/S Farrington Corner Road | 265/2 | 1.80 | 15,600 |
| E/S Upper Straw Road | 265/27 | .06 | 550 |
| N/S Farrington Corner Road | 266/44.1 | 96.20 | 48,400 |

School

| | | | |
|---------------------------|--------|-------|-----------|
| Hopkinton School District | 102/3 | .48 | 137,100 |
| Maple Street School | 102/4 | 5.80 | 1,155,500 |
| Harold Martin School | 106/7 | 8.00 | 2,090,900 |
| Hopkinton High School | 222/67 | 24.00 | 3,382,550 |

Contoocook Village Precinct

| | | | |
|------------------------|----------|-------|---------|
| Off E/S Hopkinton Road | 104/95.1 | .12 | 148,500 |
| N/S Bound Tree Road | 204/13.1 | 3.00 | 203,250 |
| N/S Pleasant Pond Road | 204/21 | 14.90 | 46,250 |
| N/S Bound Tree Road | 204/24 | .07 | 3,350 |
| N/S Bound Tree Road | 204/25 | 4.10 | 10,700 |
| E/S Kearsarge Avenue | 222/67.1 | 0 | 6,850 |

Hopkinton Village Precinct

| | | | |
|-------------------------------|--------|-------|--------|
| Old Fire Station, Main Street | 105/49 | .11 | 54,750 |
| S/S Old Putney Hill Road | 239/59 | .75 | 28,850 |
| W/S Briar Hill Road | 250/6 | 14.74 | 27,800 |

Summary of Inventory Valuations

| | Town | Contoocook Precinct | Hopkinton Precinct |
|-----------------------------------------------------|--------------------|------------------------|-----------------------|
| Value of Land | | | |
| Current Use | 2,410,650 | 125,050 | 28,000 |
| Residential | 113,358,500 | 24,524,600 | 8,185,300 |
| Commercial/Industrial | 11,453,400 | 4,392,500 | 508,150 |
| Total Taxable Land | 127,222,550 | 29,042,150 | 8,721,450 |
| Value of Buildings | | | |
| Residential | 170,589,100 | 37,899,250 | 13,640,000 |
| Manufactured Housing | 5,347,250 | 14,000 | 0 |
| Commercial/Industrial | 23,423,150 | 8,492,700 | 651,550 |
| Total Taxable Buildings | 199,359,500 | 46,405,950 | 14,291,550 |
| Total Public Utilities | 15,005,120 | | |
| Total Valuation Before Exemptions | 341,587,170 | 75,448,100 | 23,013,000 |
| Less Exemptions | | | |
| Blind | 120,000 | 30,000 | 30,000 |
| Elderly | 1,130,000 | 250,000 | 50,000 |
| Solar/Windpower | 73,900 | 2,800 | 3,000 |
| Water/Air Pollution Control | 950,050 | 0 | 0 |
| Total Exemptions | 2,273,950 | 282,800 | 83,000 |
| Net Valuation on Which Tax Rate is Based | 339,313,220 | 75,165,300 | 22,930,000 |

Current Use Report

CURRENT USE REPORT

| CURRENT USE CLASSIFICATION | TOTAL ACRES FROM PREV. YEAR | ACRES ADDED THIS YR. | ACRES TAKEN OUT THIS YR. | TOTAL ACRES YR. END |
|---------------------------------------------|--------------------------------------------|-------------------------------------|-----------------------------------------|------------------------------------|
| Farm Land | 2,140.42 | 4.80 | 6.00 | 2,076.68 |
| Forest Land | 11,978.54 | 160.46 | 14.50 | 12,105.54 |
| Unproductive/Wet Land | 1,450.22 | 38.30 | 2.93 | 1,567.09 |
| Discretionary Easements | 38.78 | | | 38.78 |
| TOTAL NUMBER OF ACRES IN CURRENT USE | | | | 15,788.09 |

UTILITY SUMMARY

NAME OF COMPANY

| | |
|--------------------------------------|--------------|
| Concord Electric Company | \$ 126,225 |
| New England Hydro-Transmission Corp. | \$ 6,959,271 |
| New England Power Company | \$ 2,943,874 |
| Public Service Company of NH | \$ 4,975,750 |

| | |
|--------------|---------------------|
| TOTAL | \$15,005,120 |
|--------------|---------------------|

HOW YOUR TAX DOLLAR IS SPENT TAX RATE INFORMATION

| | |
|-------------------------------------|-----------|
| MUNICIPAL..... | 4.35 |
| COUNTY..... | 1.80 |
| SCHOOL..... | 20.63 |
| COMBINED RATE..... | 26.78 |
| CONTOOCOOK VILLAGE PRECINCT.... | 1.93 |
| HOPKINTON VILLAGE PRECINCT..... | 38 |

Tax Collector's Report

Year Ending 12/31/96

| DEBITS | Levy for Year of this report | | Prior Levies | |
|-------------------------------------------------|---------------------------------|---------------------|-----------------|-----------------|
| | 1996 | 1995 | 1994 | 1992 |
| Uncollected Taxes | | | | |
| Beg. of Year | | | | |
| Property Taxes | | 588,210.08 | | |
| Resident Taxes | | | | |
| Land Use Change | | | | |
| Yield Taxes | | 2,097.70 | 104.14 | 227.46 |
| Utilities | | 7,454.86 | | |
| Taxes Committed | | | | |
| This Year | | | | |
| Property Taxes | 9,194,488.00 | | | |
| Resident Taxes | | | | |
| Land Use Change | 54,672.17 | | | |
| Yield Taxes | 20,078.32 | | | |
| Utilities | 72,899.03 | | | |
| PPAY | 2,155.00 | | | |
| Overpayment | | | | |
| Property Taxes | 7,141.00 | | | |
| Resident Taxes | | | | |
| Land Use Change | | | | |
| Yield Taxes | | | | |
| Interest Collected on Delinquent Tax | | | | |
| Collected Resident | 9,546.57 | 35,394.04 | | |
| Tax Penalties | | | | |
| TOTAL DEBITS | \$9,360,980.09 | \$633,156.68 | \$104.14 | \$227.46 |

Tax Collector's Report

Year Ending 12/31/96

| CREDITS | Levy for Year of this report | | Prior Levies | |
|-------------------------------------------|---------------------------------|---------------------|-----------------|-----------------|
| | 1996 | 1995 | 1994 | 1992 |
| Remitted to Treas. During F.Y. | | | | |
| Property Taxes PPAY | 8,564,777.56 | 584,113.08 | | |
| Resident Taxes | 2,201.00 | | | |
| Land Use Change | 54,672.17 | | | |
| Yield Taxes | 19,779.65 | 2,097.70 | | |
| Utilities | 61,231.25 | 7,311.86 | | |
| Interest | 9,546.57 | 35,394.04 | | |
| Penalties | | | | |
| Discounts Allowed: | | | | |
| Abatements Made | | | | |
| Property Taxes | 21,902.18 | 4,097.00 | | |
| Resident Taxes | | | | |
| Land Use Change | | | | |
| Yield Taxes | | | 104.14 | 227.46 |
| Utilities | 1,716.68 | 143.00 | | |
| Current Levy Deeded | | | | |
| Uncollected Taxes End of Year | | | | |
| Property Taxes | 614,903.26 | | | |
| Resident Taxes | | | | |
| Land Use Change | | | | |
| Yield Taxes | 298.67 | | | |
| Utilities | 9,951.10 | | | |
| TOTAL CREDITS | \$9,360,980.09 | \$633,156.68 | \$104.14 | \$227.46 |

Tax Collector's Report

Town Clerk's Report Year Ending 12/31/96

RECEIPTS:

Auto:

| | |
|-----------------|--------------|
| Permits | \$571,615.00 |
| Town Clerk Fees | 6,306.00 |
| Titles | 2,034.00 |
| Decal Fees | 12,995.00 |

Dog Licenses:

| | |
|-----------------|----------|
| Town | 2,317.50 |
| Town Clerk Fees | 331.00 |
| Penalties | 119.00 |

Boats:

| | |
|-----------------|--------|
| Town Tax | 952.60 |
| Town Clerk Fees | 213.00 |

| | |
|------------------|----------|
| UCC's | 2,574.25 |
| Certified Copies | 578.00 |
| Filing Fees | 46.00 |
| Miscellaneous | 460.27 |

Landfill:

| | |
|--------------------------|-------|
| Stickers Town | 80.00 |
| Stickers Town Clerk Fees | 80.00 |

Marriages:

| | |
|-----------------|--------|
| Town Clerk Fees | 238.00 |
|-----------------|--------|

State of New Hampshire:

| | |
|-----------------------------|------------|
| Motor Vehicle Registrations | 155,657.35 |
| Boats | 2,825.50 |
| Certified Copies | 666.00 |
| Dog Licenses | 331.00 |
| Additional State Dog Fees | 1,134.00 |
| Marriages | 1,292.00 |

Cemeteries

3,500.00

TOTAL

\$766,345.47

PAID OUT:

| | |
|-----------------------------|--------------|
| Town Treasurer | \$607,188.12 |
| State of New Hampshire: | |
| Motor Vehicle Registrations | 155,657.35 |

Cemeteries:

| | |
|---------------------------------------|----------|
| Hopkinton Cemetery Trustees | 1,220.00 |
| Bonita Cressy, Trustee of Trust Funds | 2,280.00 |

TOTAL

\$766,345.47

Treasurer's Report

Owen L. French, Treasurer, in Account with the Town of Hopkinton

RECEIPTS:

| | |
|---------------------------------------------------|----------------|
| Balance at time of settlement - December 31, 1995 | \$3,052,960.66 |
| U.S. Government: | |
| Payment on Federally-owned lands | 2,107.00 |

NEW HAMPSHIRE TREASURER:

| | |
|----------------------------------------------|--------------|
| EPA Revolving Fund - Landfill | 1,449,912.42 |
| Highway Block Grant | 114,811.67 |
| Flood Control | 102,842.16 |
| Shared Revenue - Block Grant | 219,705.62 |
| Reimbursement - Forest Fires | 1,105.57 |
| Reimbursement - State & Federal Forest Lands | 1,461.90 |
| Emergency Management Grant - Fire Dept. | 5,916.50 |

SELECTMEN:

| | |
|-----------------------------------------------|------------|
| Reimbursement - Hopkinton Fair | 53,804.47 |
| Reimbursement - Sewer Department | 61,377.82 |
| Reimbursement - Hopkinton Libraries | 50.69 |
| Reimbursement - George's Park | 12,458.42 |
| Reimbursement - Police Department | 6,696.28 |
| Reimbursement - Highway | 4,749.34 |
| Reimbursement - Fire Department | 923.15 |
| Reimbursement - Landfill | 1,007.70 |
| Refunds - Blue Cross/Blue Shield | 92.22 |
| Refunds - Fire Department | 466.35 |
| Income From Departments | 7,191.26 |
| License, Permits, and Fees | 8,124.00 |
| Recycle Grant - America The Beautiful | 1,000.00 |
| Ambulance Fees - Concord Hospital | 92,386.76 |
| Ambulance Fees - Warner | 21,167.04 |
| Ambulance Fees - Webster | 5,847.37 |
| Ambulance Fees - Other | 4,771.79 |
| Insurance Dividend - Workers Compensation | 43,619.79 |
| Insurance Dividend - Property/Liability Trust | 23,289.78 |
| Landfill - Town of Webster | 54,003.96 |
| Landfill - All Other | 76,566.60 |
| Transfer Station Income | 62,542.82 |
| Payment in Lieu of Taxes - Digital | 152,493.00 |
| Payment in Lieu of Taxes - HDI | 1,313.28 |
| Payment in Lieu of Taxes - CHI | 17,222.85 |
| Capital Recovery - Sewer | 2,400.00 |
| Elderly Liens Collected | 12,406.24 |

INTEREST ON DEPOSITS:

| | |
|-----------------------------------------|-----------|
| Concord Savings Bank - Deposits & Repos | 48,440.32 |
| Bank of New Hampshire - NOW Account | 817.29 |
| First NH Bank - NOW Account | 819.88 |
| NHPDIP - Investment Pool | 59,501.32 |

TRUSTEES OF TRUST FUNDS:

| | |
|---------------------------|-----------|
| Reserve Fund - Fire Truck | 7,454.36 |
| Reserve Fund - Ambulance | 41,939.71 |

THOMAS H. JOHNSON, JR. - Town Clerk

| | |
|----------------------------------|-------------------|
| Town Clerk - Auto Fees | 6,306.00 |
| Town Clerk - Title Fees | 2,034.00 |
| Town Clerk - Dog Fees | 331.00 |
| Town Clerk - Boat Fees | 213.00 |
| Town Clerk - UCC Fees | 2,340.00 |
| Town Clerk - UCC Search | 90.00 |
| Town Clerk - UCC Copies | 32.25 |
| Town Clerk - UCC Attach | 112.00 |
| Town Clerk - Certifications | 578.00 |
| Town Clerk - Marriage Fees | 238.00 |
| Town Clerk - Decals | 12,995.00 |
| Town Clerk - Dredge and Fill | 40.00 |
| Town Clerk - Voter Registrations | 6.00 |
| Town Clerk - Dump Stickers | 80.00 |
| Town Clerk - Miscellaneous | 244.27 |
| Motor Vehicle Permits | 571,615.00 |
| Dog Licenses | 2,317.50 |
| Dog License Penalties | 119.00 |
| Boat Licenses | 952.60 |
| Filing Fees | 46.00 |
| Returned Checks | 170.00 |
| Dump Stickers | 80.00 |
| State - Boat Licenses | 2,825.50 |
| State - Dog Licenses | 331.00 |
| State - Marriage Licenses | 1,292.00 |
| State - Certification Copies | 666.00 |
| State - Dog Fees - Additional | 1,134.00 |
| TOTAL - Town Clerk | 607,188.12 |

SUE B. STRICKFORD - Tax Collector

| | |
|-----------------------------------|--------------|
| 1997 Property Taxes | 2,201.00 |
| 1996 Property Taxes | 8,564,777.56 |
| 1996 Property Tax Interest | 9,326.24 |
| 1996 Land Use Change Taxes | 54,672.17 |
| 1996 Land Use Change Tax Interest | 105.04 |

| | |
|---------------------------------------|------------|
| 1996 Yield Taxes | 19,779.65 |
| 1996 Yield Taxes Interest | 4.41 |
| 1995 Property Taxes | 281,208.76 |
| 1995 Property Tax Interest | 10,034.85 |
| 1995 Tax Sale and Interest and Costs | 330,981.43 |
| 1995 Yield Taxes | 2,097.70 |
| 1995 Yield Tax Interest | 246.86 |
| 1995 Taxes Redeemed | 114,183.44 |
| 1995 Taxes Redeemed Interest and Cost | 9,830.22 |
| 1994 Taxes Redeemed | 131,433.33 |
| 1994 Taxes Redeemed Interest and Cost | 22,767.64 |
| 1993 Taxes Redeemed | 96,981.10 |
| 1993 Taxes Redeemed Interest and Cost | 26,570.05 |
| 1992 Taxes Redeemed | 3,943.39 |
| 1992 Taxes Redeemed Interest and Cost | 2,134.34 |
| 1991 Taxes Redeemed | 11,894.48 |
| 1991 Taxes Redeemed Interest And Cost | 8,152.17 |

| | |
|-----------------------|--------------|
| TOTAL - Tax Collector | 9,703,325.83 |
|-----------------------|--------------|

| | |
|----------------|---------------|
| TOTAL RECEIPTS | 13,095,322.65 |
|----------------|---------------|

| | |
|--------------------------|---------------|
| PAID ORDERS OF SELECTMEN | 12,578,332.81 |
|--------------------------|---------------|

| | |
|-----------------------------|--------------|
| BALANCE - DECEMBER 31, 1996 | 3,569,950.50 |
|-----------------------------|--------------|

Respectfully submitted,
Owen L. French, Treasurer

CASH BALANCE 12/31/96

| | |
|-------------------------------------------|--------------|
| Bank of New Hampshire - NOW Account | 91,789.46 |
| NHPDIP Pool - Investment Pool | 132,039.36 |
| Concord Savings Bank - Checking Account | 60,000.00 |
| Concord Savings Bank - Checking Account | 85,000.00 |
| Concord Savings Bank - Repurchase Account | 3,201,121.68 |

| | |
|-------|--------------|
| TOTAL | 3,569,950.50 |
|-------|--------------|

Treasurer's Report

Owen L. French, Treasurer - Town of Hopkinton

Sewer Fund

Balance at Statement - December 31, 1995 \$ 40,874.90

| | |
|-------------------------------------------|-------------|
| Sue Strickford 1996 - Sewer Fees | \$61,977.35 |
| Sue Strickford 1996 - Sewer Fees Interest | 53.68 |
| Sue Strickford 1995 - Sewer Fees | 6,622.96 |
| Sue Strickford 1995 - Sewer Fees Interest | 691.29 |

| | |
|-------------------------------------------------|--------|
| Bank of New Hampshire - Interest on NOW Account | 406.71 |
|-------------------------------------------------|--------|

| | |
|-------|--------------|
| TOTAL | \$ 69,751.99 |
|-------|--------------|

| | |
|----------------|--------------|
| Total Receipts | \$110,626.89 |
|----------------|--------------|

Town of Hopkinton - Reimbursement

| | |
|-----------|----------|
| January | 6,332.89 |
| February | 4,482.69 |
| March | 4,417.04 |
| April | 3,446.95 |
| May | 5,828.86 |
| June | 4,520.99 |
| July | 7,693.73 |
| August | 4,926.46 |
| September | 4,391.91 |
| October | 4,615.71 |
| November | 4,028.75 |
| December | 6,691.84 |

| | |
|-------|--------------|
| TOTAL | \$ 61,377.82 |
|-------|--------------|

| | |
|------------------------------------------|--------------|
| Sewer Fund Balance as of Dember 31, 1996 | \$ 49,249.07 |
|------------------------------------------|--------------|

Hopkinton Town Forest Fund

| | |
|-------------------------------------------|----------|
| Balance as of Dec. 31, 1995 - NHPDIP Pool | 7,325.18 |
|-------------------------------------------|----------|

| | |
|-----------------------------------|--------|
| Interest Income - Investment Pool | 373.43 |
|-----------------------------------|--------|

| | |
|-------------------------------------------|-----------------|
| Balance as of Dec. 31, 1996 - NHPDIP Pool | <u>7,698.61</u> |
|-------------------------------------------|-----------------|

Hopkinton Conservation Commission

| | |
|---------------------------------------------------|------------------|
| Balance as of December 31, 1995 | 10,704.72 |
| Interest Income - Investment Pool | 1,104.53 |
| Interest Income - Checking Account | 16.64 |
| Appropriations - Town of Hopkinton | 1,500.00 |
| 1995 Land Use Change Tax - Town of Hopkinton | 10,475.80 |
| Refund - Deposit on Houston Property | <u>7,100.00</u> |
| TOTALS | 30,901.69 |
| Distributions - Dues | 200.00 |
| Distributions - Land Appraisal | 250.00 |
| Distributions - Land Survey | 1,390.50 |
| Distributions - Conservation Camp | <u>550.00</u> |
| TOTALS | 2,390.50 |
| Balance as of December 31, 1996 - Fleet Checking | 853.70 |
| Balance as of December 31, 1996 - Investment Pool | <u>27,657.49</u> |
| TOTAL | 28,511.19 |

Respectfully submitted,
Owen L. French, Treasurer

Statement of Appropriations and

Taxes Assessed for

the Tax Year 1996

APPROPRIATIONS

| | |
|--------------------------------------------------|-----------|
| Executive | 65,150 |
| Financial Administration | 177,384 |
| Elections, Registration & Vital Statistics | 87,623 |
| Cemeteries | 13,000 |
| General Government Buildings | 36,000 |
| Planning and Zoning | 45,123 |
| Legal Services | 27,000 |
| Parks & Recreation Director | 27,143 |
| Contingency Fund | 10,000 |
| Budget Committee | 1,423 |
| Road Committee | 200 |
| Police Department | 417,071 |
| Fire Department | 241,754 |
| Rescue Squad | 6,432 |
| 1996 Pickup Truck | 25,000 |
| Hopkinton Fair | 51,520 |
| Highway Department | 515,709 |
| Street Lighting | 1,800 |
| New Construction | 114,812 |
| Special Detail | 4,984 |
| Private Roads | 2,000 |
| Shim & Paving | 75,000 |
| Landfill | 364,964 |
| Houston Land Purchase | 350,000 |
| Rowell Bridge Repair | 23,000 |
| 1996 1-ton Truck | 25,000 |
| Welfare | 41,827 |
| Community Action Program | 3,517 |
| Library | 89,991 |
| Parks and Recreation | 57,059 |
| Patriotic Purposes | 800 |
| Conservation Commission | 1,500 |
| Community Center | 19,000 |
| Principal - Long Term Debt | 40,000 |
| Interest - Long Term Debt | 38,080 |
| Interest - Tax Anticipation Notes | 5,000 |
| Ambulance | 85,000 |
| Fireworks | 4,000 |
| Sewer | 74,118 |
| Insurance | 3,620 |
| Landfill Closure (Bond) | 1,980,000 |

TOTAL APPROPRIATIONS5,152,604

ESTIMATED REVENUES

| | |
|---------------------------------------------------------|-----------|
| Yield Taxes | 10,000 |
| Interest and Penalties on Taxes | 60,000 |
| Land Use Change Tax | 10,000 |
| Payments in Lieu of Taxes | 161,000 |
| Shared Revenue - Block Grant | 82,860 |
| Highway Block Grant | 114,812 |
| Reim.a/cState-Federal Forest Land | 703 |
| State Aid Flood Control | 101,648 |
| Payment of Federally Owned Lands | 2,726 |
| Hopkinton Fair Association | 51,520 |
| Motor Vehicle Permit Fees | 550,000 |
| Dog Licenses | 3,000 |
| Licenses, Permits and Filing Fees | 6,000 |
| Town Clerk Fees | 22,000 |
| Income from Departments | 4,000 |
| Sanitary Landfill Income | 100,000 |
| Webster Portion of Landfill | 68,609 |
| Ambulance Income | 45,000 |
| School Contribution - George Park Maintenance | 7,700 |
| Interest on Deposits | 80,000 |
| Insurance Dividends | 43,614 |
| Reimbursement Sewer Department | 74,118 |
| Withdrawal - Capital Reserve - Ambulance | 40,000 |
| Close Out Capital Reserve - Attack Pumper | 7,000 |
| Capital Recovery Cost - Sewer | 1,000 |
| Special Detail | 4,984 |
| Proceeds from Long Term Notes & Bonds | 1,980,000 |
| Fund Balance | 182,006 |
| TOTAL REVENUES AND CREDITS | 3,814,300 |

| | |
|-----------------------------------------------------------|-----------|
| Total Town Appropriations | 5,152,604 |
| DEDUCT Total Revenues and Credits | 3,814,300 |
| EQUALS Net Town Appropriations | 1,338,304 |
| ADD School Tax Assessment | 7,113,722 |
| ADD County Tax Assessment | 616,265 |
| Total of Town, School and County | 9,068,291 |
| DEDUCT Total Business Profits Tax Reimbursement | 136,845 |
| ADD War Service Credits | 46,100 |
| ADD Overlay | 109,263 |
| Property Taxes to be Raised | 9,086,809 |
| Gross Precinct and / or Service Areas Taxes | 153,782 |
| Total | 9,240,591 |
| Less War Service Credits | 46,100 |

Total Tax Commitment for Tax Year 19969,194,491

**Hopkinton Cemetery
Board of Trustees
1996 Annual Report**

Financial Report 1996

Cash on hand January 1, 1996 **\$7,910.66**

RECEIPTS

| | |
|--------------------------------|--------------------|
| Town Cemetery Appropriation | \$7,371.00 |
| Perpetual Care Fund Supplement | 7,000.00 |
| Sale of Cemetery Lots | 1,220.00 |
| Bank Interest | 113.87 |
| | <hr/> |
| | \$23,615.53 |

DISBURSEMENTS

| | |
|-------------------------------------------------------------------------------------|--------------------|
| Maintenance Contract (Soucy) | \$14,640.01 |
| Reprints - Cemetery Rules & Regulations | 252.50 |
| Removal of old trees front of Contoocook Village Cemetery for new trees & shrubs | 1,775.00 |
| Removal of hedge - Contoocook Village Cemetery for Memorial Garden | 245.67 |
| Care of Huse Cemetery | 350.00 |
| Eagle Scout, Matt Lyman, cemetery signs | 73.00 |
| Water for cemeteries | 594.48 |
| Repair of broken monuments | 480.00 |
| Repurchase of lots | 560.00 |
| Cemetery supplies | 660.24 |
| Office expenses | 95.00 |
| Bank account charges | 77.65 |
| | <hr/> |
| | \$19,803.55 |

Cash on Hand December 31, 1996 **\$3,811.98**

The Hopkinton Cemetery Board of Trustees meets at 2:00 PM at Town Hall the first Tuesday of each month except during winter, when the cemeteries are closed.

Respectfully submitted,

Town of Hopkinton
Cemetery Board of Trustees
Susan Adams
Robert Bean
Barbara L. Brown

Capital Reserves Report for the Town of Hopkinton **January 1, 1996 to December 31, 1996**

| Purpose | Beginning Balance | Added | Paid | Income | Ending Balance |
|--------------------------------|------------------------------|---------------------|---------------------|--------------------|---------------------------|
| Contoocook Village Precinct CR | \$ 92,011.74 | \$113,404.24 | \$ 21,000.00 | \$ 9,076.58 | \$ 193,492.56 |
| Police Station CR | 104,489.39 | .00 | .00 | 5,326.65 | 109,816.04 |
| Hopkinton SD Main & Reno CR | 130,091.63 | 115,070.89 | 132,136.00 | 4,446.09 | 117,472.61 |
| Library CR | 267,773.03 | .00 | .00 | 13,650.67 | 281,423.70 |
| Fire Dept. Truck CR | 7,240.90 | .00 | 7,454.36 | 213.46 | .00 |
| Fire Dept. Ambulance CR | 40,738.16 | .00 | 41,939.71 | 1,201.55 | .00 |
| TOTALS | \$642,344.85 | \$228,475.13 | \$202,530.07 | \$33,915.00 | \$702,204.91 |

Report of the Trustees of Trust Funds of the Town of Hopkinton for 1996

| DATE | TRUST NAME | PURPOSE | BEGINNING BALANCE | NEW FUNDS | PAID OUT | GAIN/ LOSS | ENDING BALANCE | BEGINNING BALANCE | INCOME | PAID OUT | ENDING BALANCE | PRINCIPAL & INCOME |
|-------------------------------------------|-----------------------|------------------------|----------------------|-----------|-------------|---------------|-------------------|----------------------|-----------|-------------|-------------------|-----------------------|
| | Hopkinton Cemetery | Lot Care | 61,545.61 | 230.00 | | 1,980.63 | 63,756.24 | 55,573.14 | 6,383.27 | (3,500.00) | 58,456.41 | 122,212.65 |
| | Contoocook Cemetery* | Lot Care | 87,044.15 | 1,935.00 | | 2,835.22 | 91,814.37 | 41,594.08 | 7,070.48 | (3,500.00) | 45,164.56 | 136,978.93 |
| | Stumpfield Cemetery | Lot Care | 2,668.61 | | | 85.74 | 2,754.35 | 4,078.09 | 367.40 | | 4,445.49 | 7,199.84 |
| | Blackwater Cemetery | Lot Care | 5,299.35 | | | 170.26 | 5,469.61 | 3,234.03 | 464.69 | | 3,698.72 | 9,168.33 |
| | Misc. Cemeteries | Lot Care | 2,112.27 | | | 67.87 | 2,180.14 | 4,185.89 | 342.97 | | 4,528.86 | 6,709.00 |
| 1994 | Contoocook Cemetery * | Con. Cem. Assoc. | 4,089.49 | | | 131.39 | 4,220.88 | 363.47 | 242.49 | | 605.96 | 4,826.84 |
| 1994 | Contoocook Cemetery * | Con. Cem. Assoc. | 4,248.48 | | | 136.50 | 4,384.98 | 353.74 | 250.62 | | 604.36 | 4,989.34 |
| 1994 | Terry, Warren & H | Flowers | 155.21 | | | 4.99 | 160.20 | 179.71 | 18.24 | | 197.95 | 358.15 |
| 1994 | Hopkinton Vll Cem | Upkeep | 621.71 | | | 19.98 | 641.69 | 5,271.68 | 320.93 | | 5,592.61 | 6,224.30 |
| 1994 | Contoocook Cem | Upkeep | 5,557.04 | | | 178.54 | 5,735.58 | 18,552.85 | 1,312.93 | | 19,865.78 | 25,601.36 |
| 1994 | Hopkinton Old Cem | Upkeep | 1,800.95 | | | 57.86 | 1,858.81 | 13,640.48 | 840.88 | | 14,481.36 | 16,340.17 |
| 1994 | Stumpfield Cemetery | Upkeep | 39.80 | | | 1.28 | 41.08 | 241.90 | 15.34 | | 257.24 | 298.32 |
| 1994 | Clement's Hill Cem | Upkeep | 6.00 | | | 0.19 | 6.19 | 55.95 | 3.37 | | 59.32 | 65.51 |
| 1994 | Lewis White | Upkeep | 536.97 | | | 17.25 | 554.22 | 1,797.57 | 127.13 | | 1,924.70 | 2,478.92 |
| 1994 | Mary L Flanders | Upkeep | 1,187.89 | | | 38.17 | 1,226.06 | 10,496.94 | 636.31 | | 11,133.25 | 12,359.31 |
| 1994 | Contoocook Cem Assoc | Upkeep | 10,356.95 | | | 332.76 | 10,689.71 | 12,588.15 | 1,249.50 | | 13,837.65 | 24,527.36 |
| 1994 | Lerned, Dr Ebenezer | Female charity | 528.94 | | | 16.99 | 545.93 | 1,302.94 | 99.76 | | 1,402.70 | 1,948.63 |
| 1994 | Lerned, Hannah Brook | Female charity | 517.56 | | | 16.63 | 534.19 | 612.27 | 61.53 | | 673.80 | 1,207.99 |
| 1994 | Anderson, Hon Lars | Charity | 1,077.01 | | | 34.60 | 1,111.61 | 3,765.98 | 263.73 | | 4,029.71 | 5,141.32 |
| 1994 | Anderson, Isabel | Local charity | 1,075.15 | | | 34.54 | 1,109.69 | 3,653.22 | 257.49 | | 3,910.71 | 5,020.40 |
| 1994 | Helping Hand Fund | Charity | 8,107.94 | | | 260.50 | 8,368.44 | 5,322.82 | 731.39 | | 6,054.28 | 14,422.72 |
| 1994 | Mary L. Flanders | Charity | 48,502.46 | | | 1,558.35 | 50,060.81 | 63,647.45 | 6,107.24 | | 69,754.69 | 119,815.50 |
| 1994 | Chase, Ruth G | Charity | 1,820.05 | | | 58.48 | 1,878.53 | 2,407.40 | 230.21 | | 2,637.61 | 4,516.14 |
| 1994 | John Babson | Scholarship | 899.38 | | | 28.90 | 928.28 | 86.58 | 53.69 | | 140.27 | 1,068.55 |
| 1994 | Marton Kimball Mem | Scholarship | 2,904.29 | | | 93.31 | 2,997.60 | 1,987.36 | 266.38 | (300.00) | 1,953.74 | 4,951.34 |
| 1994 | Jessie Gould | Scholarship | 22.66 | | | 0.73 | 23.39 | 36.50 | 3.22 | | 39.72 | 63.11 |
| 1994 | Evelyn Rice memorial | Scholarship | 2,094.12 | | | 67.28 | 2,161.40 | 691.11 | 151.67 | (200.00) | 642.78 | 2,804.18 |
| 1994 | Harold H Martin Mem | Scholarship | 937.20 | | | 30.11 | 967.31 | 271.51 | 65.82 | (100.00) | 237.33 | 1,204.64 |
| 1994 | Barry Regal | Scholarship | 1,477.26 | | | 47.46 | 1,524.72 | 244.61 | 93.77 | | 338.38 | 1,863.10 |
| 1994 | Andrew J Carroll Mem | Scholarship | 2,718.55 | 1,262.00 | | 87.35 | 4,067.90 | 174.25 | 157.53 | (100.00) | 4,299.68 | 11,681.12 |
| 1994 | W & H Sterling Mem | Scholarship | 10,622.86 | | | 341.30 | 10,964.16 | 890.01 | 626.95 | (800.00) | 716.96 | 12,028.09 |
| 1994 | W C & MJB Sterling | Scholarship | 10,272.71 | | | 330.05 | 10,602.76 | 1,579.88 | 645.45 | (400.00) | 1,425.33 | 5,581.95 |
| 1994 | Sullivan, J & A Mem | Scholarship | 5,141.58 | | | 165.20 | 5,306.78 | 374.77 | 300.40 | (400.00) | 275.17 | 5,581.95 |
| 1994 | Burns, Richard | Books for children | 513.63 | | | 16.50 | 530.13 | (0.37) | 27.95 | (33.74) | (6.16) | 523.97 |
| 1994 | Kimball, Sarah U | Hopkinton Library | 102.73 | | | 3.30 | 106.03 | (0.08) | 5.59 | (6.84) | (1.33) | 104.70 |
| 1994 | Richardson, Eliza | Hopkinton Library | 937.07 | | | 30.11 | 967.18 | (0.68) | 50.99 | (61.83) | (11.52) | 955.66 |
| 1994 | Lerned, Lucy | Hopkinton Library | 152.30 | | | 4.89 | 157.19 | (0.11) | 8.29 | (10.16) | (1.98) | 155.21 |
| 1994 | Richardson, Eliza | Contoocook Library | 667.76 | | | 21.45 | 689.21 | 46.90 | 38.92 | (91.08) | (5.26) | 683.95 |
| 1994 | Kimball, John P | Contoocook Library | 205.45 | | | 6.60 | 212.05 | (0.15) | 11.18 | (13.69) | (2.66) | 209.39 |
| 1994 | Young, William P | Books for children | 567.86 | | | 18.24 | 586.10 | (0.41) | 30.90 | (37.47) | (6.98) | 579.12 |
| 1994 | Glen H Haselton Mem | Children's Bks C'ck | 3,493.48 | 2,025.00 | | 112.24 | 5,630.72 | 5.42 | 190.54 | (228.74) | (32.78) | 5,597.94 |
| 1994 | Ty Houston Memorial | Child Pgm's Contoocook | 308.19 | | | 9.90 | 318.09 | (0.23) | 16.77 | (20.40) | (3.86) | 314.23 |
| 1994 | Katherine E Seiple | Cld Bks Contoocook | 3,080.67 | | | 98.98 | 3,179.65 | 1.19 | 167.83 | (202.73) | (33.71) | 3,145.94 |
| 1994 | Jessie H Brown Mem | Libraries | 533.63 | | | 17.15 | 550.78 | (0.39) | 29.04 | (35.16) | (6.51) | 544.27 |
| 1994 | C Louise Wright Mem | Child bks Contoocook | 1,834.76 | | | 58.95 | 1,893.71 | (1.33) | 99.84 | (120.69) | (22.18) | 1,871.53 |
| 1994 | Kelly, G Everett | Library | 20,274.51 | | | 651.41 | 20,925.92 | (14.67) | 1,103.27 | (1,333.60) | (245.00) | 20,680.92 |
| 1994 | Helen Young Bailey | General school use | 107.30 | | | 3.45 | 110.75 | 352.02 | 25.01 | | 377.03 | 487.78 |
| 1994 | Jessie Gould | School Libraries | 4,756.08 | | | 152.81 | 4,908.89 | 4,641.68 | 511.77 | (627.40) | 4,526.05 | 9,434.94 |
| 1994 | Project Graduation | Graduation | 5,089.08 | | | 163.53 | 5,252.61 | 1,798.27 | 375.06 | | 2,173.33 | 7,425.94 |
| 1996 | Brooke Blanchard Mem | Scholarships | 0.00 | 3,530.00 | | 56.23 | 3,586.23 | 0.00 | 95.30 | | 95.30 | 3,681.53 |
| 1996 | Stacey Griscom Mem | Scholarships | 0.00 | 5,677.53 | | 91.20 | 5,768.73 | 0.00 | 154.56 | | 154.56 | 5,923.29 |
| Total Perpetual Funds, Common Trust Funds | | | | | | | | | | | | |
| | | | 328,614.70 | 14,659.53 | 0.00 | 10,747.35 | 354,021.58 | 266,083.46 | 32,705.59 | (12,523.53) | 286,265.52 | 640,287.10 |

| | | | | | | | | | | | | |
|------------------------|--|--|------------|-----------|------|-----------|------------|------------|-----------|-------------|------------|------------|
| Expendable Funds | | | | | | | | | | | | |
| Contoocook Precinct | | | | | | | | | | | | |
| | | | 45,340.43 | | | 0.00 | 45,340.43 | 8,056.68 | 1,677.65 | | 9,734.33 | 55,074.76 |
| Total Expendable Funds | | | | | | | | | | | | |
| | | | 45,340.43 | 0.00 | 0.00 | 0.00 | 45,340.43 | 8,056.68 | 1,677.65 | (0.00) | 9,734.33 | 55,074.76 |
| Grand Total | | | | | | | | | | | | |
| | | | 373,955.13 | 14,659.53 | 0.00 | 10,747.35 | 399,362.01 | 274,140.14 | 34,383.24 | (12,523.53) | 295,999.85 | 695,361.86 |

* Contoocook Cemetery Association balances moved from Contoocook Cemetery balances

Common Fund of the Town of Hopkinton for 1996

| SHARES | ASSET DESCRIPTION | BEGINNING 01/01/96 | ADDED | SOLD | GAIN (LOSS) | BALANCE 12/31/96 | MARKET VALUE | INCOME |
|-----------|---------------------------------------------------------------------------------------|-----------------------|------------|--------------|----------------|---------------------|-----------------|------------|
| 19,646 | FINANCIAL SQUARE MONEY MARKET THE FEDERAL PORTFOLIO | 11,900.00 | 19,646.00 | (11,900.00) | | 19,646.00 | 19,646.00 | 1,336.68 |
| | LAKE SUNAPEE SAVINGS ACCOUNT | 30,000.00 | | (30,000.00) | | 0.00 | 0.00 | 208.18 |
| 2,235.605 | VANGUARD INDEX TRUST-500 #40 | 87,355.84 | 30,000.00 | | 510.17 | 117,866.01 | 154,614.44 | 262.71 |
| 7,009.389 | VANGUARD WORLD-US GROWTH #23 | 94,704.92 | 30,000.00 | | 9,988.36 | 134,693.28 | 166,402.89 | 2,479.14 |
| | FORD MOTOR CREDIT CORP NC | 9,784.45 | | (10,000.00) | 215.55 | 0.00 | 0.00 | 1,603.07 |
| | TENN VALLEY AUTH | 19,339.63 | | (20,000.00) | 660.37 | 0.00 | 0.00 | 412.50 |
| | US TREASURY NOTE | 10,625.96 | | (10,000.00) | (625.96) | 0.00 | 0.00 | 1,650.00 |
| 2,000 | LAKE SUNAPEE BK #1000110670 | 21,756.90 | | | | 21,756.90 | 20,481.25 | 725.00 |
| 25,000 | GEN MOTORS ACC CORP N/C | 25,000.00 | | | | 25,000.00 | 25,000.00 | 1,775.00 |
| 30,000 | LAKE SUNAPEE BK #1000110680 | 29,416.69 | | | | 29,416.69 | 25,000.00 | 1,651.45 |
| 25,000 | LAKE SUNAPEE BK #1000110690 | 25,000.00 | | | | 25,000.00 | 25,000.00 | 2,325.00 |
| 25,000 | US TREASURY NOTE | 32,074.04 | | | | 32,074.04 | 25,000.00 | 1,651.47 |
| 20,000 | FED HOME LOAN BKS | 19,736.35 | | | | 19,736.35 | 32,400.00 | 2,550.00 |
| 10,000 | TENN VALLEY AUTH | 10,791.20 | | | | 10,791.20 | 20,481.25 | 1,400.00 |
| 25,000 | US TREASURY NOTE | 26,373.77 | | | | 26,373.77 | 10,243.75 | 745.00 |
| 25,000 | PHILIP MORRIS | 24,447.94 | | | | 24,447.94 | 26,320.31 | 1,875.00 |
| 5,000 | TENN VALLEY AUTH | 5,161.19 | | | | 5,161.19 | 25,765.63 | 1,906.26 |
| 40,000 | TENN VALLEY AUTH | 36,660.47 | | | | 36,660.47 | 5,034.38 | 343.76 |
| 25,000 | FED HOME LOAN BKS | 25,006.25 | | | | 25,006.25 | 38,900.00 | 2,450.00 |
| | SARA LEE CORP MULTI STEP UP | 15,001.14 | | (15,000.00) | (1.14) | 0.00 | 26,882.81 | 1,967.50 |
| 20,000 | FED HOME LOAN MTGE CORP | 0.00 | 20,000.00 | | | 20,000.00 | 0.00 | 1,207.50 |
| 35,000 | SOYLAND POWER COOP GRANTOR TR 9.700% | 41,083.75 | | | | 41,083.75 | 19,875.00 | (176.08) |
| | ACCTS PAYABLE, DUE CONTOCOCK PRECINCT, EXPENDABLE ACCOUNT, RCVD FROM CAPITAL RESERVES | (30,302.21) | 30,302.21 | | | 0.00 | 37,275.00 | 3,395.00 |
| | INTEREST DUE TO CONTOCOCK PRECINCT, RCVD FROM CAPITAL RESERVES | (595.44) | 595.44 | | | 0.00 | | |
| | INTEREST DUE TO CONTOCOCK PRECINCT | (625.10) | 625.10 | | | 0.00 | | |
| | BANKING ASSISTANCE FEES | | | (0.42) | | 573.26 | 573.26 | (2,690.04) |
| | CASH | 0.42 | 573.26 | | | | | |
| | TOTAL | 594,698.16 | 131,742.01 | (96,900.42) | 10,747.35 | 640,287.10 | 710,570.97 | 32,705.59 |
| | CONTOCOCK PRECINCT - EXPENDABLE TRUST FUNDS | | | | | | | |
| | HASCONA SB MVA | 21,800.00 | 1,357.00 | (21,800.00) | | 1,357.00 | 1,357.00 | |
| | LAKE SUNAPEE BANK TREASURY SAVINGS | 74.00 | | (74.00) | | | | |
| | FED HOME LOAN BK DISC NOTE | 0.00 | 53,717.58 | | | 53,717.58 | 53,881.20 | |
| | CASH | 0.36 | 0.18 | (0.36) | | 0.18 | 0.18 | |
| | PAYABLE DUE FROM TRUST FUNDS, 1995 | 30,302.21 | | (30,302.21) | | 0.00 | 0.00 | |
| | PAYABLE DUE FROM TRUST FUNDS, 1996 | 1,220.54 | | (1,220.54) | | 0.00 | 0.00 | |
| | BANKING ASSISTANCE FEES | | | | | | | (119.53) |
| | INCOME ALL SOURCES | | | | | | | 1,797.18 |
| | GAIN FROM ALL SOURCES | | | | | | | |
| | TOTAL | 53,397.11 | 55,074.76 | (53,397.11) | 0.00 | 55,074.76 | 55,238.38 | 1,677.65 |
| | GRAND TOTAL | 648,095.27 | 186,816.77 | (150,297.53) | 10,747.35 | 695,361.86 | 765,809.35 | 34,383.24 |

Independent Auditor's Report of Financial Presentation

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the
Board of Selectmen
Town of Hopkinton
Hopkinton, New Hampshire

In planning and performing our audit of the Town of Hopkinton for the year ended December 31, 1996, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to those individuals involved during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

January 31, 1997

*Plodzik & Sanderson
Professional Association*

PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of the
Board of Selectmen
Town of Hopkinton
Hopkinton, New Hampshire

We have audited the accompanying general-purpose financial statements of the Town of Hopkinton as of and for the year ended December 31, 1996. These general-purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of Hopkinton has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hopkinton, as of December 31, 1996, and the results of its operations and the cash flows of its and nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Town of Hopkinton. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

*Plodzik & Sanderson
Professional Association*

January 31, 1997

EXHIBIT A
TOWN OF HOPKINTON, NEW HAMPSHIRE
Combined Balance Sheet - All Fund Types and Account Group
December 31, 1996

| <u>ASSETS AND OTHER DEBITS</u> | <u>Governmental Fund Types</u> | | |
|---------------------------------------------------------------|--------------------------------|----------------------------|-----------------------------|
| | <u>General</u> | <u>Special Revenue</u> | <u>Capital Projects</u> |
| <u>Assets</u> | | | |
| Cash and Equivalents | \$ 3,437,961 | \$ 81,630 | \$ |
| Investments | 132,040 | 45,562 | |
| <u>Receivables (Net of Allowances For Uncollectibles)</u> | | | |
| Taxes | 766,685 | | |
| Accounts | 7,855 | 9,951 | |
| Intergovernmental | 1,086 | | |
| Interfund Receivable | 968 | 18,346 | |
| Elderly Tax Liens | 44,292 | | |
| Elderly Tax Liens | | | |
| Reserved Until Collected | (44,292) | | |
| <u>Other Debits</u> | | | |
| Amount to be Provided for | | | |
| Retirement of General Long-Term Debt | | | |
| TOTAL ASSETS AND OTHER DEBITS | <u>\$ 4,346,595</u> | <u>\$ 155,489</u> | <u>\$ -0-</u> |
| <u>LIABILITIES AND EQUITY</u> | | | |
| <u>Liabilities</u> | | | |
| Accrued Payroll and Benefits | \$ 152 | \$ | \$ |
| Retainage Payable | | | 132,039 |
| Intergovernmental Payable | 3,552,733 | | |
| Interfund Payable | 18,346 | | 968 |
| Deferred Tax Revenues | 2,155 | | |
| General Obligation Debt Payable | | | |
| Landfill Closure Costs Payable | | | |
| Total Liabilities | <u>3,573,386</u> | | <u>133,007</u> |
| <u>Equity</u> | | | |
| <u>Fund Balances</u> | | | |
| Reserved For Endowments | | | |
| Reserved For Encumbrances | 58,924 | | |
| Reserved For Special Purposes | | | |
| <u>Unreserved</u> | | | |
| Designated For Special Purposes | | 155,489 | |
| Undesignated (Deficit) | <u>714,285</u> | | <u>(133,007)</u> |
| Total Equity | <u>773,209</u> | <u>155,489</u> | <u>(133,007)</u> |
| TOTAL LIABILITIES AND EQUITY | <u>\$ 4,346,595</u> | <u>\$ 155,489</u> | <u>\$ -0-</u> |

| <u>Fiduciary Fund Types Trust Fund</u> | <u>Account Group General Long- Term Debt</u> | <u>Total (Memorandum Only)</u> |
|----------------------------------------------------|----------------------------------------------------------|----------------------------------------|
| \$ 21,576 | \$ | \$ 3,541,167 |
| 1,375,990 | | 1,553,592 |
| | | 766,685 |
| | | 17,806 |
| | | 1,086 |
| | | 19,314 |
| | | 44,292 |
| | | (44,292) |
| | <u>2,420,164</u> | <u>2,420,164</u> |
| <u>\$ 1,397,566</u> | <u>\$ 2,420,164</u> | <u>\$ 8,319,814</u> |
| \$ | \$ | \$ 152 |
| 366,040 | | 132,039 |
| | | 3,918,773 |
| | | 19,314 |
| | | 2,155 |
| | 1,969,912 | 1,969,912 |
| | <u>450,252</u> | <u>450,252</u> |
| <u>366,040</u> | <u>2,420,164</u> | <u>6,492,597</u> |
| 354,022 | | 354,022 |
| 677,504 | | 58,924 |
| | | 677,504 |
| | | 155,489 |
| | | <u>581,278</u> |
| <u>1,031,526</u> | | <u>1,827,217</u> |
| <u>\$ 1,397,566</u> | <u>\$ 2,420,164</u> | <u>\$ 8,319,814</u> |

The notes to financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF HOPKINTON, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
For the Fiscal Year Ended December 31, 1996

| | <u>Governmental Fund Types</u> | | | <u>Fiduciary Fund Type Expendable Trust</u> | <u>Total (Memorandum Only)</u> |
|-----------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------|-----------------------------|---------------------------------------------------------|----------------------------------------|
| | <u>General</u> | <u>Special Revenue</u> | <u>Capital Projects</u> | | |
| <u>Revenues</u> | | | | | |
| Taxes | \$ 9,470,813 | \$ 10,934 | \$ | \$ | \$ 9,481,747 |
| Licenses and Permits | 609,895 | | | | 609,895 |
| Intergovernmental | 448,828 | | | | 448,828 |
| Charges for Services | 198,509 | 71,097 | | | 269,606 |
| Miscellaneous | 360,987 | 27,261 | | 20,393 | 408,641 |
| <u>Other Financing Sources</u> | | | | | |
| Operating Transfers In | 49,394 | 18,067 | | | 67,461 |
| Proceeds of General Obligation Debt | | | <u>1,449,912</u> | | <u>1,449,912</u> |
| <u>Total Revenues and Other Financing Sources</u> | <u>11,138,426</u> | <u>127,359</u> | <u>1,449,912</u> | <u>20,393</u> | <u>12,736,090</u> |
| <u>Expenditures</u> | | | | | |
| <u>Current</u> | | | | | |
| General Government | 407,856 | 19,674 | | | 427,530 |
| Public Safety | 805,779 | 1,097 | | | 806,876 |
| Highways and Streets | 498,780 | | | | 498,780 |
| Sanitation | 355,499 | 61,378 | | | 416,877 |
| Health | 3,517 | | | | 3,517 |
| Welfare | 52,461 | | | | 52,461 |
| Culture and Recreation | 187,138 | 13,927 | | | 201,065 |
| Conservation | | 2,391 | | | 2,391 |
| Debt Service | 78,080 | | | | 78,080 |
| Capital Outlay | 588,675 | | 1,503,083 | | 2,091,758 |
| Intergovernmental | 7,884,769 | | | | 7,884,769 |
| <u>Other Financing Uses</u> | | | | | |
| Operating Transfers Out | <u>8,871</u> | | | <u>49,394</u> | <u>58,265</u> |
| <u>Total Expenditures and Other Financing Uses</u> | <u>10,871,425</u> | <u>98,467</u> | <u>1,503,083</u> | <u>49,394</u> | <u>12,522,369</u> |
| <u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</u> | 267,001 | 28,892 | (53,171) | (29,001) | 213,721 |
| <u>Fund Balances - January 1</u> | <u>506,208</u> | <u>126,597</u> | <u>(79,836)</u> | <u>420,241</u> | <u>973,210</u> |
| <u>Fund Balances - December 31</u> | <u>\$ 773,209</u> | <u>\$ 155,489</u> | <u>\$ (133,007)</u> | <u>\$ 391,240</u> | <u>\$ 1,186,931</u> |

The notes to financial statements are an integral part of this statement.

EXHIBIT C
TOWN OF HOPKINTON, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis)
General and Special Revenue Funds
For the Fiscal Year Ended December 31, 1996

| | <u>General Fund</u> | | Variance |
|-----------------------------------------------|---------------------|-------------------|------------------------------------------|
| | <u>Budget</u> | <u>Actual</u> | <u>Favorable</u> <u>(Unfavorable)</u> |
| <u>Revenues</u> | | | |
| Taxes | \$ 9,326,228 | \$ 9,470,813 | \$ 144,585 |
| Licenses and Permits | 581,000 | 609,895 | 28,895 |
| Intergovernmental | 436,868 | 448,828 | 11,960 |
| Charges for Services | 220,335 | 198,509 | (21,826) |
| Miscellaneous | 228,818 | 360,987 | 132,169 |
| <u>Other Financing Sources</u> | | | |
| Operating Transfers In | <u>7,000</u> | <u>49,394</u> | <u>42,394</u> |
| <u>Total Revenues and</u> | | | |
| <u>Other Financing Sources</u> | <u>10,800,249</u> | <u>11,138,426</u> | <u>338,177</u> |
| <u>Expenditures</u> | | | |
| <u>Current</u> | | | |
| General Government | 453,523 | 407,856 | 45,667 |
| Public Safety | 806,761 | 805,779 | 982 |
| Highways and Streets | 519,509 | 498,780 | 20,729 |
| Sanitation | 364,964 | 355,499 | 9,465 |
| Health | 3,517 | 3,517 | |
| Welfare | 41,827 | 52,461 | (10,634) |
| Culture and Recreation | 197,993 | 187,138 | 10,855 |
| Debt Service | 83,080 | 78,080 | 5,000 |
| Capital Outlay | 612,812 | 606,656 | 6,156 |
| Intergovernmental | 7,883,769 | 7,884,769 | (1,000) |
| <u>Other Financing Uses</u> | | | |
| Operating Transfers Out | <u>14,500</u> | <u>8,871</u> | <u>5,629</u> |
| <u>Total Expenditures and</u> | | | |
| <u>Other Financing Uses</u> | <u>10,982,255</u> | <u>10,889,406</u> | <u>92,849</u> |
| <u>Excess (Deficiency) of Revenues and</u> | | | |
| <u>Other Financing Sources Over (Under)</u> | | | |
| <u>Expenditures and Other Financing Uses</u> | (182,006) | 249,020 | 431,026 |
| <u>Unreserved Fund Balances - January 1</u> | <u>465,265</u> | <u>465,265</u> | |
| <u>Unreserved Fund Balances - December 31</u> | <u>\$ 283,259</u> | <u>\$ 714,285</u> | <u>\$ 431,026</u> |

| Annually Budgeted Special Revenue Funds | | | Totals (Memorandum Only) | | |
|--------------------------------------------|-------------------|----------------------------------------|-----------------------------|-------------------|----------------------------------------|
| <u>Budget</u> | <u>Actual</u> | Variance Favorable (Unfavorable) | <u>Budget</u> | <u>Actual</u> | Variance Favorable (Unfavorable) |
| \$ | \$ | \$ | \$ 9,326,228 | \$ 9,470,813 | \$ 144,585 |
| | | | 581,000 | 609,895 | 28,895 |
| | | | 436,868 | 448,828 | 11,960 |
| 75,118 | 71,097 | (4,021) | 295,453 | 269,606 | (25,847) |
| 89,991 | 17,362 | (72,629) | 318,809 | 378,349 | 59,540 |
| <u>13,000</u> | <u>16,567</u> | <u>3,567</u> | <u>20,000</u> | <u>65,961</u> | <u>45,961</u> |
| <u>178,109</u> | <u>105,026</u> | <u>(73,083)</u> | <u>10,978,358</u> | <u>11,243,452</u> | <u>265,094</u> |
| 13,000 | 19,674 | (6,674) | 466,523 | 427,530 | 38,993 |
| | | | 806,761 | 805,779 | 982 |
| | | | 519,509 | 498,780 | 20,729 |
| 75,118 | 61,378 | 13,740 | 440,082 | 416,877 | 23,205 |
| | | | 3,517 | 3,517 | |
| | | | 41,827 | 52,461 | (10,634) |
| 89,991 | 13,927 | 76,064 | 287,984 | 201,065 | 86,919 |
| | | | 83,080 | 78,080 | 5,000 |
| | | | 612,812 | 606,656 | 6,156 |
| | | | 7,883,769 | 7,884,769 | (1,000) |
| <u> </u> | <u> </u> | <u> </u> | <u>14,500</u> | <u>8,871</u> | <u>5,629</u> |
| <u>178,109</u> | <u>94,979</u> | <u>83,130</u> | <u>11,160,364</u> | <u>10,984,385</u> | <u>175,979</u> |
| | 10,047 | 10,047 | (182,006) | 259,067 | 441,073 |
| <u>98,092</u> | <u>98,092</u> | <u> </u> | <u>563,357</u> | <u>563,357</u> | <u> </u> |
| <u>\$ 98,092</u> | <u>\$ 108,139</u> | <u>\$ 10,047</u> | <u>\$ 381,351</u> | <u>\$ 822,424</u> | <u>\$ 441,073</u> |

The notes to financial statements are an integral part of this statement.

EXHIBIT D
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Revenues, Expenses and Changes in Fund Balance
All Nonexpendable Trust Funds
For the Fiscal Year Ended December 31, 1996

| | <u>Fiduciary Fund Type Nonexpendable Town Trusts</u> |
|---------------------------------------|------------------------------------------------------------------|
| <u>Operating Revenues</u> | |
| New Funds | \$ 14,660 |
| Interest and Dividends | 32,706 |
| Capital Gains | <u>10,745</u> |
| <u>Total Operating Revenues</u> | 58,111 |
| <u>Operating Expenses</u> | |
| Trust Income Distributions | <u>3,327</u> |
| <u>Operating Income</u> | 54,784 |
| <u>Operating Transfers</u> | |
| Transfers Out | <u>9,196</u> |
| <u>Net Income</u> | 45,588 |
| <u>Fund Balance - January 1</u> | <u>594,698</u> |
| <u>Fund Balance - December 31</u> | <u>\$ 640,286</u> |

The notes to financial statements are an integral part of this statement.

EXHIBIT E
TOWN OF HOPKINTON, NEW HAMPSHIRE
Statement of Cash Flows
All Nonexpendable Trust Funds
For the Fiscal Year Ended December 31, 1996

| | <u>Fiduciary Fund Type Nonexpendable Town Trusts</u> |
|------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| <u>Cash Flows From Operating Activities</u> | |
| Interest and Dividends Received | \$ 43,451 |
| New Funds Received | 14,660 |
| Trust Income Distributions | (3,327) |
| Operating Transfers Out - To Other Funds | <u>(9,196)</u> |
| <u>Net Cash Provided by Operating Activities</u> | 45,588 |
| <u>Cash Flows From Investing Activities</u> | |
| Purchase of Investment Securities | <u>(57,788)</u> |
| <u>Net Decrease in Cash</u> | (12,200) |
| <u>Cash - January 1</u> | <u>33,776</u> |
| <u>Cash - December 31</u> | <u>\$ 21,576</u> |
| <i>Reconciliation of Net Income to Net Cash Provided by Operating Activities</i> | |
| <u>Net Income</u> | <u>\$ 45,588</u> |

The notes to financial statements are an integral part of this statement.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

Reserve for Encumbrances - is used to account for open purchase orders, contracts and other commitments at year end for which goods and services have not been received.

Reserve for Special Purposes - is used to account for the unencumbered balance of restricted funds. These include the Town's Expendable Trust Funds, and the income portion of the Town's Nonexpendable Trust Funds.

F. Total Columns (Memorandum Only) on Combined Statements

Amounts in the "Total (Memorandum Only)" columns in the combined financial statement line items of the fund types and account groups are presented for analytical purposes only. The summation includes fund types and account groups that use different bases of accounting, includes interfund transactions that have not been eliminated and the caption "amounts to be provided," which is not an asset in the usual sense. Consequently, amounts shown in the "Total (Memorandum Only)" columns are not comparable to a consolidation and do not represent the total resources available or total revenues and expenditures/expenses of the Town.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Deficit Fund Balances

Project Deficit

There is a deficit of \$133,007 in the Capital Projects (Landfill Closure) Fund at December 31, 1996. Generally, this deficit arises because of the application of generally accepted accounting principles to the financial reporting for this fund. Bonds or notes authorized to finance the project are not recognized on the financial statements until issued.

B. Excess of Expenditures Over Appropriations

The following governmental fund had an excess of expenditures over appropriations for the year ended December 31, 1996:

Special Revenue Fund

Hopkinton Cemetery Association

\$ 6,674

Overexpenditures occurred primarily due to the receipt and expenditure of unanticipated funds.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

NOTE 3 - ASSETS

A. Cash and Equivalents

At year end, the Town's cash deposits categorized according to risk assumed were as follows:

Category 1 Includes deposits that are insured (Federal Depository Insurance).

Category 2 Includes deposits that are uninsured, but are collateralized by securities held by the pledging financial institution, its trust department or agent in the Town's name.

Category 3 Includes deposits that are uninsured and uncollateralized.

| | <u>Category</u> | | | <u>Total</u> | |
|--------------------------------------------|-------------------|---------------|-------------------|-------------------------|---------------------------|
| | <u>1</u> | <u>2</u> | <u>3</u> | <u>Bank Balance</u> | <u>Carrying Value</u> |
| <u>Cash</u> | | | | | |
| Bank Deposits | <u>\$ 245,790</u> | <u>\$ -0-</u> | <u>\$ 142,024</u> | \$ 387,814 | \$ 340,045 |
| <u>Cash Equivalents</u> | | | | | |
| Repurchase Agreements | | | | <u>3,150,332</u> | <u>3,201,122</u> |
| <u>Total Cash and Cash Equivalents</u> | | | | <u>\$ 3,538,146</u> | <u>\$ 3,541,167</u> |

Repurchase Agreements

Included in the Town's cash equivalents at December 31, 1996, were short-term investments in repurchase agreements issued by a local banking institution. Under these agreements, the Town will be repaid principal plus interest on a specified date which is subsequent to year end. The agreement is guaranteed/collateralized with securities held by the banking institution which exceed the amount of the agreement. To the extent that the banking institution may default on its commitment to these obligations, the Town is at risk of economic loss. Management considers this exposure to be minimal. At December 31, 1996, the Town held investments in repurchase agreements as follows:

| <u>Amount</u> | <u>Interest Rate</u> | <u>Maturity Date</u> | <u>Underlying Securities</u> | <u>Market Value</u> |
|---------------|----------------------|----------------------|----------------------------------|---------------------|
| \$ 2,900,000 | 7.410 | 5/18/05 | FHLMC | \$ 2,902,146 |
| \$ 1,000,000 | 7.260 | 9/10/99 | FHLB | \$ 1,010,080 |

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1996

During 1995, the Town of Hopkinton entered into an agreement with the Hopkinton School District whereby the Town will deposit to a newly established bank account, a sum equal to the estimated cash requirement submitted by the School District. This account is fully collateralized and invested in United States Government obligations. Although the School District will draw daily from this account, it will remain the property of the Town. Interest earned on this account will accrue to the Town. These funds are not included in the above summary.

B. Investments

Investments made by the Town are summarized below. The investments that are represented by specific identifiable investment securities are classified as to credit risk into three categories as follows:

- Category 1* Includes investments that are insured or registered, for which the securities are held by the Town or its agent in the Town's name.
- Category 2* Includes uninsured and unregistered investments, for which the securities are held by the Town, broker, counter party's trust department or agent in the Town's name.
- Category 3* Includes uninsured and unregistered investments, for which the securities are held by the broker, counter party, counter party's trust department, or agent, but not in the Town's name.

Investments under the authority of the Trustees of Trust Funds are under the management of the Charter Trust Company, who is the Town's agent for these Funds. Investments totaling \$431,226 are designated as Category 3 because they are held by and agent of the Bank, but not in the Town's name.

| | <u>Category</u> | | | <u>Carrying Amount</u> | <u>Market Value</u> |
|----------------------------------------------------|-----------------|---------------|-------------------|----------------------------|-------------------------|
| | <u>1</u> | <u>2</u> | <u>3</u> | | |
| US Government Obligations | \$ | \$ | \$ 198,668 | \$ 198,668 | \$ 225,320 |
| Corporate Bonds | | | <u>232,558</u> | <u>232,558</u> | <u>227,892</u> |
| | <u>\$ -0-</u> | <u>\$ -0-</u> | <u>\$ 431,226</u> | <u>\$ 431,226</u> | <u>\$ 453,212</u> |
| Mutual Funds | | | | \$ 252,559 | \$ 321,016 |
| New Hampshire Public Deposit Investment Pool | | | | <u>869,807</u> | <u>869,807</u> |
| | | | | <u>\$ 1,122,366</u> | <u>\$ 1,190,823</u> |
| <u>Total Investments</u> | | | | <u>\$ 1,553,592</u> | <u>\$ 1,644,035</u> |

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

C. Property Taxes

The property tax year is from April 1 to March 31 and all property taxes are assessed on the inventory taken in April of that year. The net assessed valuation as of April 1, 1996, upon which the 1996 property tax levy was based was \$339,226,170.

The Town subscribes to the semi-annual method of tax collection as provided for by RSA 76:15-a. Under this method, tax bills are sent on or around June 1 and November 1 of each year, with interest accruing at a rate of 12% on bills outstanding for more than 30 days.

The June 1 billing is considered an estimate only and is one half of the previous year's tax billing. The remaining balance of taxes due is billed in the fall after the State Department of Revenue Administration has calculated and approved the Town's tax rate for the fiscal year.

In connection with the setting of the tax rate, Town Officials, with the approval of the New Hampshire Department of Revenue Administration, establish and raise through taxation an amount for abatements and refunds of property taxes, known as overlay. This amount is reported as a reduction in tax revenue and is adjusted by management for any tax reserves at year end. The property taxes collected by the Town include taxes levied for the Hopkinton School District, Merrimack County, Hopkinton Village Precinct, and Contoocook Village Precinct which are remitted to these governmental units as required by law. The ultimate responsibility for the collection of taxes rests with the Town.

The tax rate for the year ended December 31, 1996, was as follows:

| | Taxpayers in the Contoocook Village Precinct | Taxpayers in the Hopkinton Village Precinct |
|-------------------------|-------------------------------------------------------|------------------------------------------------------|
| Municipal Portion | \$ 4.35 | \$ 4.35 |
| School Tax Assessment | 20.63 | 20.63 |
| County Tax Assessment | 1.80 | 1.80 |
| Precinct Tax Assessment | <u>1.93</u> | <u>.38</u> |
| <u>Total</u> | <u>\$28.71</u> | <u>\$ 27.16</u> |

As prescribed by law, within 18 months of the date assessed, the Tax Collector places a lien on properties for all uncollected property taxes in the following year after taxes are due. The lien on these properties has priority over other liens and accrues interest at 18% per annum. If property is not redeemed within the 2-year redemption period, the property is tax-deeded to the Town.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

During the current fiscal year, the Tax Collector on April 15 placed a lien for all uncollected 1995 property taxes.

Taxes receivable at December 31, 1996, are as follows:

| | |
|-------------------------------------------------|-------------------|
| <u>Property Taxes</u> | |
| Levy of 1996 | \$ 614,903 |
| <u>Unredeemed Taxes (under tax lien)</u> | |
| Levy of 1995 | 216,798 |
| Levy of 1994 | 83,280 |
| Levy of 1993 | 320 |
| Levy of 1992 | 754 |
| Yield Taxes | 630 |
| Less: Reserve for estimated uncollectible taxes | <u>(150,000)</u> |
| <u>Total Taxes Receivable</u> | <u>\$ 766,685</u> |

D. Other Receivables

Receivables as of December 31, 1996, are as follows:

| | <u>General</u> | <u>Special Revenue</u> | <u>Total</u> |
|------------------------------|-----------------|----------------------------|------------------|
| <u>Receivables</u> | | | |
| Accounts | \$ 7,855 | \$ 9,951 | \$ 17,806 |
| Intergovernmental | <u>1,086</u> | <u> </u> | <u>1,086</u> |
| <u>Net Total Receivables</u> | <u>\$ 8,941</u> | <u>\$ 9,951</u> | <u>\$ 18,892</u> |

E. Interfund Receivables/Payables

Individual fund interfund receivable and payable balances at December 31, 1996 are as follows:

| <u>Fund</u> | <u>Interfund Receivable</u> | <u>Interfund Payable</u> |
|------------------------------|---------------------------------|------------------------------|
| General Fund | \$ 968 | \$ 18,346 |
| <u>Special Revenue Funds</u> | | |
| Sewer Department | 7,412 | |
| Conservation Commission | 10,934 | |
| <u>Capital Projects Fund</u> | | |
| Landfill Closure | <u> </u> | <u>968</u> |
| <u>Totals</u> | <u>\$ 19,314</u> | <u>\$ 19,314</u> |

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

F. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets, errors or omissions, injuries to employees, or acts of God. During fiscal year 1996, the Town was a member of the New Hampshire Municipal Association Property-Liability Insurance Trust, Inc. and the compensation funds of the New Hampshire Workers' Compensation Fund. These entities are considered public entity risk pools, currently operating as a common risk management and insurance program for member towns and cities.

The New Hampshire Municipal Association Property-Liability Insurance Trust, Inc. is a Trust organized to provide certain property and liability insurance coverages to member towns, cities and other qualified political subdivisions of New Hampshire. As a member of the NHMA Property-Liability Insurance Trust, Inc., the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30. The program includes a Self-Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss subject to a \$1,000 deductible, and each and every covered General Liability and Public Officials Liability Loss.

The Trust maintains, on behalf of its members, the following re-insurance policies shared by the membership for the year ended June 30, 1997.

1. United States Fidelity and Guaranty Company (USF&G) Casualty Facultative Reinsurance Certificate #GC12225404500 which provides general liability and public officials liability coverage in the amount of \$1,500,000 in excess of the Trust's Self-Insured Retention for each and every loss.
2. United States Fidelity and Guaranty Company (USF&G) Property Facultative Reinsurance Certificate #GC12225404600 which provides property and auto physical damage coverage in the amount of \$500,000 in excess of the Trust's Self-Insured Retention for each and every loss.
3. Swiss Reinsurance America Corporation Property Facultative Reinsurance Certificate #116781 which provides property and auto physical damage coverage in excess of the Trust Self-Insured Retention and the (USF&G) Property Facultative Reinsurance Certificate, up to the total property and vehicle schedule on file with the Trust for its entire membership.
4. United States Fidelity and Guaranty Corporation provides some members with higher limits of from \$1 to \$4 million in excess of the underlying \$2 million.
5. Members of the Trust also share Kemper National Insurance Companies Boiler and Machinery Policy #3XN 025 476-01 which provides a \$30,000,000 limit resulting from any "one accident" subject to a \$1,000 deductible.

Contributions paid in 1996 for fiscal year ending June 30, 1997, to be recorded as an insurance expense/expenditure totaled \$54,536. Additional contributions paid in 1996 for fiscal year ending June 30, 1996 totaled \$21. Unpaid contributions for the year ending June 30, 1997 and due in

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

1996 were \$-0-. Claims submitted to the Trust that have been billed to the Town for their portion of payment (i.e., deductible) as of December 31, 1996, totaled \$-0-. During December 1996, \$23,290 was returned to the Town of Hopkinton as its 1996 "dividend" for the years 1989 through 1994.

The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Town foresees no likelihood of an additional assessment for any of the past years.

Compensation Funds of New Hampshire - Workers' Compensation Fund is a Trust organized to provide statutory workers' compensation and employer's liability self-insurance coverage to member towns, cities, school districts, and other qualified political subdivisions of New Hampshire. As a member of Compensation Funds of New Hampshire - Workers' Compensation Fund, the Town of Hopkinton shares in contributing to the cost of and receiving benefits from a self-insured pooled risk management program. The membership and coverage runs from January 1 to December 31. The coverage is for the statutorily required workers' compensation benefits and employer's liability coverage up to \$1,000,000. The program includes a Loss Fund from which is paid up to \$375,000 for each and every covered claim.

The Trust maintained on behalf of its members the following insurance policy shared by the membership for the year ended December 31, 1996:

Aggregate reinsurance to cover total claims should they exceed the Loss Fund established by the Trust (coverage to \$5,000,000).

The Trust Agreement permits the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of any additional assessments for any of the past years.

The Town continues to carry commercial insurance for all other risks of loss, including employee and public official fidelity bonds, health and accident insurance.

NOTE 4 - LIABILITIES

A. Intergovernmental Payable

Payables due other governments at December 31, 1996 include:

General Fund

| | |
|--------------------------------------------------------|--------------|
| Balance of 1996-1997 Assessment Due to School District | \$ 3,552,733 |
|--------------------------------------------------------|--------------|

Trust Funds

Trust and Capital Reserve Funds

| | |
|------------------------------------------------|----------------|
| Due to Hopkinton School District and Precincts | <u>366,040</u> |
|------------------------------------------------|----------------|

Total Intergovernmental Payable

| | |
|--|---------------------|
| | <u>\$ 3,918,773</u> |
|--|---------------------|

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

B. Deferred Revenue

General Fund

Deferred revenue at December 31, 1996, in the amount of \$2,155 consists of property taxes collected or levied in advance of the fiscal year to which they apply.

C. Defined Benefit Pension Plan

Plan Description and Provisions

The New Hampshire Retirement System (System) is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401 (a) and 501 (a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State of New Hampshire are eligible and required to participate in the System. Full-time employees of political subdivisions, including counties, municipalities and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation. The Hopkinton participates in the System and the payroll for employees covered by the System for the year ended December 31, 1996, was 796,288; the Town's total payroll was \$1,023,798.

All full-time employees are eligible to participate in the System. The System is divided into two employee groups; **Group I** - teachers and all other employees except firefighters and police officers, and **Group II** - firefighters and police officers.

Group I - Members at age 60 qualify for a normal service retirement allowance based on years of creditable service and average final salary for the highest three years. The yearly pension amount is 1/60 or 1.667% of average final compensation (AFC), multiplied by years of creditable service. AFC is defined as the average of the three highest salary years, and for benefit calculation purposes only, the final year's salary can not exceed by more than 150% the higher of the previous year's salary or the salary for the highest year used in the calculation of AFC (not including the final year's salary). At age 65, the yearly pension amount is recalculated at 1/66 or 1.515% of AFC multiplied by years of creditable service. Members in service with 10 or more years creditable service who are between age 50 and 60 or members in service with at least 20 or more years of service, whose age plus service is equal to or greater than 70 are entitled to a retirement allowance with appropriate graduated reduction based on years of creditable service.

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

Group II - Members who are age 60, or members who are at least age 45 with at least 20 years creditable service can receive a retirement allowance at a rate of 2.5% of AFC for each year of creditable service, not to exceed 40 years.

Members of both groups may qualify for vested deferred allowances, disability allowances, and death benefit allowances subject to meeting various eligibility requirements; benefits are based on AFC or earnable compensation and/or service.

The State of New Hampshire funds 35% of employer costs for firefighters and police officers employed by the Town. The State does not participate in funding the employer cost of other Town employees.

Description of Funding Policy

The System is financed by contributions from both the employees and the Town. By State statute, Group I employees are required to contribute 5% of earnable compensation. Group II employees are required to contribute 9.3% of gross earnings. The Town contributed 2.73% for police officers, 5.12% for firefighters and 3.39% for other employees, during the year ended December 31, 1996. The contribution requirement was as follows:

| | |
|--------------------|------------------|
| Town's Portion | \$ 26,701 |
| Employees' Portion | <u>51,440</u> |
| <u>Total</u> | <u>\$ 78,141</u> |

The amount shown as "pension benefit obligation" is based on a standardized measurement which reflects the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure, which is the actuarial present value of credited projected benefits, is intended to help users assess the System's funding status on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among PERS and employers. The System does not make separate measurements of assets and pension benefit obligations for individual employers. The pension benefit obligation at June 30, 1996, for the System as a whole, determined through an actuarial valuation performed as of June 30, 1995, projected to June 30, 1996, was \$2.419 billion. The System's net assets available for benefits on June 30, 1996, (valued at market) were \$2.564 billion. The System holds none of the Town's securities.

Trend Information

Historical trend information showing the System's progress in accumulating sufficient assets to pay benefits when due is available and is presented in the System's June 30, 1996 annual financial report (the latest year available).

TOWN OF HOPKINTON, NEW HAMPSHIRE

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 1996

D. Construction and Other Significant Commitments

As of December 31, 1996, the Town had the following commitments with respect to unfinished capital projects:

| <u>Capital Project</u> | <u>Remaining Construction Commitment</u> | <u>Expected Date of Completion</u> |
|------------------------|--------------------------------------------------|----------------------------------------|
| Landfill Closure | \$450,252 | 1997 |

E. Landfill Closure and Postclosure Care Costs

Federal and State laws and regulations require that the Town place a final cover on its landfill when closed and perform certain maintenance and monitoring functions at the landfill site after closure. A liability is being recognized in the General Long-Term Debt Account Group based on the future closure and postclosure care costs that will be incurred near or after the date the landfill no longer accepts waste. The estimated liability for landfill closure and postclosure care costs has a balance of \$450,252 as of December 31, 1996, which is based on 100% usage (filled) of the landfill.

Landfill closure costs incurred through December 31, 1996 were \$1,529,748 and were financed by loans from the State of New Hampshire. Additional loans will be provided for the balance of the project.

F. Long-Term Debt

The following is a summary of the Town's general long-term debt transactions for the fiscal year ended December 31, 1996:

| | <u>General Obligation Debt Payable</u> | <u>Accrued Landfill Closure and Postclosure Care Cost</u> | <u>Total</u> |
|--------------------------------------------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------------|---------------------|
| <i>General Long-Term Debt Account Group</i> | | | |
| Balance, Beginning of Year | \$ 560,000 | \$ 3,000,000 | \$ 3,560,000 |
| Issued | 1,449,912 | | 1,449,912 |
| Retired | (40,000) | | (40,000) |
| Net increase (decrease) in Accrued Landfill Closure and Postclosure Care Costs | <u> </u> | <u>(2,549,748)</u> | <u>(2,549,748)</u> |
| Balance, End of Year | <u>\$ 1,969,912</u> | <u>\$ 450,252</u> | <u>\$ 2,420,164</u> |

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1996

Long-term debt payable at December 31, 1996, is comprised of the following individual issues:

| <u>Description of Issue</u> | <u>Original Amount</u> | <u>Issue Date</u> | <u>Maturity Date</u> | <u>Interest Rate %</u> | <u>Outstanding at 12/31/96</u> |
|----------------------------------------------------------------|----------------------------|-----------------------|--------------------------|--------------------------------|----------------------------------------|
| <u>General Long-Term Debt Account Group</u> | | | | | |
| <u>General Obligation Debt Payable</u> | | | | | |
| Landfill Closure Bonds | \$800,000 | 1989 | 2009 | Variable | \$ 520,000 |
| Landfill Closure Notes | \$1,449,912 | 1996 | 2017 | 4.632 | <u>1,449,912</u> |
| | | | | | \$ 1,969,912 |
| <u>Accrued Landfill Closure and Postclosure Care Costs</u> | | | | | <u>450,252</u> |
| <u>Total General Long-Term Debt Account Group</u> | | | | | <u>\$ 2,420,164</u> |

Annual Requirements To Amortize Governmental Fund Debt

The annual requirements to amortize all general obligation debt outstanding as of December 31, 1996, including interest payments, are as follows:

| <u>Fiscal Year Ending December 31,</u> | <u>Governmental Fund Debt</u> | | |
|--------------------------------------------|-------------------------------|-------------------|---------------------|
| | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
| 1997 | \$ 40,000 | \$ 35,360 | \$ 75,360 |
| 1998 | 112,496 | 99,800 | 212,296 |
| 1999 | 112,496 | 93,722 | 206,218 |
| 2000 | 112,496 | 87,644 | 200,140 |
| 2001 | 112,496 | 81,566 | 194,062 |
| 2002-2017 | <u>1,479,928</u> | <u>554,604</u> | <u>2,034,532</u> |
| <u>Totals</u> | <u>\$ 1,969,912</u> | <u>\$ 952,696</u> | <u>\$ 2,922,608</u> |

All debt is general obligation debt of the Town, which is backed by its full faith and credit. All debt will be repaid from general governmental revenues.

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1996

Bonds or Notes Authorized - Unissued

Bonds and notes authorized and unissued as of December 31, 1996 were as follows:

| <u>Per Town Meeting Vote of</u> | <u>Purpose</u> | <u>Unissued Amount</u> |
|-----------------------------------------|------------------|----------------------------|
| Article 5, 1988 | Landfill Closure | \$ 252,500 |
| Article 3, 1996 | Landfill Closure | \$ 530,088 |

NOTE 5 - FUND EQUITY

A. Reservations of Fund Balances

Reserve for Encumbrances

Funds encumbered at year end were as follows:

| | |
|--------------|------------------|
| General Fund | <u>\$ 58,924</u> |
|--------------|------------------|

Reserve for Special Purposes

In the Trust Funds, the reserve for special purposes represents the unspent balance of the Town's Trust Funds which may be spent for the purposes specified as follows:

| | | |
|----------------------------------------------------|----------------|-------------------|
| <u>Nonexpendable Trust Funds (Income Balances)</u> | | |
| Cemetery Care | \$ 184,854 | |
| Charity | 88,463 | |
| Library | (380) | |
| Scholarship | 6,001 | |
| School | <u>7,326</u> | |
| <u>Total Nonexpendable Trust Funds</u> | | \$ 286,264 |
| <u>Capital Reserve Funds</u> | | |
| Police Station | \$ 109,816 | |
| Library | <u>281,424</u> | |
| <u>Total Capital Reserve Funds</u> | | <u>391,240</u> |
| <u>Total</u> | | <u>\$ 677,504</u> |

TOWN OF HOPKINTON, NEW HAMPSHIRE
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 1996

Reserved for Endowments

The amount reserved for endowments at December 31, 1996 represents the principal amount of all Nonexpendable Trust Funds which is restricted either by law or by terms of individual bequests, in that only income earned may be expended. The principal balances of the Town's Nonexpendable Trust Funds at December 31, 1996 are detailed as follows:

| <u>Purpose</u> | <u>Principal</u> |
|----------------|-------------------|
| Cemetery Care | \$ 195,495 |
| Charity | 63,609 |
| Library | 35,747 |
| Scholarship | 39,544 |
| School | <u>19,627</u> |
| <u>Total</u> | <u>\$ 354,022</u> |

B. Unreserved Fund Balances

Designated for Special Purposes

The \$155,489 designated for special purposes, representing Special Revenue Fund balances which management intends to use in the subsequent years, is as follows:

| | |
|--------------------------------|-------------------|
| <u>Special Revenue Funds</u> | |
| Public Library | \$ 37,582 |
| Hopkinton Cemetery Association | 3,945 |
| Sewer Department | 66,612 |
| Conservation Commission | 39,445 |
| Town Forest | 7,699 |
| Drug Forfeiture | <u>206</u> |
| <u>Total</u> | <u>\$ 155,489</u> |

SCHEDULE A-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Estimated and Actual Revenues
For the Fiscal Year Ended December 31, 1996

| <u>REVENUES</u> | <u>Estimated</u> | <u>Actual</u> | <u>Over (Under) Budget</u> |
|----------------------------------------------------------------------------|----------------------|----------------------|------------------------------------|
| <u>Taxes</u> | | | |
| Property | \$ 9,085,228 | \$ 9,119,315 | \$ 34,087 |
| Land Use Change | 10,000 | 43,738 | 33,738 |
| Yield | 10,000 | 20,078 | 10,078 |
| Payment in Lieu of Taxes | 161,000 | 173,287 | 12,287 |
| Interest and Penalties on Taxes | <u>60,000</u> | <u>114,395</u> | <u>54,395</u> |
| Total Taxes | <u>9,326,228</u> | <u>9,470,813</u> | <u>144,585</u> |
| <u>Licenses and Permits</u> | | | |
| Business Licenses, Permits and Fees | 31,000 | 38,487 | 7,487 |
| Motor Vehicle Permit Fees | <u>550,000</u> | <u>571,408</u> | <u>21,408</u> |
| Total Licenses and Permits | <u>581,000</u> | <u>609,895</u> | <u>28,895</u> |
| <u>Intergovernmental Revenues</u> | | | |
| <u>State</u> | | | |
| Shared Revenue | 219,705 | 219,705 | |
| Highway Block Grant | 114,812 | 114,812 | |
| State and Federal Forest | | | |
| Land Reimbursement | 703 | 703 | |
| Flood Control Reimbursement | 101,648 | 102,842 | 1,194 |
| Other Reimbursements | | 7,197 | 7,197 |
| <u>Federal</u> | | | |
| Environmental Protection | | | |
| Agency Entitlement Lands | | <u>3,569</u> | <u>3,569</u> |
| Total Intergovernmental Revenues | <u>436,868</u> | <u>448,828</u> | <u>11,960</u> |
| <u>Charges For Services</u> | | | |
| Income From Departments | 4,000 | 6,530 | 2,530 |
| Garbage - Refuse Charges | <u>216,335</u> | <u>191,979</u> | <u>(24,356)</u> |
| Total Charges For Services | <u>220,335</u> | <u>198,509</u> | <u>(21,826)</u> |
| <u>Miscellaneous Revenues</u> | | | |
| Interest on Investments | 80,000 | 107,637 | 27,637 |
| Other | <u>148,818</u> | <u>253,350</u> | <u>104,532</u> |
| Total Miscellaneous Revenues | <u>228,818</u> | <u>360,987</u> | <u>132,169</u> |
| <u>Other Financing Sources</u> | | | |
| <u>Operating Transfers In</u> | | | |
| Interfund Transfers - Capital Reserve Funds | <u>7,000</u> | <u>49,394</u> | <u>42,394</u> |
| <u>Total Revenues and Other Financing Sources</u> | <u>10,800,249</u> | <u>\$ 11,138,426</u> | <u>\$ 338,177</u> |
| <u>Unreserved Fund Balance Used To Reduce Tax Rate</u> | <u>182,006</u> | | |
| <u>Total Revenues, Other Financing Sources and Use of Fund Balance</u> | <u>\$ 10,982,255</u> | | |

The notes to financial statements are an integral part of this statement.

SCHEDULE A-2
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 1996

| | Encumbered From 1995 | Appropriations 1996 | Expenditures Net of Refunds | Encumbered To 1997 | (Over) Under Budget |
|-------------------------------------------------|-------------------------|------------------------|-----------------------------------|-----------------------|---------------------------|
| <u>Current</u> | | | | | |
| <u>General Government</u> | | | | | |
| Executive | \$ | \$ 65,150 | \$ 62,790 | \$ | \$ 2,360 |
| Election, Registration, and Vital Statistics | | 87,623 | 87,244 | | 379 |
| Financial Administration | | 187,384 | 162,832 | | 24,552 |
| Legal Expenses | | 27,000 | 16,580 | | 10,420 |
| Planning and Zoning | | 45,123 | 44,885 | | 238 |
| General Government Buildings | | 36,000 | 29,009 | | 6,991 |
| Insurance, not otherwise allocated | | 3,620 | 3,264 | | 356 |
| Other | | 1,623 | 1,252 | | 371 |
| Total General Government | | 453,523 | 407,856 | | 45,667 |
| <u>Public Safety</u> | | | | | |
| Police Department | | 473,575 | 478,779 | | (5,204) |
| Ambulance | | 85,000 | 83,195 | | 1,805 |
| Fire Department | | 241,754 | 237,395 | | 4,359 |
| Emergency Management | | 6,432 | 6,410 | | 22 |
| Total Public Safety | | 806,761 | 805,779 | | 982 |
| <u>Highways and Streets</u> | | | | | |
| Highways and Streets | | 515,709 | 494,999 | | 20,710 |
| Street Lighting | | 1,800 | 1,781 | | 19 |
| Other | | 2,000 | 2,000 | | |
| Total Highways and Streets | | 519,509 | 498,780 | | 20,729 |
| <u>Sanitation</u> | | | | | |
| Solid Waste Disposal | | 364,964 | 355,499 | | 9,465 |
| <u>Health</u> | | | | | |
| Health Agencies and Hospitals | | 3,517 | 3,517 | | |
| <u>Welfare</u> | | | | | |
| Vendor Payments | | 41,827 | 52,461 | | (10,634) |
| <u>Culture and Recreation</u> | | | | | |
| Parks and Recreation | | 84,202 | 75,062 | | 9,140 |
| Library | | 89,991 | 89,940 | | 51 |
| Patriotic Purposes | | 800 | 800 | | |
| Other Culture and Recreation | | 23,000 | 21,336 | | 1,664 |
| Total Culture and Recreation | | 197,993 | 187,138 | | 10,855 |

SCHEDULE A-2 (Continued)
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Appropriations, Expenditures and Encumbrances
For the Fiscal Year Ended December 31, 1996

| | <u>Encumbered From 1995</u> | <u>Appropriations 1996</u> | <u>Expenditures Net of Refunds</u> | <u>Encumbered To 1997</u> | <u>(Over) Under Budget</u> |
|--------------------------------------|---------------------------------|--------------------------------|--------------------------------------------|-------------------------------|------------------------------------|
| <u>Debt Service</u> | | | | | |
| Principal of Long-Term Debt | | 40,000 | 40,000 | | |
| Interest Expense - Long-Term Debt | | 38,080 | 38,080 | | |
| Interest Expense - | | | | | |
| Tax Anticipation Notes | | <u>5,000</u> | | | <u>5,000</u> |
| Total Debt Service | | <u>83,080</u> | <u>78,080</u> | | <u>5,000</u> |
| <u>Capital Outlay</u> | | | | | |
| Rowell Street Repairs | 25,000 | 23,000 | | 48,000 | |
| New Highway Construction | | 114,812 | 114,386 | | 426 |
| Shim/Paving | | 75,000 | 75,000 | | |
| Land Purchase | | 350,000 | 343,769 | 6,231 | |
| Library Architectural Fees | 15,943 | | 11,250 | 4,693 | |
| Pick-up Truck | | 25,000 | 21,816 | | 3,184 |
| Highway Truck | | <u>25,000</u> | <u>22,454</u> | | <u>2,546</u> |
| Total Capital Outlay | <u>40,943</u> | <u>612,812</u> | <u>588,675</u> | <u>58,924</u> | <u>6,156</u> |
| <u>Intergovernmental</u> | | | | | |
| School District Assessment | | 7,113,722 | 7,113,722 | | |
| County Tax Assessment | | 616,265 | 616,265 | | |
| Precinct Assessments | | <u>153,782</u> | <u>154,782</u> | | <u>(1,000)</u> |
| Total Intergovernmental | | <u>7,883,769</u> | <u>7,884,769</u> | | <u>(1,000)</u> |
| <u>Other Financing Uses</u> | | | | | |
| <u>Operating Transfers Out</u> | | | | | |
| <u>Interfund Transfers</u> | | | | | |
| Special Revenue Fund | | <u>14,500</u> | <u>8,871</u> | | <u>5,629</u> |
| <u>Total Appropriations</u> | | | | | |
| <u>Expenditures and Encumbrances</u> | <u>\$ 40,943</u> | <u>\$ 10,982,255</u> | <u>\$ 10,871,425</u> | <u>\$ 58,924</u> | <u>\$ 92,849</u> |

The notes to financial statements are an integral part of this statement.

*SCHEDULE A-3
TOWN OF HOPKINTON, NEW HAMPSHIRE
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended December 31, 1996*

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-------------------|
| <u>Unreserved - Undesignated</u> <u>Fund Balance - January 1</u> | \$ 465,265 | |
| <u>Deduction</u> Unreserved Fund Balance Used To Reduce 1996 Tax Rate | <u>(182,006)</u> | \$ 283,259 |
| <u>Addition</u> <u>1996 Budget Summary</u> Revenue Surplus (Schedule A-1) Unexpended Balance of Appropriations (Schedule A-2) | \$ 338,177 <u>92,849</u> | |
| 1996 Budget Surplus | | <u>431,026</u> |
| <u>Unreserved - Undesignated</u> <u>Fund Balance - December 31</u> | | <u>\$ 714,285</u> |

The notes to financial statements are an integral part of this statement.

SCHEDULE B-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Special Revenue Funds
Combining Balance Sheet
December 31, 1996

| | <u>Budgeted Funds</u> | | | <u>Total Budgeted Funds</u> |
|---------------------------------------------------------------|---------------------------|-----------------------------------------------|-----------------------------|-------------------------------------|
| | <u>Public Library</u> | <u>Hopkinton Cemetery Association</u> | <u>Sewer Department</u> | |
| <u>ASSETS</u> | | | | |
| Cash and Equivalents | \$ 27,582 | \$ 3,945 | \$ 49,249 | \$ 80,776 |
| Investments | 10,000 | | | 10,000 |
| <u>Receivables (Net of Allowances For Uncollectibles)</u> | | | | |
| Accounts | | | 9,951 | 9,951 |
| Interfund Receivable | <u> </u> | <u> </u> | <u>7,412</u> | <u>7,412</u> |
| TOTAL ASSETS | <u>\$ 37,582</u> | <u>\$ 3,945</u> | <u>\$ 66,612</u> | <u>\$ 108,139</u> |
| <u>FUND BALANCES</u> | | | | |
| <u>Unreserved</u> | | | | |
| Designated For Special Purposes | <u>\$ 37,582</u> | <u>\$ 3,945</u> | <u>\$ 66,612</u> | <u>\$ 108,139</u> |

| <u>Nonbudgeted Funds</u> | | | <u>Total Nonbudgeted Funds</u> | <u>Total All Funds</u> |
|------------------------------------|------------------------|----------------------------|----------------------------------------|--------------------------------|
| <u>Conservation Commission</u> | <u>Town Forest</u> | <u>Drug Forfeiture</u> | | |
| \$ 854 | \$ | \$ | \$ 854 | \$ 81,630 |
| 27,657 | 7,699 | 206 | 35,562 | 45,562 |
| | | | | 9,951 |
| <u>10,934</u> | <u> </u> | <u> </u> | <u>10,934</u> | <u>18,346</u> |
| <u>\$ 39,445</u> | <u>\$ 7,699</u> | <u>\$ 206</u> | <u>\$ 47,350</u> | <u>\$ 155,489</u> |
| | | | | |
| <u>\$ 39,445</u> | <u>\$ 7,699</u> | <u>\$ 206</u> | <u>\$ 47,350</u> | <u>\$ 155,489</u> |

The notes to financial statements are an integral part of this statement.

SCHEDULE B-2
TOWN OF HOPKINTON, NEW HAMPSHIRE
Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Year Ended December 31, 1996

| | <u>Budgeted Funds</u> | | | <u>Total</u> |
|----------------------------------------|-----------------------|------------------|-------------------|-------------------|
| | <u>Public</u> | <u>Hopkinton</u> | <u>Sewer</u> | <u>Budgeted</u> |
| | <u>Library</u> | <u>Cemetery</u> | <u>Department</u> | <u>Funds</u> |
| <u>Revenues</u> | | | | |
| Taxes | \$ | \$ | \$ | \$ |
| Charges for Services | | | 71,097 | 71,097 |
| Miscellaneous | 14,874 | 1,337 | 1,151 | 17,362 |
| <u>Other Financing Sources</u> | | | | |
| Operating Transfers In | <u>2,196</u> | <u>14,371</u> | <u> </u> | <u>16,567</u> |
| <u>Total Revenues and</u> | | | | |
| <u>Other Financing Sources</u> | <u>17,070</u> | <u>15,708</u> | <u>72,248</u> | <u>105,026</u> |
| <u>Expenditures</u> | | | | |
| <u>Current</u> | | | | |
| General Government | | 19,674 | | 19,674 |
| Public Safety | | | | |
| Sanitation | | | 61,378 | 61,378 |
| Conservation | | | | |
| Culture and Recreation | <u>13,927</u> | <u> </u> | <u> </u> | <u>13,927</u> |
| <u>Total Expenditures</u> | <u>13,927</u> | <u>19,674</u> | <u>61,378</u> | <u>94,979</u> |
| <u>Excess (Deficiency) of Revenues</u> | | | | |
| <u>and Other Financing Sources</u> | | | | |
| <u>Over (Under) Expenditures</u> | 3,143 | (3,966) | 10,870 | 10,047 |
| <u>Fund Balances - January 1</u> | <u>34,439</u> | <u>7,911</u> | <u>55,742</u> | <u>98,092</u> |
| <u>Fund Balances - December 31</u> | <u>\$ 37,582</u> | <u>\$ 3,945</u> | <u>\$ 66,612</u> | <u>\$ 108,139</u> |

| <u>Nonbudgeted Funds</u> | | | <u>Total Nonbudgeted Funds</u> | <u>Total All Funds</u> |
|------------------------------------|------------------------|----------------------------|----------------------------------------|--------------------------------|
| <u>Conservation Commission</u> | <u>Town Forest</u> | <u>Drug Forfeiture</u> | | |
| \$ 10,934 | \$ | \$ | \$ 10,934 | \$ 10,934 |
| 8,222 | 374 | 1,303 | 9,899 | 71,097 |
| | | | | 27,261 |
| <u>1,500</u> | <u> </u> | <u> </u> | <u>1,500</u> | <u>18,067</u> |
| <u>20,656</u> | <u>374</u> | <u>1,303</u> | <u>22,333</u> | <u>127,359</u> |
| | | | | 19,674 |
| | | 1,097 | 1,097 | 1,097 |
| 2,391 | | | 2,391 | 61,378 |
| <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u>2,391</u> |
| | | | | 13,927 |
| <u>2,391</u> | <u> </u> | <u>1,097</u> | <u>3,488</u> | <u>98,467</u> |
| | | | | |
| 18,265 | 374 | 206 | 18,845 | 28,892 |
| <u>21,180</u> | <u>7,325</u> | <u> </u> | <u>28,505</u> | <u>126,597</u> |
| <u>\$ 39,445</u> | <u>\$ 7,699</u> | <u>\$ 206</u> | <u>\$ 47,350</u> | <u>\$ 155,489</u> |

The notes to financial statements are an integral part of this statement.

SCHEDULE C-1
TOWN OF HOPKINTON, NEW HAMPSHIRE
Trust Funds
Combining Balance Sheet
December 31, 1996

| | Trust Funds | | Total |
|----------------------------------------------|-------------------------------------------|-------------------------------|-------------------------|
| | <u>Expendable Capital Reserve</u> | <u>Nonexpendable Town</u> | |
| <u>ASSETS</u> | | | |
| Cash and Equivalents | \$ | \$ 21,576 | \$ 21,576 |
| Investments | <u>702,205</u> | <u>673,785</u> | <u>1,375,990</u> |
| TOTAL ASSETS | <u>\$ 702,205</u> | <u>\$ 695,361</u> | <u>\$ 1,397,566</u> |
| <u>LIABILITIES AND FUND BALANCES</u> | | | |
| <u>Liabilities</u> | | | |
| Intergovernmental Payable | <u>\$ 310,965</u> | <u>\$ 55,075</u> | <u>\$ 366,040</u> |
| <u>Fund Balances</u> | | | |
| Reserved For Endowments | | 354,022 | 354,022 |
| Reserved For Special Purposes | <u>391,240</u> | <u>286,264</u> | <u>677,504</u> |
| Total Fund Balances | <u>391,240</u> | <u>640,286</u> | <u>1,031,526</u> |
| TOTAL LIABILITIES AND FUND BALANCES | <u>\$ 702,205</u> | <u>\$ 695,361</u> | <u>\$ 1,397,566</u> |

The notes to financial statements are an integral part of this statement.

Houston Property Master Plan

Development Recommendations

Overall

- Development on this land will be guided by adherence to wetland management principals and sensitivity to the high quality of natural features.
- Recreational development (active and passive) will be allowed on sensitive lands and building activity will be allowed on non sensitive lands.
- Development on this land needs to take into consideration the visual and acoustical privacy of the abutters.
- Development of this land needs to be integrated into the Village Activities and vice versa.
- Development on this land does not include the rehabilitation or reuse of existing structures with the possible exception of the "Red Barn".
- Development on this site does not include the use of night lighting.
- Development should occur in phases.

Phase I

1. Remove or recycle the large barn. Options to consider are:
 - Move it to a new location
 - Demolish and stockpile material for reuse
 - Offer for sale and removal by others
2. Design, permit and construct +/-1300 feet of new paved Entry Road from Pine Street at George's property into the interior of property, and a gravel parking area for 40 cars.
3. Design, permit and construct +/-300 feet of domestic water, sanitary sewer lines and underground power connected to Town services in Pine Street and stubbed into the property to provide service for future development. Work should be done at the same time as new Entry Road curb cut is constructed on Pine Street.
4. Design, permit and construct three recreational fields which includes: one (1) Baseball field with a 60 base line and two (2) full size Soccer fields at 200 feet x 330 feet.
5. Vacate and remove pavement from existing driveway on Pine Street and restore area to match lawns and landscape character of adjoining

residences. Provide evergreen screen planting at property boundary to begin establishing buffer. Maintain ownership of driveway parcel.

6. Maintain Right Of Way connections to Spring Street for future pedestrian connections (i.e. hiking, jogging, and bike paths) and snowmobile access.
7. Co-ordinate Planning and Design Schedules for new Police Station and Library to facilitate best land use and scheduling.
8. Demolish existing farmhouse when police station is relocated but consider re-use of small, red barn that is attached for re-use as:
 - Recreation Facility (Office, Storage, Group use)
 - Concession
 - Comfort Station
9. Design and Construct landscape buffers along inside perimeter of Phase I property to begin long term process of growing buffer plantings that protect adjoining landowners from recreational uses on the property.
10. Initiate efforts to fund, design and construct +/-2100 feet of paved hiking, jogging and biking trail which would connect to +/-1150 feet of existing gravel road. This trail would include 1 overlook/exercise station.
11. Continue with agricultural practices on the property to preserve resource until a change in use occurs. Preservation includes haying, mowing and cultivation, planting of nurse crops.
12. Construct a new Library.

Phase II

1. Design, permit and construct an additional +/-400 feet of new paved road culvert crossing the wetland, and a gravel parking area for 42 cars.
2. Design, permit and construct an additional +/-750 feet of domestic water, sanitary sewer lines and underground power for concessions area and comfort station.
3. Design, permit and construct an additional recreational area which includes: two (2) Baseball fields with a 60 base line and one (1) full size Soccer field at 200 feet x 330 feet, 2 basketball courts, a picnic area and possibly a skate board area.
4. Continue efforts to fund design and construct an additional 3070 feet of paved hiking, jogging and biking trails with 3 overlook/exercise stations.

5. Design and Construct landscape buffers along inside perimeter of Phase II property to begin long term process of growing buffer plantings that protect adjoining landowners from recreational uses on the property.
6. Continue with agricultural practices on the property to preserve resource until a change in use occurs. Preservation includes haying, mowing and cultivation, planting of nurse crops.

Future

1. Upgrade, permit and construct an additional 1060 feet of existing gravel road and a gravel parking area for 10 cars.
2. Design, permit and construct additional recreational areas which include: two (2) multipurpose fields at 250 feet x 330 feet, grass volley ball courts and picnic areas.
3. Continue efforts to fund design and construct an additional 1850 feet of paved hiking, jogging, and biking trails with 1 overlook/exercise station and a boardwalk over the wetlands to Spring Street.
4. Design and Construct landscape buffers along inside perimeter of future property to begin long term process of growing buffer plantings that protect adjoining landowners from recreational uses on the property.

Ongoing

1. Continue to work with representatives of Hopkinton Conservation Commission to preserve and enhance existing wildlife habitats and other natural features that require preservation and to insure the quality of future development on the land.
2. Plan and acquire the necessary Right Of Way to eventually connect the new Entry Road routed into the site from Pine Street, to Kearsarge Road to the East. Commence discussions with Merrimack Telephone Company to begin accomplishing this goal.
3. Commence discussions with Merrimack Telephone Company to begin examining the possibility of a pedestrian path across their land to access the site. This pedestrian path also needs to find it's way across Pine Street and eventually back into the Village.
4. Maintain landscape buffers along inside perimeter of property to continue long term process of retaining buffer plantings that protect adjoining landowners from recreational uses and public access on the property.

5. Continue with agricultural practices on the property to preserve resource until a change in use occurs. Preservation includes haying, mowing and cultivation, planting of nurse crops.
6. Continue to explore advisability of adding other municipal buildings to the site that fit with the proposed land use and land management practices
7. If the residential character of Pine Street begins to deteriorate, the Town should step in to preserve and control the 'Front Door' of the property by establishing an Overlay District of specific "Pine Street" regulations.
8. Consider acquisition of additional properties along the Houston's Property borders to further preserve and advance rural, park like use of the land.

These acquisitions would be prioritized as:

'A' Entry Protection: Sites purchased to protect Houston Property Pine Street Entry from incompatible land uses, particularly those allowed in the B-1 (Commercial) and M-1(Industrial) Districts.

'B' Expansion: Sites purchased for future play field expansion and potential access to Pine Street such as private property at southwest corner of Phase II soccer field / picnic area

'C' Preservation/Buffers Sites purchased to protect 'edges' of Houston Property from incompatible land uses, particularly those allowed in the B-1 (Commercial) and M-1(Industrial) Districts.

Hopkinton Police Department

1996 Annual Report

Once again I must report with regret and sadness that another Hopkinton youth died needlessly in a motor vehicle accident. On April 3, 1996, many lives were damaged and changed forever. It is of vital importance that we as a community join together to prevent another child from dying on a Hopkinton road. While alcohol plays a part in some of these fatalities, the real cause is reckless and irresponsible driving by many of our 16-18 year old licensed operators of vehicles. I ask you the parent, to play some part in educating your sons and daughters that speed kills and the privilege to drive requires maturity.

The Police Department's burglary prevention patrol once again proved quite effective. Five residential burglaries were reported to the Police. Two of these burglaries were solved after intensive investigation by Officers of the Hopkinton Police Department.

The Department continues to be active within the community. DARE is alive and well and is currently underway at the Maple Street School. Women's self-defense has been so successful we needed to conduct two eight week programs in 1996. We plan to offer it again in 1997. The PTA and the Hopkinton Police Department plan on providing a bicycle safety rodeo for all ages, and with my creative grant writing I hope to secure 50 bike helmets to give to the participants. We are thrilled to work hand in hand with the PTA and I am certain this event will be quite successful.

Our temporary quarters at the Houston Farm have served us well. After many hours of research and study, there is no way whatsoever that this building could serve as a permanent Police facility. Our occupation of the farm house has provided us with a little more room, but does not now or can it ever, meet the requirements of serving as a functioning Police Station. A new station must be constructed as soon as possible so that the Department can best serve the community, and properly support all the employees of the Hopkinton Police Department.

We wish to thank the Selectmen for all their help and support in 1996. The rapport and communication we enjoy makes us the envy of many a Police Department. I look forward to working closely with the Board in 1997.

To the residents of Hopkinton – thank you for being our eyes and ears. Many incidents have been prevented and deterred by your reporting of unusual cars, persons, and

events. We applaud you for being an involved community who cares for one another.

And to the members of the Hopkinton Police Department – thank you for your loyalty and dedication. It does not go unnoticed.

Respectfully submitted,
Ira J. Migdal
Chief of Police

1996 Statistics for Town Report

| Criminal Activity: | | Other Complaints | |
|--------------------------------------|-------|------------------------------|-----|
| Forcible Rape | 0 | Family Disputes/Disturbances | 74 |
| Sexual Assault/Child | 1 | Disputes Involving Firearms | 2 |
| Child Abuse/Neglect | 3 | Burglar Alarms Answered | 234 |
| Domestic Assaults | 6 | Emergency Assist/Mutual Aid | 118 |
| Other Assaults | 14 | Assist to Ambulance | 179 |
| Burglary | 7 | Suspicious Persons/Vehicles | 226 |
| Burglaries solved by arrest | 2 | Traffic Complaints | 232 |
| Burglaries solved - no arrest | 2 | | |
| Criminal Mischief | 79 | | |
| Theft | 69 | | |
| Drugs | 21 | | |
| Telephone Harassment/Obscene Calls | 98 | | |
| 911 Hang-ups | 37 | | |
| Disorderly Persons | 20 | | |
| Arson | 0 | | |
| Minors Taken into Protective Custody | | | |
| (drugs/alcohol) | 52 | | |
| Possession of Alcohol/Intoxication | 31 | | |
| Motor Vehicle Activity | | | |
| Warnings/Summonses Issued | 3,751 | | |
| Driving After Suspension | 22 | | |
| Driving While Intoxicated | 34 | | |
| Transporting Alcohol | 11 | | |
| Accidents Investigated | 127 | | |
| Fatal Accidents | 2 | | |

Hopkinton Fire Department

1996 Annual Report

During 1996 the Hopkinton Fire Department responded to 742 calls. Once again we are showing an increase over the previous year's record of 686. This year 576 of the calls were Emergency Medical related calls with the remaining 166 calls fire related. This department is running ahead of the national averages with 77% EMS vs. 23% fire. The national averages are about 70% vs. 30%. During 1996 we did not have one building fire. We thank you residents for being aware of the fire hazards and preventing fires.

576 Emergency Medical calls translated to almost two calls per day. The dedication of the EMS staff is outstanding. Not only do these individuals take a 100 hour plus course to become an EMT, they must continue the education on a monthly basis. I thank them for their dedication. We took delivery of a new McCloy Miller Ambulance this spring which has proven to be very dependable.

Residents using the ambulance service may realize that their insurance company is now being billed for this service. Our intention is that we will accept the amount that your insurance company agrees to pay for the service. Any remaining amounts will not be billed to Hopkinton residents. This procedure, along with the billing of services we provide for other communities, has provided in excess of \$100,000 revenue for the town. This new procedure allows us to provide Emergency Medical coverage at very little cost to the community.

We continue to upgrade bunker gear, pagers, portable radios, hose, and fittings on a regular basis. We either send out or test in house every item that we are required to test on a regular basis. This effort has been a major undertaking, and I must thank the full-timers for getting that job done.

The full-timers have a busy work schedule. They are required to respond to all calls during the day. They must also inspect the schools, daycare facilities, multifamily homes, factories, and new constructions. All inspections require research of the codes and a written report. They must also report on all EMS and fire related calls to the fire marshal's office. A hazardous materials inventory must be taken for each commercial facility yearly and those records reported. They also purchase for the department, do all vehicle maintenance, and building and grounds maintenance.

Street numbering is still an issue. We have the very best numbering system, best dispatching available, and many of you still will not help us with your numbering. Please

number your house and/or mailbox with large reflective numbers so that we may find you easier.

I must thank all fire and EMS personnel for their outstanding efforts in 1996, the residents for being fire safe, and the Selectmen and their staff for their support. Without your help this would be a truly difficult job.

We lost two active members of our organization in 1996. Hank Ruby, an active member of Fire Company 2, and Greg Hicks, an active member of the Rescue, both died early and unexpected deaths. Their loyalty, dedication, and friendship will be missed by all.

Respectfully submitted,
Peter Russell, Chief

1996 Hopkinton Fire Department Incident Summary

On February 21, 1996 the new computer aided dispatch system was activated at Concord Fire Dispatch Center. This system is owned by the Capital Area Fire Mutual Aid System of which Hopkinton was a charter member in 1966. The reports created for the Area Chiefs is very extensive and includes an hourly breakdown of when calls are received. This is a wonderful tool for planning purposes. The following summary will be complete from February 21, 1996 to December 31, 1996.

| | | | |
|-------------------------------|----|-----------------------------------|-----|
| Alarm Activation | 13 | Mass casualty | 2 |
| Residential Alarm | 29 | Medical Aid | 359 |
| Chimney | 2 | Motor Vehicle Accidents | 76 |
| CO detector | 6 | Motor Vehicle Fires | 15 |
| Cover truck | 1 | Odor in bldg. | 4 |
| Electrical problem | 1 | Paramedic intercept | 33 |
| Odor of gas | 1 | Search | 2 |
| Brush and grass | 10 | Service call | 26 |
| Hazardous condition | 4 | Smoke in building | 3 |
| Hazardous Materials | 1 | Smoke outside | 3 |
| Ice rescue | 1 | Structure | 1 |
| Investigation | 3 | Water problem | 2 |
| Lock in | 1 | Wires | 21 |
| Lock out | 1 | | |

Hopkinton Rescue Squad

1996 Annual Report

We had another busy, but successful, year with 30 automobile accidents, 7 fire calls, 1 ambulance assist, and 3 lost persons.

Our new truck arrived during July 1996 and is presently being outfitted for our use. We expect delivery during February 1997 and it should be in service sometime during March or April.

The most difficult thing we did during 1996 was suffer the loss of 20-year member Greg Hicks "Hicksie" due to a sudden illness. He was a good friend to all of us and a very valuable Squad member. He contributed immensely to our success and was always willing to help those in need. He will truly be missed.

We thank you again for all of your support and help over the last 31 years. Please look for our Open House in 1997. We invite you to come and visit us.

Respectfully submitted,
Richard Schoch
Captain

Forest Fire Warden's 1996 Annual Report

| | |
|------------------------------------|---------------------------------|
| Forestry calls for the year | 15 (up 1 from last year) |
| Brush fires | 4 |
| Mutual aid brush fires | 2 |
| Non-permit fires | 2 |
| Smoke investigations | 7 |

Although we piled up a record snowfall last spring, it disappeared very rapidly, leaving the ground still frozen and bare, with wind-dried grasses. During this time we experienced the first grass-brush fire, covering one acre, caused by an illegal incinerator. The next day it snowed 14 inches.

In last year's report I noted the annual rainfall was on the rise, and it certainly was true this year. Last year's (1995) rainfall in Hopkinton was 29.61 inches, including snow melt. This year, 1996, we received 40.2 inches and you can add 8 inches of record snow melt. Above-average rainfall came through July, but all in of August and 2 weeks into September only 00.41 inches of rain was produced. What saved us was the high humidity, resulting in fire danger staying in the low and moderate range, with a few days reaching into the high range.

This year we tried to keep as accurate a count as possible of verbal fire permits. Adding to the written permits, we issued 386 permits in all. We had a problem with only one customer, who decided to accelerate the starting of his brush pile with gasoline, alerting his whole neighborhood, plus 911. He was very fortunate not to experience a trip to the hospital. I commend all of you on this good record for adhering to the rules and being very careful with your burning.

Wardens' and deputies' training this year was in two segments. In early spring we had classroom work, were given a scenario, divided into groups and planned a wildfire from tone-out through extinguishment, using lists of times, apparatus, and manpower available. One month later it was out into the field for hands-on training with portable pumps.

Again I remind you, written permits are required when there is no snow cover, regardless of the time of year. With snow cover, only a verbal permit is needed, but we still need to know about it in order to notify Fire Alarm. Permits are needed for any outside fire, even cooking and campfires. One must be 18 years of age to be issued a permit. If you plan on a fire on land that is not your own, you must bring written permis-

sion from the land owner. Similarly, if you are doing work for a landowner, you must bring a statement to that effect. Only brush and limbs up to five inches in diameter and demolition materials free of paint and roofing materials may be burned.

Penalites for permit violations can be severe and range up to a \$2000 fine and/or two years in jail.

One evening, I had a request for a camp fire permit. The fellow said he was a professional photographer working on a magazine cover. Good luck, maybe we will see your work.

Permits may be obtained from the full time personnel at the Contoocook station, and from Deputies Jerry Flanders on Kearsage Avenue, John Pianka on Pinewood Drive, Peter Russell on Maple Street, Robert White on Country Club Road, Richard Gourley on Hopkinton Road, and Raymond Eaton and myself, Les Townes, on Spring Street. Please enter these names into your new phone book for future reference, and remember, when Smokey's sign reads Class 3 (high) and higher, no permits will be issued.

Respectfully submitted,
Leslie C. Townes
Forest Fire Warden

Town Forest Fire Warden and State Forest Ranger 1996 Annual Report

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing any open burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the state of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the N.H. Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments.

1996 Fire Statistics (Cost Shared)

Fires Reported by County

| | |
|------------------------|----|
| Belknap | 06 |
| Carroll | 07 |
| Cheshire | 13 |
| Coos | 10 |
| Grafton | 12 |
| Hillsborough | 19 |
| Merrimack | 14 |
| Rockingham | 15 |
| Strafford | 05 |
| Sullivan | 06 |

Causes of Fires Reported

| | |
|--------------------------|----|
| Smoking | 05 |
| Debris Burning | 34 |
| Campfire | 16 |
| Power Line | 04 |
| Railroad | 02 |
| Equipment Use | 01 |
| Lightning | 02 |
| Children | 22 |
| OHRV | 01 |
| Miscellaneous | 20 |

Total Fires 107

“Remember, only you can prevent forest fires!”

Bryan C. Nowell
Forest Ranger

Leslie C. Townes
Forest Fire Warden

Highway Department

1996 Annual Report

The winter of 1995-96 was very stormy, starting with snow in November of '95 and ending with two heavy snowstorms in April of '96. My department plowed 22 storms and we had a total of 122 inches of snow!

The Spring started out very wet and the Department had a slow start as the roads were too muddy to work on.

We hired Pike Industries to shim and overlay 3.89 miles of roads in 1996:

| | |
|-----------------------------------|-----------|
| 1. Upper Straw Road (finish coat) | .9 miles |
| 2. Gould Hill Road (finish coat) | .72 miles |
| 3. Appletree Lane | .15 miles |
| 4. Chase Farm Road | .19 miles |
| 5. Gage Hill Road | .18 miles |
| 6. Old Stagecoach Road | .15 miles |
| 7. Penacook Road | .60 miles |

We reconstructed and paved 1,700 feet of Dolly Road. The Department started reconstructing 2,300 feet of Clement Hill and 2,900 feet of Kast Hill. The two projects are about 70% completed. This is in the area of Rowell Bridge which was completed by the State and opened for traffic this Summer.

The upgrading projects scheduled to be completed in 1997 will complete the upgrading of all the paved roads in this area.

Other projects completed in 1996 are as follows:

1. Culverts 1,380 feet (new or replaced)
2. Guard Rail 180' on Briar Hill Road
3. Catch Basins 6 newly installed, 30 cleaned
4. Road Signs 58 new or replaced
5. Tree Removal 29 by outside contractors
6. Road Stripping8 miles
7. Sweeping of Roads 30 roads or sections
8. Sealing3 miles of roads

This, along with other tasks, kept the Department busy. The Department installed many new culverts this year and, in many cases, increased the capacity in areas that wash out

during heavy rains. These were tested in October when 7 3/4 inches of rain fell in a 24 hour period of time (October 20 and 21).

The Department hired Derek Owen and crew to do some extensive work on the Kimball Pond Dam November. We assisted with our equipment and materials. The work consisted of rebuilding two back piers and placing material on the back slope of the earth embankment. There is more work to be done on the dam, but these were the most noticeable necessary improvements. The funds for this project are from the Highway Construction money, rather than asking the Town for a separate appropriation.

I would like to thank the residents, town employees and officials for their continued cooperation and support in 96.

Respectfully submitted,
David A. Story
Superintendent of Public Works and Highways

Town Policy for Winter Maintenance

Snow Plowing

The Town vehicles begin plowing when the snow has accumulated 2 to 3 inches. After roads are clear, sanding and salting will begin.

Winter Freezing Rain Storm

It is important to note that salt or sand is wasted if applied before rain stops. There is nothing the Highway Department can do during a freezing rain storm. However, as soon as the rain stops, salt and sand will be applied to the roads.

Clean Road Policy

The Town of Hopkinton does not have a clean road policy. In other words, all roads and streets will not be kept completely clear of snow and therefore only caution can be advised for winter driving. Salt will be used sparingly. Dirt roads will be sanded, but with ice under the sand, it still makes instant stops impossible.

Plow Routes

Each plow route is approximately 15 miles long and takes 3 to 4 hours to cover. So, if plowing is started with two inches of snow, by the time the vehicle finishes the route 3 or 4 hours later, there could be up to 6 inches of snow on the first part of the route. Therefore, during a heavy snowstorm, at times, there will be snow on the roads.

Town Policy for Winter Maintenance — Sidewalks and Town Parking Lots

1. Parking lots will be plowed after roads have been cleared. Snow might accumulate several inches before parking lots are plowed.
2. Town sidewalks will be plowed after the storm is over. The individual who plows the sidewalks also has a road plow route. Therefore, no one is available to plow sidewalks until roads are clear and treated.
3. Sanding Town parking lots will be done when the roads are being treated after the storm is over.
4. Sanding Town sidewalks will be done as needed after roads have been treated. Each Highway Department employee has a designated road sanding route, so no one is available to sand sidewalks until after roads are treated.
5. Some sidewalks cannot be plowed because of their location and width, particularly if there is substantial snow accumulation. These particular walks have never been plowed. Some sidewalks that are located at the edge of State roads have to be closed if there is an abnormal amount of snow.

Road Committee

1996 Annual Report

The Road Committee had another inactive year as there were very few subdivisions and no major subdivisions proposed in 1996.

The Road Committee meets on a need basis for recommendations to the Highway Department, Selectmen or Planning Board.

The Highway Department is still working on the 1994 Road Committee seven year road improvement program.

Respectfully submitted,

Craig Green

Shadrack Wilson

Donald Houston

Hopkinton/Webster Landfill

1996 Annual Report

The Hopkinton/Webster Landfill was closed and capped in 1996. Although this was a major environmental project for the towns, there were no major problems. Waste disposal and recycling operations continued throughout the project with only minor inconveniences which residents took in stride.

There have been several operational changes dictated by the landfill closure. Demolition debris and metal are now handled at a common loading dock for shipment off site. The brush pile and composting materials are in a slightly different location but easily accessible. There may be a few minor changes and additional recycling opportunities, but all the essential services are also intact. Attendants are always available to explain disposal locations/operations and answer questions.

The Hopkinton/Webster Transfer Station delivered over 3800 tons of refuse to the Wheelabrator Incinerator in Penacook in 1996. The recycling center processed 425 tons of materials which generated about \$35,000.00 in savings and revenue. Approximately 200 tons of leaf and yard waste were composted, screened, and given away to residents.

Respectfully submitted,
Stephen Clough
Assistant Superintendent, PW, Waste

Hopkinton Wastewater Department

1996 Annual Report

It was another uneventful year at the Contoocook Village Wastewater Treatment Plant in 1996. There were no major projects or problems.

The facility has continued to comply with the discharge permit issued by the U.S. Environmental Protection Agency. The increased testing which has been required since 1995 has strengthened the monitoring program and become a part of routine operations. Flows to the plant remain constant at about 60% of capacity.

The Hopkinton Wastewater Department Operation and Maintenance Committee met several times during 1996 to discuss operational issues. The Committee continues to focus on short and long term facility planning.

Respectfully submitted,

Stephen Clough

Assistant Superintendent, PW, Waste

Hopkinton Conservation Commission

1996 Annual Report

This year got off to an exciting start with the town's acquisition of the Ty Houston Farm on the North side of Pine Street, NW of Contoocook Village. As reported earlier, your Commission authorized the Selectmen to use some of your Commission's Land Use Change Tax Funds as a deposit toward the anticipated purchase of the Houston property. The Selectmen have returned this deposit to the Conservation Commission.

The Ty Houston Farm land has many possibilities. Your Commission was especially interested in protecting a portion of this property as open space near Contoocook Village. The town currently allows a 20% allocation of the Land Use Change Tax for use by the Conservation Commission. Many towns in NH have this provision. Hopkinton's 20% is small in comparison to similar NH towns. Of the 59 towns that have voted to allocate some of the Land Use Change Tax to their Conservation Commissions, two towns have 20% as we do, and forty-six have a higher percentage. Most allocate 50%. As our town continues to grow, it becomes increasingly prudent to set aside desirable tracts of conservation land for future generations. Open space adds to a town's esthetic value. Please support the warrant article requesting to increase Hopkinton's Land Use Change Tax allocation to 35%

Your Conservation Commission formulated the Houston Property Report for the "Charette." Logical and thoughtful findings were included for the good of the town. Your Commission supports the village center concept as opposed to having community services located at the outlying Houston farm. We strongly believe that presently the newly acquired Houston property should provide a variety of sporting fields, recreation and educational uses, greenspace for Contoocook Village, and wildlife habitat. Community services belong close to people with easy village access.

Reverend Hank Junkin helpfully assisted your Conservation Commission choose two fine candidates for summer 1996 Conservation Camp. Two Hopkinton students received a full scholarship from the Commission conservation funds. Kip Cross and Alex Speaker brought back much knowledge and experience to share with their school and community.

Your Commission worked with representatives of the Central NH Regional Planning Commission to discuss local water resources and riparian (stream bank,) land management, as they relate to the town's master plan.

Another successful Arbor Day Ceremony was held in April in cooperation with the Merrimack County Telephone Company's 100th year celebration. The Telephone Company retained Three Season's Landscaping to plant a healthy young Red Maple (*Acer rubrum*) on the lawn of Hopkinton High School. Fifty additional Sugar Maple (*Acer saccharum*) saplings, purchased by your Conservation Commission, were given to town folks present, for planting on their own property.

Other happenings this year included: completing the NH Department of Environmental Services Ground Water Protection Survey, reviewing and advising the selectmen on the sludge issue and the landfill closing, getting the Allen Lewis Memorial Forest surveyed and mapped, assisting the NH Audubon Society to design a bridge for the Brockway Nature Preserve, and checking conservation easements and Land Conservation Investment Program Lands. In addition; many thanks to the Bean family for donating land adjacent to the Brockway Nature Preserve; Your Commission continued to assist the selectpersons in reviewing current use applications. Thanks to the US Army Corp of Engineers for their reclaiming of a vernal pool at Hopkinton Lake and thanks to Ron Klemarczyk for leading the annual second grade nature tour of the Hawthorne Town Forest.

Your Conservation Commission generally meets the first tuesday of each month. Interested individuals are always welcome. Contact a commission member or the Selectmen's office for time and place.

Respectfully submitted,
Derek Owen, Chair
Bob French
Ron Klemarczyk
Erick Leadbeater
Melinda Payson
Todd Aubertin
Lee Wilder

Planning Board

1996 Annual Report

The Hopkinton Planning Board (PB) consists of ten members, each of whom is appointed by the Board of Selectmen for 3 year terms (or shorter terms, if appointed to complete an unexpired term). Seven of these members are regular members (the seventh member is a representative of the Board of Selectmen), who are expected to sit on all hearings before the PB. The other three members are alternates, who sit in place of regular members who either cannot attend a meeting or wish to step down from a particular case.

The PB meets on the third Tuesday evening of each month. The PB is authorized to review applications for subdivision, annexation, lot line adjustment, and site review. For any of these applications, the PB schedules a hearing date, sends notice of that date and the applicant's intentions to all abutters of the concerned property, and advertises the meeting and scheduled case in a local newspaper, as well as posting copies of that same notice in various public places throughout the town. For each hearing the PB first listens to a presentation by the applicant explaining their request. The PB will then vote on a motion to "accept the application for consideration" based on whether or not the majority feels that the application is complete. Then, the PB will open public testimony to any abutter or affected citizen who wishes to speak either in favor or in opposition to the application. During this time the PB will also hear testimony from any other Board, Commission or Department that wishes to comment on a particular application. If there is any opposition, the first round of testimony is followed by a rebuttal round, giving parties on both sides a chance to respond to statements made by the other side. Once public testimony is closed the PB will deliberate the matter, asking questions if further information is needed, after which the PB comes to a decision by voting on a motion to either approve, deny or defer the matter to a later date in order to obtain additional information. Generally, the PB will place conditions or stipulations on applications that may in some way have an impact.

During the calendar year 1996, the Board reviewed seventeen applications. There were four applications for lot line adjustments/annexations, ten applications for site plan review and three applications for subdivision creating a total of three new lots.

The Board wishes to thank the Selectmen, Zoning Board of Adjustment and residents of Hopkinton for their cooperation.

Respectfully submitted,
Bruce Ellsworth, Chairman
Timothy Britain, Vice Chairman
David Jensen, Selectmen's Representative
Richard Flynn
Timothy Fortier

Wanda Druding
Richard Schoch, Alternate
Kenneth Traum, Alternate
Jane Bradstreet, Alternate

1997 Hopkinton Capital Improvement Program

| PROJECT TITLE | TOTAL COST: | METHOD OF FUNDING: | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 |
|-------------------------------------|--------------|-----------------------|------------|-------------|------------|------------|------------|------------|
| GENERAL GOVERNMENT: | | | | | | | | |
| Revaluation 2000 | 250 | A/B | 63 | 63 | 63 | 63 | | |
| FIRE DEPARTMENT: | | | | | | | | |
| Replace 1977 Pumper (60M-1) | 200 | A/B | | | 100 | 100 | | |
| Replace 1991 Ambulance (60X-2) | 110 | A | | | | | 110 | |
| Replace 1965 Ladder Truck (60L-1) | 350 | A/B | | | | | | 50 |
| PUBLIC WORKS & HIGHWAYS: | | | | | | | | |
| Shim & Paving (yearly project) | | A | 75 | 75 | 75 | 75 | 75 | 75 |
| Road Construction (yearly project) | | C | 115 | 115 | 115 | 115 | 115 | 115 |
| Replace 1985 Dump Truck | 70 | A | | 70 | | | | |
| Replace 1988 Loader | 85 | A | | | 85 | | | |
| Replace 1989 Dump Truck | 70 | A | | | | 70 | | |
| Replace 1993 1-ton Truck | 30 | A | | | | | 30 | |
| Replace 1992 Grader | 100 | A | | | | | | 100 |
| Sidewalk Plow | 18 | A | 18 | | | | | |
| HEALTH: | | | | | | | | |
| Replace 1983 Landfill Loader | 72 | A | 72 | | | | | |
| Subtotal: | 1,355 | | 343 | 323 | 438 | 423 | 330 | 340 |
| BONDED PROJECTS (EXISTING): | | | | | | | | |
| Transfer Station | 800 | A | 75 | 73 | 70 | 67 | 64 | 62 |
| Landfill Closure | 1,980 | A/C | | 188 | 183 | 179 | 174 | 170 |
| 1988 Harold Martin Addition | 2,200 | A/C | 207 | | | | | |
| Total Existing: | 4,980 | | 282 | 261 | 253 | 246 | 238 | 232 |
| BONDED PROJECTS (PROPOSED): | | | | | | | | |
| Library | 1,000 | A/B | 100 | 105 | 102 | 100 | 97 | 94 |
| Houston Property Road & Fields | 425 | A | | 53 | 51 | 50 | 48 | 47 |
| Police Station | 500 | A/B | 75 | 80 | 75 | 72 | 69 | 65 |
| Community Center Renovations | 100 | A | | 25 | 25 | 25 | 25 | |
| School District Building Project | 7,000 | A/C | | 760 | 712 | 694 | 676 | 657 |
| Total Proposed: | 9,025 | | 175 | 1023 | 965 | 941 | 915 | 863 |

1997 Hopkinton Capital Improvement Program

| PROJECT TITLE: | TOTAL COST: | METHOD OF FUNDING: | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------------|------|-------|-------|-------|-------|-------|
| Total Bonds: | | | 457 | 1,284 | 1,218 | 1,187 | 1,153 | 1,095 |
| Total Project: | | | 343 | 323 | 438 | 423 | 330 | 340 |
| Total Bond/Project: | | | 800 | 1,607 | 1,656 | 1,610 | 1,483 | 1,435 |
| Less Non-Tax Funds: | | | | | | | | |
| School Building Aid: | | | | | | | | |
| 1988 Harold Martin Addition | | | 76 | | | | | |
| School District Building Project | | | | | | | | |
| Highway Block Grant | | | 115 | 105 | 105 | 105 | 105 | 105 |
| Transfer Station (20% Webster Contribution) | | | 15 | 115 | 115 | 115 | 115 | 115 |
| Landfill Closure (20% State Aid) | | | 15 | 15 | 14 | 13 | 13 | 12 |
| Landfill Closure (20% Webster - After Grant) | | | | 38 | 37 | 36 | 35 | 34 |
| Total Non-Tax Funds: | | | 206 | 303 | 300 | 297 | 296 | 293 |
| Amount To Be Raised By Taxes: | | | 594 | 1,304 | 1,356 | 1,313 | 1,187 | 1,142 |
| Method Of Funding By Year: | | | | | | | | |
| (A) Taxes | | | | | | | | |
| (B) Capital Reserve as of 12/31/96 | | | | | | | | |
| Police Station \$100,000 | | | | | | | | |
| Library \$250,000 | | | | | | | | |
| (C) State | | | | | | | | |
| CONTOOCCOOK VILLAGE PRECINCT: | | | | | | | | |
| Bonded Projects: | | | | | | | | |
| Water Filtration Plant/Pipeline Replacement | 1,200 | A/C | 148 | 148 | 148 | 148 | 148 | 148 |
| Less Non-Tax Funds: | | | | | | | | |
| Water Filtration Plant/Pipeline Replacement | | | 23 | 23 | 23 | 23 | 23 | 23 |
| Hopkinton Planning Board Decision of January 21, 1997: | | | | | | | | |
| Motion was made by Richard Flynn, seconded by Timothy Brittain to approve the 1997 CIP without endorsement of any project setforth. With four members voting, four voted in favor (Druding, Brittain, Ellsworth and Flynn). | | | | | | | | |

Central New Hampshire Regional Planning Commission 1996 Annual Report

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 towns in Merrimack and Hillsborough Counties and the City of Concord. The Town of Hopkinton is a member in good standing of the Commission.

Our mission is to improve, through education, training, and planning assistance, the ability of the municipalities of the region to prepare and implement municipal plans; to prepare a plan for effective and appropriate development and utilization of the resources of the region; and to assist municipalities in carrying out the regional plan.

The Commission provides a variety of planning services, including telephone consultations on planning issues; planning research; sample ordinances, regulations, and planning documents; models; data and access to data sources; grant information; review and comment on planning documents; development review; and educational programs. membership also entitles a community to affordable master planning assistance, GIS mapping, and grant preparation. During 1996, our services in Hopkinton included:

providing information on Requests For Proposals and a list of planning and architectural firms; and providing traffic counts on the roads requested.

During 1996 the Regional Planning Commission:

- went *on-line* at address cnhrpc@kear.tdsnet.com;
- distributed the zoning amendment calendar to assist Towns with the amendment process;
- processed 13 applications for \$15,000,000 in special federal transportation projects, of which \$2,500,000 will be spent in Central NH communities;
- created and distributed a new publication - the *What's Up* newsletter;
- helped community representatives implement management plans for the Contoocook and Merrimack Rivers;
- presented and sponsored educational programs on regulating the land application of sludge; using the planning related statutes;

creating computerized tax maps; developing pocket parks; acquiring conservation lands; and successfully managing the impacts of major events/facilities (NH International Speedway);

- maintained the land use, transportation, and hydrological data in the regional Geographic Information System (GIS) and added data on conservation lands and historic sites;
- conducted about 100 traffic counts on state and local highways;
- amended the regional transportation plan; and
- assisted the Central New Hampshire Solid Waste District in closing out its operations.

For additional information, please contact CNHRPC staff.

Respectfully submitted,
Helen Schoppmeyer
Chairperson

Zoning Board of Adjustment

1996 Annual Report

The Hopkinton Zoning Board of Adjustment (ZBA) is an appeals board consisting of eight members, each of whom is appointed by the Board of Selectmen for three year terms (or shorter terms, if appointed to complete an unexpired term). Five of these members are regular members who are expected to sit on all hearings before the ZBA. The other three are alternates, who sit in place of regular members who either cannot attend a meeting or wish to step down from a particular case.

The ZBA meets on the first Tuesday evening of each month. The ZBA is authorized by the State RSAs to hear three kinds of cases: requests for variances, requests for special exceptions, and appeals of zoning administrative decisions made by the Town zoning official or the Planning Board.

For variances, which give relief from the literal restrictions of the Hopkinton Zoning Ordinance, State statutes require that a majority of the sitting members find that an application meets all five requirements: (1) that no decrease in the value of surrounding properties would be suffered, (2) that granting the variance would be of a benefit to the public interest, (3) that by granting the variance substantial justice would be done, (4) that the spirit and intent of the Ordinance will not be broken by granting the variance, and (5) that a hardship must exist which is inherent in the land in question and which is not shared in common with other parcels of land in the district, and the denial of the variance would result in an unnecessary hardship, financial excluded, to the owner seeking it.

For special exceptions, nine different requirements apply. The Hopkinton Zoning Ordinance defines the conditions under which special exceptions can be granted (for example, to allow a home occupation as a secondary use on residential property). For these requirements, a majority of the sitting members must agree the intended use satisfies the requirements defined by the Zoning Ordinance for the intended use.

For appeals of administrative decisions, the ZBA moves either to uphold the administrative decision or to reverse that decision. For such hearings the majority of sitting members must find they would or would not have come to the decision that is being appealed.

For any of these three types of cases, the ZBA schedules a hearing date, sends notice of that date and the applicant's intentions to all abutters of the concerned property, and advertises the meeting and scheduled cases in a local newspaper, as well as posting copies of that same notice in various public places throughout the town. For each hearing the ZBA first listens to a presentation by the applicant explaining why the request should be granted, and then from any abutter or affected citizen who wishes to speak either in favor of or in opposition to the request. If there is opposition, this first round of testimony is followed by a rebuttal round, giving parties on both sides a chance to respond to statements made by the other side. The ZBA members then deliberate the matter, asking questions if further information is needed, after which the ZBA comes to a decision by making and voting on a motion to "vote on the application" (either to approve or to deny, with occasional instances of deferring the matter to a later date in order to obtain additional information). Citizens who feel aggrieved by the decision have a period of 20 days in which to file a request for a rehearing, after which the ZBA has a 30 day period in which to decide whether rehearing of the case is warranted. In the event that a rehearing is granted, the matter is then treated as a new case.

During the year 1996, the ZBA processed 22 applications, of which it approved 18 and denied one. The accompanying table shows the breakdown.

Zoning Applications

| Type of Application | Total | Approved | Denied | Withdrawn |
|------------------------|-------|----------|--------|-----------|
| Administrative Appeals | 3 | 2 | 1 | |
| Variances | 6 | 3 | | 3 |
| Special Exceptions | 10 | 10 | | |
| Special Use Permits | 3 | 3 | | |

The Board wishes to thank the Selectmen, Planning Board and residents for their cooperation during 1996.

Respectfully submitted,
Janet Krzyzaniak, Chairperson
Charles Koontz
George Langwasser
Richard Hesse
Toni Gray
Richard Flynn, Alternate
Tony Lamarine, Alternate

Parks and Recreation Committee

1996 Annual Report

In July the Committee welcomed Vint Choiniere as the new Recreation Director. With experience to match his enthusiasm, Vint has been developing programs and activities for all ages. Share your ideas with him— his office is in the Town Hall.

Last winter was a good skating season with increased use of the area at Kimball Lake. Sue Pisinski again hosted the 5th grade science fair at Kimball Lake Recreation Area. Summer swimming at Kimball Pond included 120 children enrolled in swimming lessons.

At George's Park the dugouts were completed and the basketball court resealed. And the Park once again provided a few meals for the local moose.

Once again a special thanks to those who provide extra help to the Recreation Committee – Dave Story and the Public Works crew, EMT's John and Ray, the Police Department, and John D. Windhurst.

Respectfully submitted,
Barbara Boatwright, Chairman
Mark Bates
William Bean
Richard Boss
Douglas Brown
John Madden
Derek Owen

== Hopkinton Parks and Recreation Department ==

1996 Annual Report

As you know, the position of full time Park and Recreation Director was created at the 1996 Town Meeting. The transition into a full time delivery of leisure services began in late July as I was hired as director of the newly formed department. The first goal that I attempted to accomplish was to meet with as many people, groups, and organizations as possible who were currently offering activities in town. This enabled me to assess recreational needs and begin implementing programs to meet those needs.

One such program that has been very successful is the "Silver Striders" senior adult walking program. Seniors meet twice per week at the Hopkinton High School gymnasium during the school day to enjoy a healthy walk to music. Seniors also enjoyed a fall foliage scenic train ride in Bellows Falls, Vermont. A very successful adult co-ed volleyball program was provided on Sunday evenings at the high school gym. Children ages 3-12 enjoyed an ice skating lesson program held at Kimball Lake.

Many activities are being planned such as trips to the Fleet Center for Celtics and Bruins games, as well as Fenway Park to enjoy a Red Sox game. A summer playground program will be offered to children ages 5-12 where they will enjoy games, arts and crafts, and field trips. A summer concert series will also be offered, providing family entertainment for all to enjoy. Other programs being planned include a senior adult picnic, teen dances, sports camps and clinics, youth sports coaches clinics, indoor soccer, Red Cross baby-sitting course, tennis lessons, woodworking, skateboarding, hiking, and much more.

The Department will also be responsible for maintaining the Town's recreational facilities. Renovations to the 3 ball fields at George's Park began in 1996. A high priority will be placed on the safety of all those who use and enjoy the town's facilities.

In conclusion, I would like to thank everyone for your generous support since arriving here in Hopkinton. School and town officials have been overwhelmingly supportive and helpful in their commitment to recreation. I would like to also thank Bev Johnson from the Golden Group, HYSA, the Hopkinton Soccer Club, and Nini Allen from the Community Center for all of their assistance. Thanks to Dave Story and his crew and to John Windhurst for his efforts. Thanks to all who helped at our volunteer workday on the ball fields this fall.

I would like to thank and commend Barbara Boatwright and her fellow Recreation Commission members for doing such an outstanding job over the years. They all performed above and beyond the call of duty and have been extremely committed to providing recreation for the community. I want to thank Barbara for her support and I look forward to the Commission's continued guidance in forming the town's future recreation plans.

I urge members of the community to stop by the recreation office or call 746-2915 to share any ideas you may have regarding recreational needs for the community. The recreation office is located at the Town Hall. Your input is valuable to the shaping of recreation opportunities in the future. Thank you.

Respectfully submitted,
Vint M. Choiniere
Recreation Director

Bates Public Library

1996 Annual Report

This past year will be remembered as one of the most dynamic in the library's history. Support for a new library gained momentum. Trustees are seeking voter approval at town meeting this year.

Acting on the Town Needs Committee's recommendations, the residents voted at last year's town meeting to purchase the Houston property, 67 acres of farm land in Contoocook Village. The Selectmen hired the architectural firm of Sherman, Grenier and Halle to develop a master plan for the town's use of the property. As a result of that six-month planning session, the property was designated as the site for the future library and home to playing fields and recreation for the town.

We received an anonymous donation of \$10,000 to use as seed money for the library project. Trustees and staff attended a seminar sponsored by the Graduate School of Library Science at Simmons College on planning new public library buildings. The trustees hired a professional library consulting firm, Aaron Cohen Associates, to develop a needs assessment program which spells out the multiple needs and size requirements for the future building. With that document completed, the trustees interviewed architectural firms that specialized in library buildings. In November, we hired the award-winning firm of Sheerr and McCrystal Associates from New London, NH. The project architect will be Eric Palson of Pine Street, Contoocook.

Once the architect selection was completed, trustees, staff and architects rolled up their collective sleeves and started creating the library's new home for future generations to enjoy. Over 100 town residents volunteered to be part of four citizen committees (building, technology, public relations, and fund-raising) that were organized to aid in that process.

At summer's end we received notice that the library will receive a bequest of \$100,000 from the estate of Katherine Bailey of Jewett Road. We have since received notification that the bequest will be even greater than the initial \$100,000. Add to that approximately \$280,000 in the Capital Reserve Fund, more than \$30,000 in the Hopkinton Library Foundation, and this year's Capital Reserve payment of \$100,000 for a total that exceeds \$500,000.

With bond interest rates low and a fundraising effort underway, this is a favorable time to borrow and build. We expect to obtain a bond of no more than \$1 million allowing

us to build our library now with a neutral impact on the town tax rate.

This year also marked a dynamic expansion of library programs and services. Three-hundred and sixty-two more town residents became library cardholders bringing our overall total to 3112! More than 900 of these new patrons have been added in the last three years. Children's circulation increased by over 1000 books and interest remains high in the summer reading program with 139 children reading over 1400 books. The 1996 theme "Reading: The Best Game Around" proved popular with both children and the senior residents of the Park Avenue Apartments. The camaraderie between the participants spawned an intergenerational program on quilting during Children's Book Week.

In celebration of National Library Week, adults were treated to a humorous reading by New Hampshire author Rebecca Rule. This program was co-sponsored by the Friends of Bates Library. Town residents have also participated in lively discussions at the Bates Library Reading Group meetings held the fourth Wednesday of each month.

Our thanks to all the community members, organizations and businesses who have helped financially or with their kind words, smiles and willingness to pitch in with children's programs, shelving books or donating materials. Our thanks to the following: Collins Tree Service, Yankee Book Peddler, the Hopkinton Woman's Club, the Hopkinton Firefighter's Association, Richard Schoch Plumbing, Heating and Cooling, Johnson & Porter Insurance, Merrimack Telephone, Horace Mann Insurance, Contoocook Artesian Well, Boulder Farm, Pat's Beauty Salon, the Horseshoe Tavern, Provan & Lorver, and Mr. Mike's.

Also, thanks to members of the Hopkinton High School Student Council who helped with the summer reading program, Girl Scout troops 583, 069, and 237 for their help with programs and projects and Sean Ferrigno for his program about his Australian travels. As in years past, we are always appreciative of Dave Story and the Public Works crew for their timely attention to our needs.

A special thanks to the Huff family for their countless hours spent shelving books and helping at our Friday morning story hours and to the Friends of the Library who shared their time and expertise volunteering at the library and baking for special events like the "Our Town" production. Particular thanks goes to all the town residents who were part of the production. Bake sale and ticket profits brought in almost \$5000 for a new library.

This year was a real community effort. We couldn't have done it without all of you!

Respectfully submitted,

The Library Board of Trustees

Katrina Richardson, Chair

Christine Hamm

Edward McGrath

Peter Mosseau

Jane Swett

Library Director, Becky Schulz

Hopkinton Town Library

1996 Financial Report

| | |
|-------------------------|--------------|
| Balance brought forward | \$ 34,865.01 |
|-------------------------|--------------|

Revenues

| | | |
|------------------------------------|----------------|---------------|
| Appropriations | 89,991.00 | |
| Trust Funds | 6467.69 | |
| Gifts/Memorials | 1296.00 | |
| Interest | 1091.69 | |
| Miscellaneous (Fines, Sales, Etc.) | <u>2118.60</u> | |
| Sub Total: | | \$ 100,964.98 |

| | |
|---------------|----------------------------|
| TOTAL: | <u>\$135,829.99</u> |
|---------------|----------------------------|

Expenditures

| | | |
|-------------------------------------------|----------------|--------------|
| Salaries/Fixed Costs | 71,233.00 | |
| Utilities/Insurance | 4308.00 | |
| General Operations | 3300.00 | |
| Books/Equipment/Programs from Approp. | 11,150.00 | |
| Books/Equipment/Programs from Trust Funds | <u>8270.91</u> | |
| Sub Total | | \$ 98,261.91 |

Ending Balance

| | |
|-------------|------------------|
| Trust Funds | <u>37,568.08</u> |
|-------------|------------------|

| | |
|---------------|----------------------------|
| TOTAL: | <u>\$135,829.99</u> |
|---------------|----------------------------|

Circulation Statistics for 1996

| Category | Adult | Juvenile | Totals |
|---------------------|---------------|---------------|---------------|
| Fiction | 11,445 | 11,447 | 22,892 |
| Non-Fiction | 3,676 | 2,313 | 5,989 |
| Audiobooks | 2,210 | 341 | 2,551 |
| Periodicals | 2,320 | 48 | 2,368 |
| Inter-Library Loans | 449 | 25 | 474 |
| Totals: | <u>20,100</u> | <u>14,174</u> | <u>34,274</u> |

Public Welfare - 1996

1996 started a new era of welfare reform on the Federal and State level whose philosophy has merit but whose implementation is impossible without causing hardship and injustice. Town and City welfare will shoulder some of the financial burden which will increase gradually over the next several years. There will be an urgent need for volunteer services and charitable funds.

1996 was a busy and challenging year in the Hopkinton Welfare Department. Requests were numerous and complicated. Over (100) one hundred different families made inquiries. Forty-one families (128 individuals) received direct assistance. Assistance varied from a one time food order to extended assistance to several homeless families. Shelters were used whenever available, referrals to other agencies and services were made when feasible, and the food pantry, local trust funds, and service organizations were utilized when possible.

1996 Expenditures were as follows:

| | |
|---------|-------------|
| Rent | \$26,335.46 |
| Fuel | 7,359.71 |
| Food | 3,113.81 |
| Medical | 3,306.55 |
| Misc. | 635.71 |

The town community spirit flourished during the 1996 Holiday season. Eighty-three local families were served. On behalf of those who benefited, sincere gratitude to all who graciously gave of their time, money and energy.

Again, please do not hesitate to make referrals concerning any person or family who may be in need. All information is confidential. No person should be without food, shelter or medical attention in our community.

The mission of this office is to enable individuals and families who find themselves in difficult situations, to return to functioning as vital members of our society.

In a society of complacency, we are fortunate to have two individuals discontent with the status quo. Donald and Lucille Lafond came forward offering their precious time and energy for the welfare of the less fortunate people in their community. For the past eight years, Don and Lucy have committed themselves to the smooth running of the

Hopkinton Food Pantry. On behalf of all who have been touched by their graciousness, I extend heartfelt appreciation. Thank you both, it has been an honor and a joy working with you.

Respectfully submitted,
Marilyn Ceriello Bresaw

**Contoocook River
Local Advisory Committee
1996 Annual Report**

During 1996 Bob Houston and Dana Rood were quite busy attending to the duties of the Contoocook River Local Advisory Committee as these duties pertained to the Town of Hopkinton. Besides reviewing several projects that had potential impact on the Contoocook River, a great deal of time and effort was spent with the review of the town planning ordinances.

Mr. Bill Klubben of the Central NH Planning Association chose Hopkinton as the initial town to review and implement new planning concepts in the river corridor. After careful review Mr. Houston and Mr. Rood felt that our master plan was adequate with no new rules necessary. They also felt that at some point the plan should possibly be reorganized with a river planning section. This could be done at the review time of the entire master plan.

Submitted,
Dana Rood
Bob Houston

Hopkinton Community Center

Financial Report for Fiscal Year

August 1995 to July 1996

| | Revenue | Expense | Payroll | Scholarhsip |
|--------------------|--------------------|--------------------|--------------------|-------------------|
| Town of Hopkinton | \$ 15,000 | \$ | \$ | \$ |
| Donations | 5,647 | | | |
| Membership | 6,352 | | | |
| Sports | 10,321 | 7,578.15 | | |
| Senior Program | 695.08 | 1,154.98 | | |
| Preschool | 9,830.32 | 1,147.07 | 9,751.55 | 3,944.50 |
| Gymnastics | 2,717.50 | 55.00 | 1,278.75 | 150.00 |
| Ballet | 4,552.98 | 404.85 | 1,913.00 | 200.00 |
| Light Aerobics | 1,572.50 | | 648.00 | |
| Fundraising | 12,103.33 | 2,810.80 | | |
| 60/40 specials | 2,355.00 | 771.95 | | 180.00 |
| 60/40 fitness | 3,180.00 | 3,650.20 | | |
| 70/30 fitness | 409.50 | 614.95 | | |
| Teen Center | 926.93 | 237.58 | | |
| Character Ed | 1,414.00 | 711.54 | | |
| Rental | 110.00 | | | |
| Interest | 171.50 | | | |
| Adult Diversion | 2,400.00 | | | |
| Other | 335.18 | | | |
| Maintenance | | 1,920.58 | 1,823.75 | |
| Office | | 1,001.89 | | |
| Postage | | 367.62 | | |
| Telephone | | 496.00 | | |
| Copier Rental | | 1,385.25 | | |
| Insurance | | 4,016.89 | | |
| Fuel/Propane | | 2,606.23 | | |
| Electric | | 2,000.33 | | |
| Water/Sewer | | 399.56 | | |
| State Unemployment | | 242.18 | | |
| Donations | | 61.93 | | |
| Bank Charges | | 110.24 | | |
| Miscellaneous | | 329.17 | | |
| Payroll Taxes | | 2,653.14 | | |
| Admin. Wages | | | 19,274.84 | |
| TOTALS | \$80,093.82 | \$36,728.08 | \$34,689.89 | \$4,474.50 |

Hopkinton Community Center

1996 Annual Report

The Hopkinton Community Center is a non-profit organization that provides services, educational and recreational opportunities, and informational resources to the Town of Hopkinton and outlying areas. The major sources of operational revenue are memberships, fundraisers, program fees and dues, and the Town of Hopkinton.

Tax contributions through the town help insure availability of the facility itself for use by numerous clubs and churches, as well as all the programs and services listed below, most of which provide no direct revenue to the Center itself. The town funds help offset the Community Center's costs to maintain the building (ie: insurance, fuel/propane, maintenance, electric) at no cost to these many organizations. Below is a partial list of programs and services the Center offers:

Instructional Programs:

Ballet, Gymnastics, Performing Arts Workshops, Preschool, HCC Aerobics, Low Impact Aerobics, Folk Dancing, Karate, Taichi, African Dance, Kids' Improv Theatre Classes, Teen Aerobics

Sports:

Basketball, Hershey Track and Field, NASC soccer camp, Golf Camp, Coach certifications, Women's Running Club

Specials:

The "Emanon" Teen Center, "Almost Dinner" Theatre (community productions), MWM Children's Theatre, High School Drama, Strawberry Festival, Halloween Party

Services:

Tax Help, Senior Luncheons, Weekly Blood Pressure Screening, Workmatch Spring & Fall Clean-up, Operation Christmas, Food Pantry, Community Service Opportunities, Resource Information for Respite, a home for Dial-A-Ride, Senior to Senior Service, Moms, Tots, and Pops resource, "home base" for organizations such as Hopkinton Character Education

The Hopkinton Community Center has long range plans of providing a Parenting Center, Drop in Center, and a recreational summer camp. New ideas, members and programs are always welcome!

Hopkinton Woman's Club

1996 Annual Report

The Hopkinton Woman's Club is a civic organization celebrating 56 years of volunteerism to the community. The club is open to women of all ages and interests who wish to make new friends and to be involved in making a difference in their lives and community. The club extends a welcome to any woman wishing to attend a meeting or function.

The club has made fundraising for Hopkinton High School scholarships a high priority. Moneys have been given to further student's education in culinary institutions, beautician academies, technical schools and two and four year colleges. This past year \$14,350 was awarded in June at the Hopkinton High School's annual Awards Night. In October 1996 the club held a new scholarship fund-raiser - Bids 4 Kids. It was a sales and service auction which was both silent and live. It was challenging, exciting and a bit scary to hold something new after twenty five years of the Antique Show. One of the goals was to provide opportunities for more town wide participation and fun. That more than exceeded our expectations. Businesses and people who had never been able to help before contributed. All the schools were great with their ideas, participation and hard work. The club greatly appreciates everyone's help. At this time we hope to hold Bids 4 Kids again, this time in November 1997.

The club sponsors Respite Care, a program to provide relief for care-givers of ill home-bound persons. If you are in need of this service or are interested in volunteering, please call April Hotchkiss at 746-3042. The Club also sponsors Dial-A-Ride which provides free transportation for doctor's appointments for older members of the community. Dial-A-Ride is always in great need of more volunteer drivers within the community. It requires volunteering only a few hours a month. For more information call 756-HELP. During the past year the Woman's Club has provided assistance for families in need and financial support for Contoocook Valley Counseling Center, Hopkinton Food Pantry, Project Graduation, Bates Library, Hopkinton Arts and Music Festival, Outreach Programs, Hopkinton Community Center Basketball Program, Hopkinton Character Education Committee, Dial-A-Ride and Respite Care. The Club also sponsors the annual Hopkinton Tree Lighting and Caroling.

Throughout the year the Club provides informational programs and entertainment for club members to get together. This year's topics include Planning for Retirement, Baking Seminar and Hormone Replacement and Osteoporosis.

We would be happy to hear from any interested woman wanting more information about the club and activities. Please call membership chairman Debbie Richey at 225-3830 or President Cathy Rothwell at 746-4364.

Respectfully submitted,
Cathy Rothwell

As Received and Recorded by the Town Clerk for 1996

| Date of Birth | Child's Name | Name of Father | Name of Mother | Place of Birth |
|----------------------|------------------------|------------------------|-----------------------|-----------------------|
| 01-04-96 | Christopher Lawrence | Robert W. Junkins | Amy J. Clark | Concord |
| 01-28-96 | Patrick Michael | James M. Bittman Jr. | Donna M. Burns | Concord |
| 01-28-96 | Kaila Marie | Walter K. Carr | April T. Mahoney | Concord |
| 02-01-96 | Matthew Alexander | Kevin C. Boehm | Judith E. Platt | Concord |
| 02-01-96 | Emma Mae | Brian S. Hamilton | Sandra L. Joyce | Concord |
| 02-08-96 | David Gregory | Gregg E. Peters | Nancy E. Goupille | Concord |
| 02-09-96 | Courtney Irene | Peter C. Benson | Michelle A. Raney | Concord |
| 02-04-96 | Olivia Patricia | Christopher R. Harding | Karrie A. Fesette | Hopkinton |
| 02-14-96 | Lukas Ryan | Roger L. Trantham | Kathleen T. Lawler | Concord |
| 02-17-96 | Raychel Morgan | Ricky A. Matulaitis | Karla J. Killian | Concord |
| 02-21-96 | Johan Carter | Peter G. Noordsij | Kathy L. Krebsbach | Concord |
| 02-25-96 | Brian Karl | Karl K. Hauschild | Mary E. MacKinney | Concord |
| 02-28-96 | Katherine Christine | Kenneth R. Soucy | Cynthia L. Horner | Concord |
| 02-29-96 | Jonathan Allen | Richard W. Jones | Sheryl C. Veinotte | Concord |
| 03-25-96 | Michael James | Timothy M. Allen | Jennifer M. Keaveny | Peterborough |
| 03-03-96 | Casey May | John P. Malloy | Cheryl D. Temple | Concord |
| 03-06-06 | Tessa Rae | James G. Garlow | Lisa S. Smith | Concord |
| 03-31-96 | Kyle Joseph | Peter E. Belliveau | Kathy A. Petit | Concord |
| 04-19-96 | Calvin Goddard Kneifel | Andrew D. Johnstone | Andrea K.B. Kneifel | Concord |
| 04-24-96 | Kyle Ethan | Stuart F. Nelson | Lisa Huntoon | Concord |
| 04-25-96 | Brittany Nicole | James A. Marshall | Heidi J. Barrett | Concord |
| 04-29-96 | Jordan Rose MacBride | Thomas J. Mack | Elizabeth L. MacBride | Concord |
| 05-03-96 | Matthew Daniel | David A. French | Jeannie L. Rogers | Manchester |
| 05-03-96 | Jed Hawk | Todd A. Aubertin | Lori S. Day | New London |

| Date of Birth | Child's Name | Name of Father | Name of Mother | Place of Birth |
|----------------------|---------------------|--------------------------|-----------------------|-----------------------|
| 05-03-96 | Zachary Justin | Bryan M. Bigue | Jennifer Olson | Lebanon |
| 05-19-96 | Kelly Margaret | Thomas E. Harritt | Elizabeth M. Durnas | Nashua |
| 06-06-96 | Katherine Alysse | Peter Wasserman | Jennifer A. Biggers | Concord |
| 06-20-96 | Emily Louise | William A. Jones | Melissa G. Ellsworth | Concord |
| 06-29-96 | Peter | Frederick M. Briccetti | Rebecca W. Atwater | Manchester |
| 07-03-96 | Summer Eileen | Samuel D. Blackford | Sulane Holt | Concord |
| 07-07-96 | Taylor Alexandra | Stephen C. Yianakopoulos | Susan D. Eaton | Concord |
| 07-15-96 | Emily Lynn | Robert C. Vallari | Lauren Sally | Concord |
| 06-12-96 | Thomas William | William V. Story | Darlene A. Greer | New London |
| 07-19-96 | Joshua Alexander | Merritt D. Salmon | Natalie R. Walker | Manchester |
| 07-21-96 | Katherine Marlene | Robert J. A. Irwin | Karen J. Kriester | Manchester |
| 10-16-96 | Zachary Brock | Michael T. Rouleau | Kimberly L. Brock | Manchester |
| 07-22-96 | Gabriel James | Keith R. Nichols | Julie A. Ford | Concord |
| 07-29-96 | Joshua Harris | David L. Salzberg | Elissa M. Barr | Concord |
| 08-15-96 | Hunter Adam | Christopher P. Sicely | Christine E. Gleason | Concord |
| 08-21-96 | Colby Dion | Peter W. Tawney | Shannan L. Dion | Concord |
| 08-22-96 | Meagan Marie | Michael M. Bourque | Lisa M. Bailey | Concord |
| 08-22-96 | Douglas Whitney | Robert A. Fleury | Daphne M. Whitney | Concord |
| 08-23-96 | Kelly Hunter | James H. Scammon | Dorian R. Deglin | Concord |
| 08-23-96 | Paige Whitney | James H. Scammon | Dorian R. Deglin | Concord |
| 10-15-96 | James Edward III | James E. Bromwell Jr. | Sandra J. Swain | Concord |
| 10-28-96 | Zackery Allan | Douglas A. Cressy | Kristine A. Carter | Concord |
| 10-30-96 | Colleen Ann | Daniel J. Earley | Nancy J. Lamy | Concord |
| 11-18-96 | Samuel Luc | Jon D. Charpentier | Brenda K. Brown | Concord |
| 11-19-96 | Elizabeth Lucy | John L. Tremblay | Tammy S. Carito | Concord |
| 11-29-96 | Victoria Ann | Scott W. Flood | Ann Meissner | Concord |

Marriages

As Received and Recorded by the Town Clerk for 1996

| Date of Marriage | Name of Bride & Groom | Place of Residence |
|-----------------------------|--------------------------------------|-------------------------------|
| 07-08-95 | Kimball, Christopher M. | Hopkinton |
| | Lewis, Susan K. | Haverhill |
| 01-07-96 | Jewell, Mark F. | Contoocook |
| | Graham, Kimberly A. | Contoocook |
| 02-10-96 | Romer, Ronald E. | Contoocook |
| | Sladek, Katherine M. | Contoocook |
| 03-16-96 | McGann, Thomas | Hopkinton |
| | Koehler, Susan I. | Hopkinton |
| 04-06-96 | Driessen, Alexander W. | Contoocook |
| | Secor, Frances J. | Henniker |
| 04-24-96 | Carr, James V. | Contoocook |
| | Carr, Katherine E. | Contoocook |
| 04-27-96 | Fleury, Robert A. | Hopkinton |
| | Whitney, Daphne M. | Hopkinton |
| 05-04-96 | Fortier, Peter S. | Contoocook |
| | Brasier, Tammy M. | Contoocook |
| 05-18-96 | Foster, Timothy S. | Contoocook |
| | Gagne, Dawn M. | Contoocook |
| 05-18-96 | Holden, Kelly R. | Contoocook |
| | Brouillette, Caroline H. | Contoocook |
| 05-18-96 | Sullivan, Edward | Contoocook |
| | Farley, Deborah R. | Contoocook |
| 05-25-96 | Palacios, Daniel A. | Holden, MA |
| | Dinsmore, Cathleen S. | Somerville, MA |
| 06-08-96 | Blanco, John J. | Contoocook |
| | Bairstow, Lori | Contoocook |
| 06-08-96 | Poquette, John F. | Hopkinton |
| | Graham, Erin M. | Hopkinton |
| 06-15-96 | Ludwick, Jason T. | Boise, ID |
| | Hamilton, Tabatha G. | Hopkinton |

| Date of Marriage | Name of Bride & Groom | Place of Residence |
|-------------------------|-----------------------------------------------|-------------------------------------|
| 06-15-96 | Wiley, Robert J. Robertson, Angela M. | Warner Contoocook |
| 06-22-96 | Fairbairn, William K. Willmer, Susan A. | Weymouth, MA Weymouth, MA |
| 06-29-96 | Finnemore, Douglas E. Johnson, Kathleen M. | Contoocook Contoocook |
| 07-20-96 | Cassara, Thomas C. Carlson, Carla J. | Contoocook Contoocook |
| 07-28-96 | Azmy, Gamil F-S Gerrard, Lois A. | Contoocook Contoocook |
| 05-05-96 | Ozenich, John M. Huddell, Cindy F. | Silverdale, PA Silverdale, PA |
| 08-17-96 | Bassi, John C. Chapin, Julie A. | Hopkinton Hopkinton |
| 08-27-96 | Morrill, Robin L. Danley, Lisa | Hopkinton Contoocook |
| 09-07-96 | Windhurst, Eric Donohue, Tracy A. | Hopkinton Hopkinton |
| 09-14-96 | Thoits, Charles F. IV Davis, Barbara A. | Contoocook Contoocook |
| 09-21-96 | Hollihan, Keith P. Williams, Rosemary T. | North York, Canada Arlington, VA |
| 09-28-96 | O'Neal, Michael P. Nagel, Nancy A. | Naples, FL Naples, FL |
| 09-28-96 | Yetton, Richard V. Strine, Tracey L. | Contoocook Contoocook |
| 10-05-96 | Koenig, Eric M. Desmond, Kathleen M. | Womelsdorf, PA Contoocook |
| 10-12-96 | Tracy, Douglas O. Gleason, Tracy L. | Contoocook Contoocook |
| 11-29-96 | Jordan, Chester L. Hevern, Linda K. | Hopkinton Bow |
| 11-30-96 | Carey, Paul E. Remington, Mary E. | Hopkinton Hopkinton |
| 12-07-96 | Holleman, Robert A. Desruisseaux, Dale J. | Hopkinton Hopkinton |

Deaths

As Received and Recorded by the Town Clerk for 1996

| Date of Death | Name of Deceased | Place of Death | Name of Father | Name of Mother |
|---------------|-----------------------|----------------|---------------------|-------------------|
| 01-06-96 | Durgin, Janet D. | Concord | William Lynke | Mary Perrin |
| 01-15-96 | Tinkham, Ruth I. | Concord | Samuel Semerjian | Helen Raines |
| 01-16-96 | Moran, Dean S. | Hopkinton | Reginald T. Moran | Blanche Straw |
| 01-23-96 | Delaney, Joan | Contoocook | John J. Fenton | Charlotte Lee |
| 01-25-96 | Ingram, Stanely A. | Hopkinton | Albert W. Ingram | Virginia R. Bell |
| 01-31-96 | Burleigh, Gordon A. | Contoocook | Artemus T. Burleigh | Gladys Goodell |
| 02-11-96 | Reid, Rilla F. | Franklin | John Ford | Margaret Walker |
| 03-18-96 | Blanchette, Nellie M. | Laconia | Henry Morton | Esther Rogers |
| 04-03-96 | Blanchard, Brooke E. | Hopkinton | Steven H. Blanchard | Virginia Dwinells |
| 04-11-96 | Hemphill, Mary E. | Boscawen | Charles H. Westney | Alma I. Green |
| 04-11-96 | Stanley, Horace C. | Contoocook | Clinton J. Stanley | Anne Weeks |
| 02-07-96 | Thibodeau, Velna D. | Concord | Roscoe Duplace | Ellen Frost |
| 04-17-96 | Metzger, Herbert H. | Concord | Henry Metzger | Martha Wilcox |
| 05-11-96 | Drew, Russell H. | Contoocook | Charles Drew | Edith Unknown |
| 05-18-96 | McCune, Darinka A. | Hopkinton | Michael Alexich | Ljubica Jakovatz |
| 06-06-96 | Heinz, Harriet | Contoocook | Harold Stillings | Unknown Unknown |
| 06-13-96 | Ball, Lena C. | Concord | Dwight E. Conant | Blanche Kemp |
| 06-26-96 | Long, Eugene B. | Manchester | Donald E. Long | Nellie Carter |
| 06-29-96 | Greenwood, Helen W. | Franklin | Charles F. White | Bess White |
| 07-17-96 | Mitchell, Francis E. | Contoocook | Everett J. Mitchell | Mamie Roby |

| Date of Death | Name of Deceased | Place of Death | Name of Father | Name of Mother |
|----------------------|-------------------------|-----------------------|-----------------------|-----------------------|
| 09-01-96 | Cahill, Edward A. | Contoocook | Jacob W. Cahill | Emilia Schworer |
| 09-05-96 | Cressy, William A. | Hopkinton | Byron Cressy | Gertrude Ring |
| 09-07-96 | Carruthers, Richard E. | Franklin | Gordon W. Carruthers | Clara Anderson |
| 07-01-96 | Scott, Arthur W. Jr. | Concord | Arthur W. Scott Sr. | Etta Currier |
| 07-18-96 | Cornett, Joseph C. | Concord | Unknown Cornett | Mary Moran |
| 08-08-96 | Hamel, Raymond J. | Concord | Almazor J. Hamel | Mary E. Hurley |
| 08-28-96 | Bailey, Katherine B. | Concord | Frazer S. Brown | Rose Mulgavey |
| 10-01-96 | Jackson, Rose L.R. | Concord | John A. Roy | Marguerite St. Armand |
| 10-12-96 | Leslie, Stewart J. | Concord | Sidney Leslie | Annie B. Fraser |
| 10-18-96 | Boyd, Edward S. Sr. | Concord | Herbert Boyd | Eunice Rogers |
| 11-08-96 | Wheeler, Gordon B. | Contoocook | Edward M. Wheeler | Evangline Promroy |
| 11-12-96 | Cossette, Arthur | Contoocook | Henry Cossette | Mary Robicheau |
| 11-15-96 | Cole, Rachel H. | Contoocook | Carl S. Hoar | Ruth Cole |
| 11-22-96 | Peters, Michael K. | Hopkinton | Jerome E. Peters | Eva M. Van Buskirk |
| 11-26-96 | Kelley, James H. | Concord | William Kelley | Margaret Unknown |
| 12-08-96 | Cross, Marion W. | Boscawen | Dexter P. Whiting | Evelyn Campbell |
| 12-11-96 | Hicks, Gregory S. | Contoocook | Robert S. Hicks | Mary Parker |
| 12-03-96 | Beers, Estelle F. | Concord | Eugene Ferris | Maude Hunt |
| 12-21-96 | Langworth, Harriet H. | Concord | Max E. Hertwig | Katherine D. Daur |
| 12-28-96 | Jackson, Conchita C. | Concord | Allen Clow | Esther Del Valle |

Report of the Annual Town Meeting

March 13, 1996

The Hopkinton Annual Town Meeting was called to order at 8:00 a.m. in the Hopkinton Town Hall by Moderator, Gary Richardson.

ARTICLE 1: The following resolution was offered by Selectman John Prewitt and moved its adoption, seconded by Town Clerk Thomas Johnson, Jr.

I nominate the following Town Officers for the term of one year and move that the Town Clerk be instructed to cast one ballot for same, and in addition waive the reading of the warrant.

Firewards: Leonard L. George, Thomas Krzyzaniak, Robert White

Fence viewers: Alfred N. Chandler, Richard Symonds, William Cressy

Tree Warden: David A. Story

Weigher: Roger M. Andrus

Surveyors of

Wood and

Timber: Stanley White, Charles Sawyer, John Herrick

Article 1 was adopted in the affirmative.

ARTICLE 2: Action taken with respect to the following amendments to the Zoning Ordinance and voting by ballot upon the following question:

1. Are you in favor of the adoption of Amendment No. 1 to the Town Zoning Ordinance as follows:

To amend paragraph 3.8 Fair District Overlay, sub-paragraph 3.8.4.2 Agency Response, changing the number of days for Fire/Police/Emergency Services (EMS) to respond to the Selectmen with information regarding services required at the fair from forty-five (45) days to twenty (20) days (recommended by the Planning Board).

Yes: 810 No: 126

2. Are you in favor of the adoption of Amendment No. 2 to the Town Zoning Ordinance as follows:

To amend paragraph 3.8 Fair District Overlay, sub-paragraph 3.8.4.4 Additional Expenses, changing the latest date for the owner/operating entity to pay the Town's invoices from October 1 to no later than thirty (30) days after receipt of the bill (recommended by the Planning Board).

Yes: 831 No: 92

3. Are you in favor of the adoption of Amendment No. 3 to the Town Zoning Ordinance as follows:

To amend paragraph 3.8 Fair District Overlay, sub-paragraph 3.8.5. and 3.8.5.1, clarifying the types of non-fair uses permitted without a special use permit and removing the cap on the number of events allowed. This amendment will also require changing the numerical sequence of sub-paragraphs (recommended by the Planning Board).

Yes: 810 No: 106

4. Are you in favor of the adoption of Amendment No. 4 to the Town Zoning Ordinance as follows:

To amend paragraph 3.8 Fair District Overlay, sub-paragraph 3.8.5.1.1, changing the number of days prior to the event that the owner/operating entity must provide to the Selectmen information identifying the nature of the use or uses that will be conducted from sixty (60) days to forty (40) days prior to the event (recommended by the Planning Board).

Yes: 798 No: 131

5. Are you in favor of the adoption of Amendment No. 5 to the Town Zoning Ordinance as follows:

To amend paragraph 3.8 Fair District Overlay, sub-paragraph 3.8.5.1.2, changing the cap on the anticipated attendance at non-fair events permitted without Special Use Permit from five hundred (500) persons per day to one thousand (1000) per day (recommended by the Planning Board).

Yes: 829 No: 97

6. Are you in favor of the adoption of Amendment No. 6 to the Town Zoning Ordinance as follows:

To amend paragraph 3.8 Fair District Overlay, sub-paragraph 3.8.5.2.2, changing the cap on the anticipated attendance at non-fair events permitted by Special Use Permit from twenty-five hundred (2500) persons per day to twenty-six thousand (26,000) per day (recommended by the Planning Board).

Yes: 748 No: 172

7. Are you in favor of the adoption of Amendment No. 7 to the Town Zoning Ordinance as follows:

To amend paragraph 3.8 Fair District Overlay, sub-paragraph 3.8.5.2.3, to require the applicant to submit necessary information to the Selectmen at the time of application to the Zoning Board of Adjustment (recommended by the Planning Board).

Yes: 802 No: 93

8. Are you in favor of the adoption of Amendment No. 8 to the Town Zoning Ordinance as follows:

To amend paragraph 3.8 Fair District Overlay, sub-paragraph 3.8.5.2.4, to require the filing of an application for Special Use Permit at least thirty (30) days before the Zoning Board of Adjustment meeting at which the application will be heard (recommended by the Planning Board).

Yes: 795 No: 100

9. Are you in favor of the adoption of Amendment No. 9 to the Town Zoning Ordinance as follows:

To amend Section II Definitions, sub-paragraph 2.1.E.1 Essential Services, to specifically exclude from this definition building not necessary for the furnishing of essential service by such public utility or governmental agencies for the public health, safety or general welfare (recommended by the Planning Board).

Yes: 742 No: 126

10. Are you in favor of the adoption of Amendment No. 10 to the Town Zoning Ordinance as follows:

To amend paragraph 3.6 Table of Uses, letter E. Institutional Uses/Community Facilities, by inserting as number 14, buildings necessary for the furnishing of non-essential service by such public utility for the public health, safety or general welfare. These buildings will be permitted in the M-1 (Industrial) and B-1 (Commercial) zones, require a special exception in the R-1 (high density residential zone, and will not be permitted in the R-2 (medium density residential), R-3 (low density residential), and R-4 (residential/agricultural) zones. This amendment will require changing the numerical sequence of the uses listed as Institutional Uses/Community

Facilities (recommended by the Planning Board).

Yes: 715 No: 143

The Town Meeting convened at the Hopkinton High School on Wednesday, March 13, 1996, at 7:08 p.m.

Moderator Gary Richardson led the assembly in the Pledge of Allegiance to the Flag.

Moderator Gary Richardson introduced the Town Officials at the podium: Selectmen Jack Prewitt, A. David Dufault and David Jensen; Town Administrator Alice Monchamp; and Town Clerk Thomas Johnson, Jr.

Moderator Richardson recognized Selectman Prewitt for the purpose of publicly thanking A. David Dufault for his three years of service on the Hopkinton Board of Selectmen. He noted that he now has a new appreciation for how our Town is run.

Moderator Richardson explained parliamentary procedure for the meeting.

Moderator Richardson paid special recognition to the passing of three residents. John Grant, who served nine years as a Hopkinton Village Precinct Commissioner and six years as a Budget Committee member. Raymond "Ray" Sullivan, a 1945 graduate of Hopkinton High School and who served with the Hopkinton Police Department and as a ballot clerk for over 40 years. Bernard "Bun" Foster, who was our Town's Road Agent for 27 years, a thirty-five year member of the Hopkinton Fire Department, Sexton of the Hopkinton Cemeteries for thirty three years and a long time Hopkinton Village Precinct Commissioner.

The Moderator urged the voters not to consider going to a ballot system in our Town. The history and tradition of our Town meetings are very important and we must maintain them.

The Moderator declared the following elected as a result of Tuesday, March 12, 1996, election for Town and School District Officers:

| | | | |
|---------------------------|---------------------|-----------|---------|
| Selectmen: | Barbara Unger | 626 Votes | Elected |
| Town Clerk: | Thomas Johnson, Jr. | 953 Votes | Elected |
| Town Treasurer: | Owen L. French | 916 Votes | Elected |
| Tax Collector: | Sue B. Strickford | 957 Votes | Elected |
| Budget Committee: | Jane Bradstreet | 748 Votes | Elected |
| | Robert Wells | 801 Votes | Elected |
| Town Moderator: | Gary B. Richardson | 881 Votes | Elected |
| Library Trustee - 3 yrs.: | Christine Hamm | 822 Votes | Elected |

| | | | |
|------------------------------|--------------------------|-----------|---------|
| | Jane Swett | 762 Votes | Elected |
| Library Trustee - 1 yr.: | Peter W. Mosseau | 849 Votes | Elected |
| Cemetery Trustee - 3 yrs. | Susan G. Adams | 554 Votes | Elected |
| Supervisor of the Checklist: | Edith B. Allison | 862 Votes | Elected |
| Trustee of Trust Funds: | Hays Junkin (write in) | 24 Votes | Elected |
| School Board: | Kim Fuller | 579 Votes | Elected |
| | John Madden | 693 Votes | Elected |
| School Treasurer: | John Hastings (write in) | 84 Votes | Elected |
| School Moderator: | Charles E. Dibble | 819 Votes | Elected |
| School Clerk: | Thomas Johnson, Jr. | 927 Votes | Elected |

ARTICLE 3: The following resolution was offered by William Milne and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$3,000,000 for the purpose of closing the Town's existing landfill and to make certain improvements to the Town's existing transfer station; such sum to be raised by the issuance of bonds and notes not to exceed \$3,000,000 under and in compliance with the provisions of the New Hampshire Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Selectmen to take such steps as may be necessary to borrow all or some of such sums from, or otherwise to comply with the terms of State's Revolving Fund pursuant to RSA 486:14; and to authorize the Selectmen to accept and expend such additional sums and grants as may become available from federal, state or other sources; to authorize the Selectmen to issue and negotiate such bonds and notes, to determine the rate of interest thereon and the maturity and other terms and conditions thereof; and to pass any other vote relative thereto (recommended by the Board of Selectmen) (recommended by the Budget Committee) (two-thirds ballot vote required).

The Moderator recognized Derek Owen who moved to take Article 24 out of order as it has a financial impact on Article 3, seconded by A. David Dufault. The motion was adopted in the affirmative.

ARTICLE 24: The following resolution was offered by Derek Owen and moved its adoption, seconded by Reverend Hays Junkins.

To see if the Town will vote to prohibit the processing, storage, and land spreading of waste water treatment sludge/bio solids, including, but not limited to, sewage, paper and pulp mill sludge, whether it be wet, dry, composted, pelletized, mixed with other

materials, or injected on or into the land in the Town of Hopkinton, NH until regulations are enacted by the Selectmen or the Planning Board with public involvement, to control such activity.
(Submitted by Petition)

Moderator Richardson recognized Mr. Derek Owen for the purposes of offering an amendment to Article 24. Mr. Owen moved to amend Article 24, seconded by Thomas Johnson, Jr., by replacing it in its entirety with the following:

To see if the Town will vote to prohibit any further processing, storage, or land operation of such septic/sludge/bio solids from outside the State of NH or any land within the Town of Hopkinton with the exception of (1) the proposed landfill cap off Penacook Road, (2) those farms and businesses already involved in using or producing sludge, (3) the current storage and processing at the Hopkinton sewage treatment plant and, (4) the septic lagoons located at the landfill until regulations are enacted by the Selectmen or the Planning Board with public involvement, to control such activity.

Mr. Gerald Adams asked if this amendment would mean we would have to close down leach fields and sewage tanks. Mr. Owen replied that sewage is different from sludge. Sludge is a product of sewage and waste treatment effluent of municipal sewage.

Mr. Gary Rondeau of Penacook Road stated that Article 24 was set up to keep bio solids/sludge out of the Town of Hopkinton unless the people that are using it, want it. He was concerned over the fact that the landfill cap may be spread with bio solids/sludge from outside of New Hampshire.

Mr. Owen responded to Mr. Rondeau's concerns as discussed earlier. He stated that the concern is that the existing landfill is filled with so many unknown materials, they wondered what the result would be if yet another unknown material such as out of state sludge is used to cap the landfill.

Mr. Jamie Robertson, a dairy farmer on Penacook Road, moved to amend # (2) of Mr. Owen's amendment as follows: " those farms already involved in using or producing sludge to include agricultural businesses that do not currently use bio solids to use them in the future under best management practices established by Cooperative Extension Service."

He further stated that they are not using it currently but may want to if they change to a higher corn base that would need more organic matter on the ground. Mr. Brad Dorsey seconded Mr. Robertson's amendment to the amendment.

Mr. Jeff Donohoe of Amesbury Road, stated that the Houston Farm used the sludge last summer and the odor was very offensive. He opposed the amendment until improvements are made to the way it is spread.

Lorraine Ellis stated that the original article disallowed the use of sludge from any source. Mr. Owen's amendment would allow the use of sludge from anywhere in NH. If we pass Mr. Owen's amendment we could get sludge from outside of this town.

Laurel Miller, abutter to the landfill, stated that volatile organic compounds have been found in her well water. This is from the run off from the landfill. By using sludge that is unknown matter to cap the landfill, she felt the situation could be worsened. She urged the adoption of Article 24 as it was originally written to allow us to be informed and to allow us to know exactly what is being put into our land.

Richard Haines, an abutter to the Houston Farm, stated that the sludge does have a smell but it doesn't last. The sludge is an organic material and it is a chemistry problem in how it is treated. Mr. Haines felt that the sludge can be made safe. If farmers are not allowed to use it, they may be driven out of business.

Selectman David Jensen stated that one of the original statements in Article 24 suggests that sewage would also be disallowed. At the landfill there are sewage lagoons that accepts the material pumped out of the septic tanks. The Selectmen are concerned about the state law that requires septic tanks to be emptied in the town landfill.

Joanie Esperi stated that she certainly does not want to see dairy farmers put out of business. She stated that sludge is not organic matter and not just human waste. There are materials from waste water treatment plants that come from commercial processing like motor oils and synthetic paints, in addition to household sewage. Then chemicals are applied to treat this waste. If we accept this amendment to Article 24 excepting waste from outside of NH, we could be receiving sludge from New York City or Los Angeles and we will not know what is in that sludge. The proposal is to truck 800 truckloads of sludge into our landfill as part of the capping process. None of those trucks will be tested before the sludge is dumped. Ms. Esperi went onto read examples of negative health incidents caused by the use of sludge in communities around the country. Mr. Esperi urged the community to vote in favor of Article 24 and vote down both amendments.

The Moderator called for a vote on Mr. Robertson's amendment since there was no further discussion. Mr. Robertson's amendment was defeated.

Ron Klemarczyk stated that he frequently cross country skis on the Houston Farm property. He is concerned with the out of state sludge but felt that it can be tested properly and we can be guaranteed that it is safe. He felt that the sludge is being produced by all of us and it can be made as a safe fertilizing product.

Laurel Miller stated that if the farmers want to use the sludge, it is fine with her. The spreading of the sludge on the landfill cap is the issue and felt that it is an unknown material that may cause more problems in the future.

Barbara Beeler stated that the Houston property used the product last summer and the smell lasted for months. She felt that the quality of life was effected a great deal and further study needs to be done on the product.

Gary Jacques asked if the original Article 24 will put existing business in jeopardy. Selectman Prewitt replied that Papertech's business will be effected. Their paper sludge has a high water content that is stock piled on their property to dry out. When it is dried they bring that to the landfill. If Article 24 passes, they will not be allowed to bring it to our landfill anymore. Mr. Owen's amendment to Article 24 prevents that from happening. Also, sewage trucks will not know where to dump the sewage. Concord, Warner, and Henniker cannot take it. Mr. Owen's amendment allows establishment of guidelines and allows businesses to carry on as usual.

Erick Leadbeater asked if this amendment is supported by the Selectmen. Selectman David Jensen replied that the Selectmen are in favor of the amendment because it would allow us to continue using the sewage lagoons and Papertech Corp. can continue their operations.

Mr. Leadbeater felt that neither the Selectmen nor the Planning Board have the expertise to determine the safety of the use of sludge. The Selectmen and Planning Board will have to turn to the EPA or the Dept. of Environmental Services of NH to enact regulations.

Mr. Leadbeater moved to amend Mr. Owen's amendment to Article 24, seconded by Mr. Fottler, to strike the wording of Article 24 as posted and insert the following in its place: "The Town of Hopkinton in Town Meeting convened go on record to express its grave reservations with respect to the environmental safety of land application of sludge. Further, to respectfully request and insist that the Dept. of Environmental Safety, test, monitor, and actively control all sludge storage and application activities in the Town of Hopkinton to insure compliance with all EPA and Dept. of Environmental Services regulations to the fullest extent possible, under the law."

Joanie Esperi stated that she respectfully disagreed with Mr. Leadbeater in that Article 24 gives us local control. The Dept. of Environmental Service is state funded. What happens if state funds run out and the sludge cannot be monitored. One of the beauties of

living in a small community is that the Town can decide within our own boundaries what is best for us. She urged an affirmative vote on Article 24 as it stands originally.

Arnold Coda asked what effect does Mr. Leadbeater's amendment have on the disposal of sewage materials being placed in the landfill lagoons. Selectman Jensen replied that this would allow us to continue using the sewage lagoons at the landfill.

Keith Wallace asked if Article 3 can be amended before we vote on it. There are two concerns, agricultural use for sludge and spreading sludge on the landfill. He commented that the spreading of sludge on the landfill cap is beyond his reason, further stating that one would not dump radio active waste on a nuclear power plant that would close. He felt we should vote down Article 24 and let the State regulate the agricultural issues. Then amend Article 3 to cap the landfill with natural materials.

There being no further discussion, the Moderator called for a vote on Mr. Leadbeater's amendment. The Moderator called for a standing vote. Mr. Leadbeater's amendment to Article 24 was adopted.

The Moderator called for a vote on Article 24 as amended. Article 24 passed as amended.

The Moderator declared we were now back to Article 3 as offered.

Selectman Prewitt asked to speak to Article 3. He explained that there is 18 acres of garbage buried at the landfill. There have been many years of burning activity at the landfill. In the late 1980s it was decided that burning should cease and the waste had to be hauled away by the Concord Coop. Since that time, monitor wells have been placed around the landfill site to determine what materials might be leaching from the landfill to the ground water level. We have been testing every sixth month for the last six or seven years. This has given us a good profile as to what is happening with the landfill. Nobis Engineering has been hired to help determine the best plan to close the landfill and prevent further leaching. Selectman Prewitt went on to explain that there has been questioning as to why we should cap the landfill now when the Federal Government is not ordering us to do so. When we stopped the burning at the landfill and started the transfer station, that was all done on a voluntary basis because it was the right thing to do. It would be irresponsible to wait for a major contamination problem. Several alternatives were looked at to close the landfill, one was to mine the landfill, sorting the waste and hauling it away. This is extremely expensive to do especially for the size of our landfill. Another alternative is soil closure, that is a temporary measure. It is capping without the synthetic membrane but that is only viable when there are no volatile organic compounds leaching into the ground water. The Dept. of Environmental Services will not allow us to close the landfill in this manner.

Selectman Prewitt stated that the footprint of the landfill closure will be reduced from 18 to 14 acres. The price will be reduced from the original \$3,000,000 to \$1,980,000. The new figure will allow for top soil to cover the landfill. This landfill will have monitoring wells on the down stream side for years to come.

Selectman Prewitt stated that we share the landfill with Webster as 80/20 partners. The Town of Webster has been wonderful to work with them. The closing costs will be shared 80/20 with Webster as well. The State of NH has a grant program that provides a 20% grant of principal and interest payments on this bond issue for over 20 years. The interest rate on the 20 year bond would be 4.6%.

He went on to explain that the Town of Warner had used our landfill on a contract basis for fifteen years. We have been in negotiations since the summer to gain their participation in closing the landfill. We have received a letter from the Warner Selectmen, indicating that they will present an article to the voters at their town meeting, to pay 25% of the cost of the landfill based on the number of years Warner was a participant. Selectman Prewitt stated that Warner will be a participant regardless of their town meeting vote. The debt service for the bond will effect the tax rate between .25 and .30 in 1998. Selectman Prewitt urged the voters to adopt this article.

The Moderator called for a vote on the amendment made by Selectman Prewitt to amend Article 3 reducing the cost from \$3,000,000 to \$1,980,000, seconded by Selectman David Jensen. The motion to amend was adopted in the affirmative.

Gerry Adams asked Mr. Roger Keilig of Nobis Engineering, if he has noticed an increase in the volatile organic compounds in the wells and by how much? Roger Keilig replied that in the landfill and in the immediate area there has been a general decrease. The residential wells have also been monitored over the last seven years were non-detect for a number of years. There has been a revision in the testing method used and the detection limits are lower. Some of the contaminates that we are now detecting may well have been there before. The levels being detected are well below the drinking water standards.

Gerry Adams asked if there has been an increase in detecting volatile organic compounds in Deer Meadow Brook. Roger Keilig stated that Deer Meadow Brook has never had any measurable impact.

Gerry Adams asked how much will the monitoring cost be for the next twenty to thirty years. Mr. Keilig replied that the monitoring of the landfill has cost between \$4,000 and \$5,000 per year. For the closure, several monitoring wells will be added and that will increase the cost to \$5,000 or \$6,000 per year. Mr. Adams further asked if he is correct in understanding that the monitor wells have not shown an impact from the landfill. Mr. Keilig replied that the brooks and the surface water bodies have not been impacted but the monitoring wells around the landfill have shown slight VOC contamination. Mr. Keilig

explained that the capping process will prevent the leaching through the landfill to the ground water table and there will be improvement over time.

After the discussion ended, the Moderator declared the polls open for one hour until 9:50 p.m., to vote on Article 3.

After the hour had passed, the Moderator asked the election officials to count the ballots and report the results. 350 ballots having been cast, he announced that 233 would be necessary for a two-thirds majority. With 302 having voted yes, and 48 no, the Moderator declared Article 3 adopted as amended.

Richard Drescher urged the voters to come to the School District Meeting on Saturday, March 16, 1996.

The Moderator called for the body to reaffirm their vote on Mr. Leadbeater's amendment to Article 24. Article 24 as amended, was reaffirmed.

ARTICLE 4: The following resolution was offered by Peter Russell and moved its adoption, seconded by Selectman David Jensen.

To see if the Town will vote to raise and appropriate the sum of \$2,386,217 for General Operations as follows:

| | |
|------------------------------------------------|-----------|
| General Government: | Amount: |
| Executive | \$ 65,150 |
| Election, Registration and Vital Statistics | \$ 87,623 |
| Financial Administration | \$177,384 |
| Legal Expenses | \$ 27,000 |
| Planning and Zoning | \$ 45,123 |
| General Government Buildings | \$ 36,000 |
| Cemeteries | \$ 13,000 |
| Insurance | \$ 3,620 |
| Budget Committee | \$ 1,423 |
| Public Safety | |
| Police | \$417,071 |
| Fire | \$241,754 |
| Special Detail | \$ 4,984 |
| Highways and Streets | |
| Highway Department | \$495,709 |
| Street Lighting | \$ 1,800 |

| | |
|----------------------------------|-----------|
| Road Committee | \$ 200 |
| Sanitation | |
| Landfill | \$364,964 |
| Water Distribution and Treatment | |
| Sewer | \$ 74,118 |
| Health | |
| Hopkinton Fair | \$ 51,520 |
| Welfare | |
| Direct Assistance | \$ 41,827 |
| Culture and Recreation | |
| Parks and Recreation | \$ 57,059 |
| Library | \$ 89,991 |
| Patriotic Purposes | \$ 800 |
| Conservation | |
| Conservation Commission | \$ 1,500 |
| Economic Development | |
| Community Action Program | \$ 3,517 |
| Debt Service | |
| Principal - Long Term Debt | \$ 40,000 |
| Interest - Long Term Debt | \$ 38,080 |
| Interest - TANS | \$ 5,000 |

TOTAL OPERATING EXPENSES: \$2,386,217
(recommended by the Board of Selectmen and the Budget Committee)

The Moderator recognized Selectman Prewitt for the purposes of moving to amend the Town Report to read that the Total Operating Expenses in the General Operating Budget is \$2,386,217, seconded by Thomas Johnson, Jr. All in favor of the amendment.

The Moderator recognized Selectman Prewitt for purposes of giving an overview of the proposed general operating budget. Selectman Prewitt stated that this budget has complied with the requests of the Budget Committee to keep increases to 2%. All town employees received a two percent cost of living increase. Selectman Prewitt noted that

the Highway Department has requested an increase to the budget of \$20,000 due to the unusually harsh and long winter. The Highway Budget will increase from \$495,709 to \$515,709 and this would increase the total operating budget to \$2,406,217. He noted that David Story, Superintendent of Public Works and Crew has managed to turn a surplus back to the town in past years. Mr. Story and Crew were applauded for their efforts. Selectman Prewitt stated that the effect of this operating budget and all of the warrant articles will end up with a zero percent increase over the current tax rate.

Selectman Prewitt moved to amend Article 4 to increase the Highway Department budget by \$20,000, seconded by Selectman Dufault.

Robert Greer stated that he supported the budget and asked why the Police Department exceeded their budget last year. Selectman Jensen replied that the Police Department had two issues that caused them to go over budget. One issue was the cruiser fire and the other issue is the initiation of 24 hour Police coverage.

The amendment to Article 4 was adopted in the affirmative.

Brad Dorsey asked about the check that our Police Department is to receive from the Drug Forfeiture Program. Chief Ira Migdal replied that the check has not been received but noted that both Federal and State law prohibit the use of that check to offset Police budgets. Mr. Dorsey asked what the check will be used for. Chief Migdal replied that the money will be used for drug abuse, drug education, and scholarships.

Gerald Adams asked what has caused the increase to the Fire Department budget. Selectman Jensen replied that the Fire Department budget has increased due to the new contract we have with Concord Hospital to do ambulance billing. The Town has not historically billed insurance companies for residents transported to the hospital. We have started to do that now and the cost is \$10,000. An increase in ambulance income of approximately \$20,000 is expected. He noted that if there is an additional expense to a town resident over and above insurance, the resident will not be billed. An additional \$4,000 for overtime has been included in the increase to cover the full time employees for work they do as volunteers. There is a \$5,000 increase for the Capital Area Mutual Aid Compact which is paid on a pro-rata basis.

Mr. Adams asked what departments are under Financial Administration. Selectman Prewitt replied that the tax assessor, tax collector, treasurer and bookkeeping. Mr. Adams asked what the General Government Buildings budget is used for. Moderator Richardson replied it is used for the maintenance of buildings.

Richard Gourley commented that several years ago, it was resolved under an RSA that the full time fire fighters would become volunteers when they stop being full time regular employees and we are not required to pay them overtime.

Richard Drescher commended all of the Town Departments on the good job they have done with their budgets and moved the question. Mr. Drescher motion was adopted in the affirmative.

With no further question or debate, Article 4 was adopted as amended.

ARTICLE 5: The following resolution was offered by Gerald Adams and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$27,143 to cover eight months salary and expenses for a full-time recreation director (new position) (recommended by the Board of Selectmen and Budget Committee).

Luciele Gaskill, Chairman of the Budget Committee, stated that a full time recreation director will have many functions. This person will schedule the limited number of athletic fields for practice and games for our Town's sports programs. This person will be available to give assistance to volunteer groups in ordering supplies and whatever else needs to be done and will coordinate new programs and work to enhance the other groups already in existence. She urged the voters to support this article.

Ronald Klemarczyk stated that he was part of the committee that looked into hiring a full time recreation director and he felt that the volunteer programs that we have in Town now can be enhanced. He encouraged all to vote for this article.

Joy Bloomfield asked if we voted this position in last year. Selectman Prewitt stated that we had a recommendation last year to have a full time recreation director but for budgetary reasons the Selectmen approved a part time position. In advertising for the position, the Selectmen did not get the number of applicants with qualifications needed for the position.

There being no further discussion, Article 5 was adopted in the affirmative.

ARTICLE 6: The following resolution was offered by Sandra Smart and moved its adoption, seconded by Selectman Jack Prewitt:

To see if the Town will vote to raise and appropriate the sum of \$10,000 as a Contingency Fund (recommended by the Board of Selectmen and Budget Committee).

Dale Warner asked what the contingency fund is used for. Selectman David Jensen replied that it is a fund established in the event of an emergency. He noted that it has never been used before but felt it was a prudent measure to continue.

There being no further discussion, Article 6 is adopted in the affirmative.

ARTICLE 7: The following resolution was offered by Robert York and moved its adoption, seconded by Selectman A.David Dufault.

To see if the Town will vote to raise and appropriate the sum of \$6,432 for the Hopkinton Rescue Squad (recommended by the Board of Selectmen and Budget Committee).

There being no discussion, Article 7 was adopted in the affirmative.

ARTICLE 8: The following resolution was offered by Leslie Townes and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$25,000 to purchase a new pickup truck for the Hopkinton Highway Department (recommended by the Board of Selectmen and Budget Committee).

Richard Drescher asked why the \$25,000 for the new one ton truck in Article 15 is the same price as the pick up truck. Selectman Prewitt replied that the pick up truck will probably end up costing closer to \$20,000 but at the time of budgeting that was the best number they had to use.

With no further discussion, Article 8 was adopted in the affirmative.

ARTICLE 9: The following resolution was offered by David Simmering and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$114,812 for New Construction of Highways. The State of New Hampshire will contribute the entire amount of \$114,812 (recommended by the Board of Selectmen and Budget Committee).

With no discussion, Article 9 was adopted in the affirmative.

ARTICLE 10: The following resolution was offered by Richard Schoch and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$2,000 in the interest of public health and safety to provide winter plowing and sanding on the following roads, during the winter of 1996: South Shore Drive - 1,500 feet; Ridge Lane - 900 feet; Rolfe

Pond Drive - 2,000 feet; Salachar Road - 500 feet; and Perch Lane - 700 feet. This action shall in no way be interpreted as changing the status of these roads from private to public roads. It is the general policy of the Town that no work will be done on any other private or Class VI highway (recommended by the Board of Selectmen and Budget Committee).

There being no discussion, Article 10 was adopted in the affirmative.

ARTICLE 11: The following resolution was offered by Gerald Adams and moved its adoption, seconded by Selectman Jack Prewitt.

To see if the Town will vote to raise and appropriate the sum of \$75,000 for the paving of Town roads (recommended by the Board of Selectmen and Budget Committee).

Mary Scheffey asked if Cast Hill Road will be one of the roads paved. Selectman Prewitt replied that Cast Hill is not scheduled for shim and paving but for re-construction. Ms. Scheffey noted that four Hopkinton families and seven children live on that portion of road and people drive very fast on it already. She asked that Cast Hill not be repaired so as to slow traffic down.

James Smith of Dolly Road stated that Dolly Road residents will take the money that the Cast Hill residents don't want spent on their road. He asked if Dolly Road is on the list and the Moderator noted it was.

With no further discussion, Article 11 was adopted in the affirmative.

ARTICLE 12: The following resolution was offered by George Camp and moved its adoption, seconded by Selectman A. David Dufault.

To see if the Town will vote to raise and appropriate the sum of \$65,000 for a loader for the landfill (recommended by the Board of Selectmen and Budget Committee).

Dale Warner reminded the public in attendance that we need to hold the line on spending. He didn't see anything wrong with the present loader and that it seemed to work fine. Selectman Jensen replied that it is a 1985 loader and there is some thought that it is not in the best of shape. He noted that Webster will participate in 20% of the cost of the loader.

Thomas Congoran asked if it is relevant to purchase a new loader when we are closing the landfill. Selectman Jensen replied that the landfill will close but the transfer station will remain and a loader is needed for that.

Gary Rondeau stated that with good care and maintenance, and with the closing of the landfill being less taxing on the loader, the machine should last quite a bit longer.

Jeffrey Donohoe asked David Story, Superintendent of Public Works, to comment on why we need a new loader. David Story replied that the loader is re-built with 118,000 hours on it. Mr. Story explained that this is a high number of hours of operation.

With no further discussion, Article 12 was defeated.

ARTICLE 13: The following resolution was offered by Erick Leadbeater and moved its adoption, seconded by Selectman A. David Dufault.

To see if the Town will vote to raise and appropriate the sum of \$350,000 for the purchase of the real estate, with all buildings, fixtures, improvements and appurtenant easements known as 154 Pine Street, Hopkinton (Eveline Houston Estate property, Tax Map 221, Lot 83) and 120 Pine Street (Leonard L. George, Sr. and Gail George property, Tax Map 221, Lot 87); associated legal costs; and the development of a master plan for the future use of this property and other property currently owned by the Town (recommended by the Board of Selectmen and Budget Committee).

Selectman A. David Dufault stated that the assessed value of \$241,750 as printed in the handout is incorrect. The correct assessment is \$320,000. He stated that this is a good opportunity for the Town and it should alleviate our space dilemma now and in the years to come. He thanked all who contributed their efforts to the project, especially Virginia Haines who brought this to their attention.

Erick Leadbeater encouraged all to vote for this article. The Town never accepted the gift of land he gave to them. The cost to clear, de-stump and make playing fields ready, would be more than purchasing the Houston land.

Michael Foley, President of HYSA, urged an affirmative vote due to the great need of athletic fields in Town.

Dale Warner, HYSA volunteer coach, stated that we need fields but wondered what happened to the land that was purchased by the Town in the center of Contoocook to alleviate Town building needs. Can this unused land be sold and the money put toward the buying of the Houston land.

The Moderator intervened and declared that the polls closed on Article #3.

Selectman John Prewitt replied that the financing of this purchase has been planned in the Capital Improvement Project. The \$50,000 that was to be used for the CIP revaluation plan, will be used for land purchase. The \$100,000 for the library CIP as well as the \$70,000 for the Police Station will be used for the land purchase. The balance will be taken from the surplus from the previous year's operation.

Gerald Adams asked if we realistically have a handle on how much it will cost to put in the playing fields and is this a ballot question.

Renee Adams asked if this is the same Houston property that has the sludge on it. The Moderator replied that it is not.

Robert York noted that in that area there is nothing but solid ledge and he wondered if anyone has looked into that before the purchase. Selectman Dufault replied that we have not looked into that because we do not own the land. There is money built into this purchase to study this. Selectman Dufault stated that there is a little bit of wetland in one corner of the property.

Mr. York noted that soil tests and ledge testing is usually done before or contingent upon a sale of property.

Gary Jacques asked if the new library and police station will be on the Houston land. Selectman Prewitt stated that we have to get together members of our community to study and plan what should be placed on the land.

Craig Dunning asked if a site inspection has been done or is the sale contingent upon this. Selectman Dufault stated that there are two underground fuel tanks and they have been looked at by engineers and there is no pollution at this time.

Ruth White stated that we have watched the growth of Hopkinton. We are losing our land for future development for our Town and our children. She urged the voters to act favorably on this article.

Craig Dunning asked if we are going to have an environmental site assessment before the purchase. Bob Houston responded by saying that his father bought the property in 1931 and sold it to his brother in 1941. Mr. Houston continued, stating that he has lived on the land practically all of his life and neither he or his uncle has ever sprayed or spread anything on that land except for manure. There has been no hazardous waste placed on that land.

Priscilla Edwards asked what was spread on that land last year. Mr. Houston replied that plain cow manure, nitrogen and wood ash but no chemicals.

Dale Warner asked if the rumor about the HMC building being offered to the Town is true. Selectman Jensen replied the owner of the HMC site indicated they would be willing to sell it to the Town. Selectmen Jensen went on to explain that the owner was told that the warrant had been completed for this year. At this point in time, it was too late to make changes.

George Camp stated that this is an excellent buy and we should develop this property very carefully, keeping in mind priorities of what we need in Town. He asked what are the plans for the Houston property.

Selectman Dufault said that we have no plans at the present time.

Derek Owen hoped that we all voted in favor of this article. The Conservation Commission feels that Contoocook Village has little or no open space and this is a unique opportunity for us.

There being no further discussion, the Moderator announced that Article 13 was petitioned to be a ballot vote. He declared the results as 258 yes and 72 no. Article 13 was adopted in the affirmative.

The Moderator read the results of the voting on the Bond Issue (Article 3). He declared that 302 voted in the affirmative and 48 voted in the negative. Article 3 was adopted in the affirmative.

ARTICLE 14: The following resolution was offered by Brad Dorsey and moved its adoption, seconded by Selectman Jack Prewitt.

To see if the Town will vote to raise and appropriate the sum of \$23,000 to repair the Rowell Bridge in West Hopkinton. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the repairs are completed or in five years, whichever is less. This appropriation represents the remaining portion of the Town's total share of the cost of the repairs -- \$25,000 for this purpose having been appropriated at 1994 Town Meeting; and \$25,000 for this purpose having been appropriated at 1995 Town Meeting. The State of New Hampshire will contribute a total of \$292,000 (recommended by the Board of Selectmen and Budget Committee)

There being no discussion, Article 14 was adopted in the affirmative.

ARTICLE 15: The following resolution was offered by Robert Greer and moved its adoption, seconded by Selectman David Jensen.

To see if the Town will vote to raise and appropriate the sum of \$25,000 for a new 1-ton truck for the Highway Department (recommended by the Board of Selectmen and the Budget Committee).

Arnold Coda asked for some general information regarding the need for the purchase of this truck. Selectman Jensen replied that this is replacing a 1990 truck with 40,000 miles that has turned out to be a lemon. There has been approximately \$10,000 put into this truck so far.

With no further discussion, Article 15 is adopted in the affirmative.

ARTICLE 16: The following resolution was offered by Alfred Gibbs and moved its adoption, seconded by Selectman Prewitt.

To see if the Town will vote to raise and appropriate the sum of \$19,000 for the Hopkinton Community Center (recommended by the Board of Selectmen and the Budget Committee).

George Camp asked what the \$19,000 is used for. Selectman Dufault replied that \$15,000 has been given in years past as the normal appropriation to offset expenses. The additional \$4,000 will be used for roof repairs.

With no further discussion, Article 16 was adopted in the affirmative.

ARTICLE 17: The following resolution was offered by William Rogers and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$85,000 to purchase a new ambulance for the Hopkinton Fire Department and to authorize the withdrawal of \$40,000 from the Capital Reserve Fund created for that purpose, plus all accumulated interest to date of withdrawal. The balance of \$45,000 is to come from general taxation (recommended by the Board of Selectmen and the Budget Committee)

Dale Warner asked if the surplus money in the Capital Reserve fund for the attack pumper be used to offset this article. Selectman Prewitt replied that the money that is coming back from the Capital Reserve fund will go back into the general fund as surplus used to offset the appropriation.

Mr. Fottler asked for general information regarding the replacement of the ambulance.

Selectman Prewitt replied that the ambulance we are replacing is a 1985 model with a lot of miles and a lot of rust on the body. The cost will probably be closer to \$80,000.

Fire Chief Peter Russell stated that last year the ambulance crew made 484 runs from the Contoocook Station. We have a 1985 and a 1990 ambulance and the purpose of the article is to get these vehicles on a five year replacement schedule. The 1985 vehicle has 80,000 miles and it has a lot of hours of engine time. We will get about \$10,000 for a trade in on the vehicle. He noted that each year the number of ambulance calls is increasing.

With no further discussion, Article 17 was adopted in the affirmative.

ARTICLE 18: The following resolution was offered by Luciele Gaskill and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to raise and appropriate the sum of \$4,000 for the July 4th fireworks (recommended by the Board of Selectmen and the Budget Committee).

With no discussion, Article 18 was adopted in the affirmative.

ARTICLE 19: The following resolution was offered by Jayne Schoch and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to discontinue the fire engine (attack pumper) Capital Reserve Fund created in 1995. The fire engine (attack pumper) was purchased in 1995. The balance in said fund is to be transferred to the Town's general fund.

Scott Coen asked how much is left in the general fund. Selectman Dufault replied that there is \$7,000 left. Mr. Coen asked if that money can go into the purchase of new fire apparatus. Selectman Dufault replied that surely some of the money could help to pay for fire apparatus but not all of it.

With no further discussion, Article 19 is adopted in the affirmative.

At this time, the Moderator declared that the vote on Article 13 to be 258 votes in the affirmative and 72 opposed. Article 13 was adopted in the affirmative.

ARTICLE 20: The following resolution was offered by John Boatwright and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to authorize the Board of Selectmen

to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purposes, as permitted by RSA 31:19. This authorization will remain in effect indefinitely, until rescinded by a vote of the Town Meeting.

There being no discussion, Article 20 was adopted in the affirmative.

ARTICLE 21: The following resolution was offered by Janet Krzyzaniak and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to accept the following Cemetery Trust Funds, the income to be used for perpetual care of burial lots as directed, subject to such provisions as may be applicable thereto:

| <u>From</u> | <u>Amount</u> | <u>Purpose</u> | <u>Cemetery</u> |
|--------------------------|---------------|----------------|-----------------|
| Doris & William Milne | \$450 | Perpetual Care | Contoocook |
| H.E. & M. Neer | \$115 | Perpetual Care | Contoocook |
| J.& P Desmond | \$450 | Perpetual Care | Contoocook |
| Eugene & Lorraine Miller | \$450 | Perpetual Care | Contoocook |
| William & Ann Simpson | \$450 | Perpetual Care | Contoocook |
| John & Marcia Reed | \$115 | Perpetual Care | Contoocook |
| Ann-Lee Verville | \$2,700 | Perpetual Care | Contoocook |
| J. & J. O'Connor | \$230 | Perpetual Care | Hopkinton |
| L. & D. Eaton | \$230 | Perpetual Care | Hopkinton |
| John D. & Alyn McNeish | \$115 | Perpetual Care | Hopkinton |
| John W. & Adela S. Knipe | \$230 | Perpetual Care | Hopkinton |
| E. & R. Dustin | \$450 | Perpetual Care | Blackwater |

There being no discussion, Article 21 is adopted in the affirmative.

ARTICLE 22: The following resolution was offered by Susan Drescher and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to accept additions to the principal of the following Trust Funds, subject to such provisions as may be applicable thereto:

| <u>Name of Fund</u> | <u>Amount</u> |
|--------------------------------------------------|---------------|
| Andrew J. Carroll Scholarship | \$365.90 |
| Glenn M Haselton Mem.Children's Books-Contoocook | \$200.00 |
| Katherine E. Semple Children's Books-Contoocook | \$ 50.00 |

There being no discussion, Article 22 was adopted in the affirmative.

ARTICLE 23: The following was offered by Joseph Long and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to urge our representatives to the General Court of New Hampshire and the United States Congress to pass laws reforming electoral campaign financing, thus returning the political process to the will of the people and encouraging the participation of candidates with great ability and limited means. Measures to accomplish this may include, but not be limited to, the following:

1. Sharp limitations on all forms of contributions to candidates, including soft money contributions (contributions to political parties);
2. Maximum spending limits per election linked to geographic and demographic makeup of each state and district, such a \$1.00 per voter.
3. Sharp limitations on all forms of spending to influence elections, including independent expenditures.
4. Sharp limitations on contributions to and spending by political action committees; and
5. Remedies, such a free broadcast time, postal subsidies and democratic (public) financing, to balance inequities between credible candidates, incumbent and challenger, rich and poor. (Submitted by petition)

Brad Dorsey moved to amend Article 23 by deleting "and the U.S. Congress" in the first sentence. There was no second to Mr. Dorsey's motion and the amendment failed.

Irene Irving stated that we have to deal with the problem of money in politics. She felt that there is a direct relationship between campaign spending and winning elections.

Mr. Dorsey stated that the reason for his amendment is if the article passes in its present form, we will be urging Congress to pass an unconstitutional law. The 10th amendment to the U.S. Constitution basically says that all powers not granted by the Constitution to the Federal Government are reserved for the states or the people. He urged the voters to defeat this article in its present form.

With no further discussion, Article 23 was defeated.

ARTICLE 25: The following resolution was offered by Derek Owen and moved

its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to ratify its acceptance from the Contoocook Village Precinct in 1986 of the remaining land known as "George Park". This vote is necessitated by the lack of a Precinct vote to gift the property to the Town in 1986, and to correct the deed to reflect the conveyance of a portion of George Park to the Hopkinton School District in 1951, which defects are being addressed by a vote of the 1996 annual Contoocook Village Precinct meeting.

There being no discussion, Article 25 was adopted in the affirmative.

ARTICLE 26: The following resolution was offered by Michael Sanborn and moved its adoption, seconded by Thomas Johnson, Jr.

To see if the Town will vote to gift, by deed, to the Hopkinton School District a parcel of land of approximately four and one-half acres as shown on a sketch on file at the Office of Selectmen, making up a portion of "George Park", Tax Map 222, Lot 67, upon additional terms and conditions as the Selectmen may determine or take any other action in relation thereto.

There being no discussion, Article 26 was adopted in the affirmative.

ARTICLE 27: The following resolution was offered by Arnold Coda and moved its adoption, seconded by Thomas Johnson, Jr.

To act on reports of Town Officers, Trustees and Committees for year 1995.

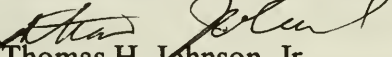
There being no discussion, Article 27 was adopted in the affirmative.

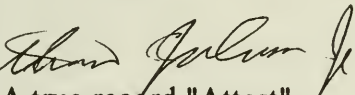
ARTICLE 28: The following resolution was offered by Thomas Johnson, Jr. and moved its adoption, seconded by Selectman Jack Prewitt.

To hear and transact any other business that may come legally before said meeting.

Selectman Jack Prewitt thanked Selectman A. David Dufault for his three years of service as Selectman for the Town of Hopkinton and he was presented a gift of appreciation. There being no further discussion, Article 28 was adopted in the affirmative.

Gerald Adams moved to adjourn the meeting, seconded by Thomas Johnson, Jr. There being no discussion, the meeting was declared adjourned at 10:53 p.m.


Thomas H. Johnson, Jr.
Town Clerk


A true record "Attest"
April 5, 1996
Thomas H. Johnson, Jr.
Town Clerk

Town of Hopkinton
Special Town Meeting June 26, 1996

Moderator Gary Richardson, called the meeting to order at 7:00 p.m. in the Harold Martin School Multi-purpose room.

Moderator Richardson introduced Town Clerk Thomas H. Johnson, Jr., Margaret Astles - Town Bookkeeper, Selectman John Prewitt, Selectman David Jensen and Selectman Barbara Unger, Town Administrator Alice Monchamp. Moderator Richardson explained the rules of procedure for conducting the meeting. He reminded those in attendance that action can only be taken on the warrant that has been posted. Moderator Richardson read the warrant as follows:

Warrant For Special Town Meeting
The State of New Hampshire

To the inhabitants of the Town of HOPKINTON, in the county of MERRIMACK, in the said State, qualified to vote in town affairs:

You are hereby notified to meet at the Harold Martin School Multi-purpose Room on Wednesday, the 26th of June 1996, next at 7:00 P.M. to act upon the following subjects:

ARTICLE 1: To see if the Town will vote to authorize the Selectmen to negotiate and enter into a lease agreement with Papertech Corporation for one acre of land at the existing landfill site for disposal of non-hazardous waste generated by Papertech and Bio Energy Corporation and additional easements to provide access to and use of that one acre, at no expense or exposure to liability of the Town, and to pass any other vote in relation thereto.

ARTICLE 2: To hear and transact any other business that may come legally before said meeting.

Moderator Richardson recognized Selectman John Prewitt for the purposes of making a motion. Selectman Prewitt moved the adoption of Article 1 as printed in the warrant. The motion was seconded by Selectman Barbara Unger.

Selectman Prewitt explained that the issue of the disposal of Papertech and Bio Energy's waste came up during the preliminary landfill closure discussions. When it became

apparent that closing the landfill would become a reality, a meeting resulted in a request to lease a section of landfill property, adjacent to the area that is being capped. The Selectmen made it clear from the onset of discussion, that all expense for this would be incurred by the companies. The waste material that was being hauled in from Papertech and Bio Energy was tested frequently and the results revealed that the waste material was inert. After a meeting with the Department of Environmental Services, they indicated that the proposal would not be impossible but that they would have to jump through many hoops to gain approval.

The Selectmen felt that this issue made sense since no risk is posed, it will only take up once acre of property. Economically, Papertech and Bio Energy, who are major employers and tax payers in Town would save money if they did not have to haul the waste to another part of the State.

Selectman Prewitt introduced Norman Provencher of Papertech, Harry Smith of Bio Energy, Ken Korneef and Roger Kielig of Nobis Engineering. Moderator Richardson asked for a fifteen minute presentation from the Administration from Papertech Corporation, Bio Energy Corporation and Nobis Engineering.

Norman Provencher of Papertech Corporation stated that in April, they met with the State and found that they were missing a 30 year closure plan. Research was then done to cost out this plan. The State said they would allow a permit, if all criteria were met, for a double lined containment cell within six months to a year.

The cost to truck the waste elsewhere was outstanding. Mr. Provencher stated that Papertech is a 100% recycled paperboard mill, located on Route 127 in West Hopkinton. The mill was built in 1907 and operated as the A.D. Davis Co. until 1973. Papertech became incorporated after the acquisition of the formerly known, Hoague Sprague Corporation. Papertech is a New Hampshire corporation that is wholly owned and a subsidiary of Texpac that is a group of companies dealing with the paper making and paper converting business. Papertech employs 55 people and produces 70 to 90 tons per day of recycled paperboard used for consumer and industrial packaging. He noted that the waste is an inert product. Mr. Provencher briefly explained the process that achieves the recycled paperboard. Papertech proposes to have a double lined containment cell that will meet the most stringent regulations. He felt that this will be safe to the environment. The cost of the project will be about 1.5 million dollars.

Harry Smith, Vice President of Operations at Bio Energy Corporation, stated that Bio Energy burns wood chips to produce 78,000 megawatts of electricity per year and gen-

erate 2000 tons of ash per year. The ash has been transported to the Hopkinton Landfill since 1984 and they would like to continue to do so.

Roger Kielig of Nobis Engineering explained that the waste resulting from the process used by Papertech and Bio Energy is placed in a landfill where leaching takes place. From an environmental standpoint, testing both the leachate and the waste materials is done to determine any pathways to contamination of the environment. The wastes and leachate are tested for volatile organic compounds and have to meet other testing requirements. So far, the waste and leachates have not failed any of the State or EPA guidelines and pose no threat to the liner of the containment system.

Mr. Kielig presented a map of the proposed landfill site. The setting chosen is to take advantage of what are known about ground water flow direction and contaminate history of the property. This is an environmentally suitable and lowest risks location for the proposed landfill. He explained the intensive review process to go through in order to receive a permit. This includes the landfill design, maintenance plan and long term monitoring plan for thirty years. There are also guidelines for financial assurances and a plan for public involvement for the final design phase.

Mr. Ken Korneef of Nobis Engineering, explained that first they had to determine the volume of waste they needed to plan for in the ten year life of the landfill footprint. It was determined that one acre would provide Papertech and Bio Energy with ten years of waste disposal. The EPA and DES regulations dictate where a landfill can be placed on the site and Nobis Engineering was able to come up with 3.5 acres of area where the proposed landfill could be located. In the one acre site chosen, there would be a perimeter gravel road around the outside of the facility, a fence surrounding the entire facility, and a double walled containment system with a leak detection system. There will also be monitoring wells that will be tested three times per year and the results submitted to DES. He explained the DES regulated containment system. At the end of the ten year period it will be capped as the current landfill is being closed.

Mr. Provencher stated that if Papertech is forced to haul the waste to the Bethlehem or Rochester, NH disposal sites, the cost will be \$60./ton and \$400./hauling fee for a total of \$178,000. to \$195,000 annually. A compactor will have to be purchased for \$40,000. and this will squeeze the excess water from the waste. This compactor will reduce the excess moisture by 60%. He stated that Papertech is a New Hampshire based business that would like to keep the business local.

Mr. Harry Smith stated that Bio Energy is currently paying \$14,000. in disposal fees.

The proposed landfill will cost approximately \$80,000. per year. If we go to a commercial landfill the cost would increase to approximately \$147,000. per year.

Moderator Richardson stated that Selectman Prewitt's motion is open for discussion or amendment.

Ms. Joni N. Esperian of Penacook Road and abutter to the landfill, stated that three months ago at Town Meeting, it was voted to close the landfill. She asked why this issue was not raised at the March Town Meeting when there were enough residents of the town to give their views. She expressed her concern for the families living around the landfill that are exposed to the contamination of their water from the landfill. She asked why we are considering the creation of a new landfill at the same site. She stated that if the waste that has been proposed to be dumped at a new landfill site is so safe, why do we need a double-lined containment cell with a leachate collection system.

Mr. Donald Rondeau asked Mr. Provencher of Papertech Corp. about the article written in the Concord Monitor the day before the meeting. The article said that they will spend \$1.5 million to build a 40 ton landfill that would be used for the next ten years and the Town would be able to use it to generate revenue. Mr. Rondeau asked Mr. Provencher of the Selectmen what kind of revenue will be generated and will other companies be using that landfill.

Mr. Provencher replied that there will be operational costs associated with the landfill. Presently the town is weighing the trucks as the waste comes in and they bulldoze the inert material dumped. Papertech would like to continue that process with the town and we have budgeted \$5,000. per year to do that.

Mr. Provencher addressed Ms. Esperian's concern about the safety of the waste, if it has to be placed in a containment cell. He noted that NH Division of Environmental Service regulates that the waste be contained but he felt that the material is safe.

Mr. Chester R. Dunn of Penacook Road, stated that he spoke with Steve Clough at the Landfill. Last year, Bio Energy dumped 22,000 tons of ash and paid \$10.50/ton. The Town received \$28,073.33 for the materials dumped. Papertech dumped 2,700 tons of material in the dump at a cost of \$3.60/ton for a total cost of \$7,855.62. If any resident were to dump that much waste at the landfill it would cost many times more than that. He stated that Papertech and Bio Energy have been given a huge break on the costs and the Town had a lost revenue of \$307,000. just last year.

Mr. Dunn stated that the one acre site to put the waste in would hold a great deal of water. If this water were snow or ice, the weight would not allow for the cap to be pulled back. He also expressed concern about the capping material used. He stated that he called a company that makes the 60 ml capping material and was told that it is brittle in cold temperatures.

Mr. Dunn expressed concern after the ten year period, if something goes wrong with the system, who will fix and pay for it. The costs will surely increase over the years.

Mr. Dunn stated that in 1991, Papertech was assessed for \$1,245,300. A treatment pond was put in and a tax appeal settlement was given for \$840,000. and taken off the tax roles. The assessed value for the same property in 1995 is \$757,100. He compared this to five new homes on Briar Hill Road that are worth \$250,000. each and those homes generate a large revenue for the Town.

Mr. Provencher briefly explained the breakdown of costs. There is \$67,000. per year budgeted for leachate or rainfall collection. A big portion of the 1.5 million dollars is for the bond once the landfill closes. We are responsible for an additional thirty years past the life of the landfill.

Laurel A. Miller of Penacook Road, asked all of the Townspeople in attendance to take their time and listen to what is being said and to not rush in their decision making. She stated that she is an abutter of the Landfill and has only known about this matter for two weeks. She expressed concern that this is being rushed through. She felt that a precedent is being set by allowing a landfill for Papertech and Bio Energy. Other companies in the future may want the same special permission to create a landfill as Papertech and Bio Energy have received. The proposed landfill is 1000' from her home and she stated her property value has gone down to \$23,000. because of the landfill. Ms. Miller stated that she knows that no one can guarantee that there will be no leaching from the landfill site even with the capping. She asked if Papertech is ready to accept the responsibility if her children become ill from the contamination? She asked if this landfill goes through will someone buy her house? She noted that a bank will not finance her property and a real estate agent will not list her home because of the problems with the well and with surrounding properties. She asked that all parties involved research this further.

David F. Price of East Penacook Road, stated that there are a lot of unanswered questions. The vote to close the landfill in March was welcomed by the people on Penacook Road and they spent a great deal of money fixing up their properties. With the infor-

mation that the landfill is closing, he purchased five future home sites for his growing family. He felt that closing a landfill only to open another one doesn't make any sense. He urged the townspeople in attendance to vote no.

George Camp asked if the life of this proposed landfill is only ten years, where do they plan on dumping after that. Ken Korneef replied that in ten years, the corporations would have to come before the Town again.

Gary D. Rondeau, of East Penacook Road, stated that the discussions to close the landfill began in 1984. The proposal to re-open the landfill has only been known to the public for two to three weeks and it is the middle of summer when many residents are not at home. He asked when will there be an end to discussions regarding the re-opening of the landfill.

Selectman David Jensen replied that although the dump will be closed there will always be a transfer station there and a sewer lagoon. The demolition debris and yard waste will also continue to be accepted.

Mr. Gary Rondeau responded, stating that he was on the Landfill Study Committee and he knows about the remaining activity at the site. He asked how often will we be re-opening the landfill.

Selectman Prewitt replied that he cannot give an answer to that question as it will depend who is on the board in years to come. As we sit here tonight, there is no intention for this matter to come back again. We have not proposed for this matter to come back every ten years.

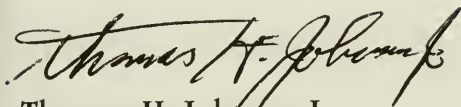
Moderator Richardson did not want to shut off anyone's opportunity to speak but noted that it comes to a point during discussion when the Moderator feels everyone has made up their minds as to how they are going to vote.

The Moderator asked how many are in favor of closing debate. The majority was in favor of closing the debate on the issue.

Moderator Richardson returned to the vote on Mr. Prewitt's original motion to adopt Article 1 as printed in the warrant. The Moderator declared Article 1 defeated.

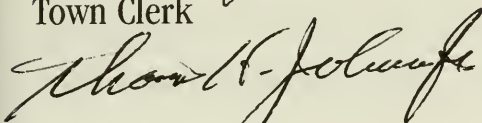
Selectman Prewitt moved to adjourn the meeting, seconded by Thomas Johnson, Jr. The meeting was adjourned at 8:45 PM.

Respectfully submitted,



Thomas H. Johnson, Jr.

Town Clerk



A true record "Attest"

June 27, 1996

Thomas H. Johnson, Jr.

Town Clerk

Contoocook Village Precinct

1996 Annual Report

Richard Strickford was elected to finish out the term of Hub Yonkers who resigned in January.

The water mains at the intersection of Kearsarge Ave. and Spring St. have been replaced, eliminating a source of many leaks and discolored water. Further replacement of water main along Spring St. will continue next summer.

A 1200 ft. section of water main on Maple St. which was installed by and owned by Jordan Milton Machine Co. back in 1970 has been given to the Precinct by Mr. Bill Jordan. This section of water main is now inside the revised Precinct boundaries and we can now connect services to this main from nearby homes.

During 1996, the Filtration Plant and distribution system performed very well with few water leaks or any other problems.

The Precinct has contracted Operator's Services Co. from Henniker as a back up for Steve Clough to operate the Filtration Plant whenever Steve is out of town or on vacation. Steve has done a great job operating our water system over the past years with very little help, and can now feel confident that the system is in good hands when he is away.

Respectfully submitted,
Contoocook Village Precinct Commissioners:
Jon Richardson
Mark Connelly
Richard Strickford

Contoocook Village Budget

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION

61 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397

MS-37



BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 24

Village District of: CONTOOCCOOK

In the Town of: HOPKINTON And County of: MERRIMACK

Mailing Address: CONTOOCCOOK VILLAGE PRECINCT

P O BOX 414

CONTOOCCOOK NH 03229-0414

Phone Number: 746-3454 Date of Annual/Special Meeting MARCH 20, 1997

1. Please read the new RSA 32:5 applicable to all municipalities. It requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address above.

Budget Committee: (Please sign in ink.)

Date FEBRUARY 11, 1997

Lucile Luskil

Suzanne M. Sauer

Thomas McDonald

Jeffrey H. Taylor

David Simmons

Robert A. Wells

Richard P. Thompson

James D. Hoadley

Erick L. LeBlond

David Simmons

(Revised 1996)

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Warr Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | COMMISSIONERS' APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-----------------------------------------------------|-----------------------------------------|-------------|----------------------------------------------|--------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| GENERAL GOVERNMENT | | | | | | | | |
| 4130-4139 Executive | | | XXXXXXXXXX 22,000 | XXXXXXXXXX 17,700 | XXXXXXXXXX 22,000 | XXXXXXXXXX | XXXXXXXXXX 22,000 | XXXXXXXXXX |
| 4150-4152 Financial Administration | | | 4,500 | 3,376 | 4,500 | | 4,500 | |
| 4153 Legal Expense | | | 3,000 | 0 | 2,500 | | 2,500 | |
| 4155-4159 Personnel Administration | | | 1,700 | 1,200 | 1,700 | | 1,700 | |
| 4194 General Government Buildings | | | | | | | | |
| 4196 Insurance | | | 3,500 | 4,108 | 4,200 | | 4,200 | |
| 4197 Advertising & Regional Assoc. | | | 300 | 235 | 300 | | 300 | |
| 4199 Other General Government | | | 3,000 | 1,740 | 3,000 | | 3,000 | |
| PUBLIC SAFETY | | | | | | | | |
| 4210-4214 Police | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4215-4219 Ambulance | | | | | | | | |
| 4220-4229 Fire | | | | | | | | |
| 4290-4298 Emergency Management | | | | | | | | |
| 4299 Other Public Safety (including Communications) | | | | | | | | |
| HIGHWAYS AND STREETS | | | | | | | | |
| 4311-4312 Admin. & Highways & Streets | | | XXXXXXXXXX 2,500 | XXXXXXXXXX 700 | XXXXXXXXXX 2,000 | XXXXXXXXXX | XXXXXXXXXX 2,000 | XXXXXXXXXX |
| 4313 Bridges | | | | | | | | |
| 4316 Street Lighting | | | 18,000 | 14,750 | 18,000 | | 18,000 | |
| 4319 Other Highway, Streets & Bridges | | | | | | | | |
| SANITATION | | | | | | | | |
| 4321-4323 Administration & Solid Waste Collection | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4324 Solid Waste Disposal | | | | | | | | |
| 4325 Solid Waste Clean-Up | | | | | | | | |

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31-4) | Varr Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | COMMISSIONERS' APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-------------------------------------------|--------------------------------------|-------------|----------------------------------------------|--------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| 4326 | Sewage Collection & Disposal | | | | | | | |
| 4329 | Other Sanitation | | | | | | | |
| WATER DISTRIBUTION & TREATMENT | | | | | | | | |
| 4331-4332 | Admin. & Water Services | | 28,000 | 14,100 | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4335 | Water Treatment | | 4,500 | 4,600 | | | 28,000 | |
| 4338-4339 | Other Water | | | | | | 4,500 | |
| HEALTH | | | | | | | | |
| 4411-4414 | Admin. & Pest Control | | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4419 | Other Health | | | | | | | |
| CULTURE & RECREATION | | | | | | | | |
| 4520-4529 | Parks & Recreation | | 1,500 | 1,180 | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4589 | Other Culture & Recreation | | | | | | 1,500 | |
| DEBT SERVICE | | | | | | | | |
| 4711 | Princ.- Long Term Bonds & Notes | | 95,000 | 95,000 | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4721 | Interest-Long Term Bonds & Notes | | 53,000 | 52,650 | | | 100,000 | |
| 4723 | Interest on TANS | | | | | | 46,000 | |
| 4790 | Other Debt Service | | | | | | | |
| CAPITAL OUTLAY | | | | | | | | |
| 4901 | Land & Improvements | | 21,000 | 15,550 | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4902 | Machinery, Vehicles & Equipment | | 1,500 | 3,550 | | | 45,000 | |
| 4903 | Buildings | | | | | | 1,500 | |
| 4909 | Improvements Other Than Buildings | | | | | | | |
| OPERATING TRANSFERS OUT | | | | | | | | |
| 4912 | To Special Revenue Funds | | | | XXXXXXXXXX | XXXXXXXXXX | 25,000 | XXXXXXXXXX |

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Warr Art # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | COMMISSIONERS' APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-----------|--------------------------------------|------------|----------------------------------------------|--------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| 4913 | To Capital Projects Fund | | | | | | | |
| 4914 | To Enterprise Fund | | | | | | | |
| 4915 | To Capital Reserve Fund | | | | | | | |
| 4916 | To Trust & Agency Funds | | | | | | | |
| | SUBTOTAL 1 | | 263,000 | 230,439 | 309,700 | | 309,700 | |

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles", which are addressed on the following page.

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Warr Art # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | COMMISSIONERS' APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-----------|--------------------------------------|------------|----------------------------------------------|--------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| | INDIVIDUAL WARRANT ARTICLES | | | | | | | |
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| | SUBTOTAL 2 Recommended | | XXXXXXXXXX | XXXXXXXXXX | | XXXXXXXXXX | | XXXXXXXXXX |

| Acct. No. | SOURCE OF REVENUE | Warr. Art.# | Estimated Revenue Prior Year | Actual Revenue Prior Year | ESTIMATED REVENUE For Ensuing Fiscal Year |
|-----------|----------------------------------------------|-------------|------------------------------|---------------------------|-------------------------------------------|
| | TAXES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3190 | Interest & Penalties on Delinquent Taxes | | | | |
| | FROM FEDERAL GOVERNMENT | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3311-3319 | Other Federal Grants & Reimbursements | | | | |
| | FROM STATE | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3351 | Shared Revenues | | 2,539 | 2,539 | 2,539 |
| 3354 | Water Pollution Grants | | 23,000 | 23,000 | 23,000 |
| 3359 | Other | | | | |
| | FROM OTHER GOVERNMENTS | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3379 | Intergovernmental Revenues | | | | |
| | CHARGES FOR SERVICES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3401 | Income from Departments | | 60,000 | 71,000 | 60,000 |
| 3402 | Water Supply System Charges | | | | |
| 3403 | Sewer User Charges | | | | |
| 3404 | Garbage - Refuse Charges | | | | |
| 3409 | Other Charges | | | | |
| | MISCELLANEOUS REVENUES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3501 | Sale of Village District Property | | | | |
| 3502 | Interest on Investments | | 750 | 1,000 | 750 |
| 3503-3509 | Other | | 1,150 | 1,150 | 1,150 |
| | INTERFUND OPERATING TRANSFERS IN | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3912 | From Special Revenue Funds | | | | |
| 3913 | From Capital Projects Fund | | | | 11,000 |
| 3914 | From Proprietary Fund | | | | |
| 3915 | From Capital Reserve Fund | | 21,000 | 21,000 | 45,000 |
| 3916 | From Trust & Agency Funds | | | | |
| | OTHER FINANCING SOURCES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3934 | Proc. from Long Term Bonds & Notes | | | | |
| | Amounts Voted From "Surplus" | | XXXXXXXXXX | | 14,000 |
| | "Surplus" Used in Prior Year to Reduce Taxes | | XXXXXXXXXX | 10,000 | XXXXXXXXXX |
| | TOTAL REVENUES & CREDITS | | 108,439 | 129,689 | 157,439 |

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Local Govt. Unit: Contoocook Village Precinct - Hopkinton Fiscal Year Ending: December 31, 1997

| | RECOMMENDED AMOUNT |
|-------------------------------------------------------------------------------|--------------------|
| 1. Total RECOMMENDED by Budget Committee | 309,700 |
| LESS EXCLUSIONS: | |
| 2. Principle: Long-Term Bonds & Notes | 100,000 |
| 3. Interest: Long-Term Bonds & Notes | 46,000 |
| 4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b. | |
| 5. Mandatory Assessments | |
| 6. TOTAL EXCLUSIONS (Sum of rows 2 - 5) | 146,000 |
| 7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6) | 163,700 |
| 8. Line 7 times 10% | 16,370 |

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

Hopkinton Village Budget

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION

61 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397

MS-37



BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 24

Village District of: HOPKINTON

In the Town of: HOPKINTON And County of: MERRIMACK

Mailing Address: C/O RAY U MILLS, TREASURER
117 OLD PUTNEY HILL ROAD
CONTOOCOOK NH 03229

Phone Number: 746-3660 Date of Annual/Special Meeting APRIL 8, 1997

1. Please read the new RSA 32:5 applicable to all municipalities. It requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address above.

Budget Committee: (Please sign in ink.)

Date FEBRUARY 11, 1997

Lucile Laskill

Suzanne M. Sauer

Thomas McDonnell

Jeffrey H. Taylor

David Summering

Richard L. [unclear]

[unclear]

Erick Z. [unclear]

(Revised 1996)

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Warr Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | COMMISSIONERS' APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|----------------------|---------------------------------------------------|-------------------|----------------------------------------------------|--------------------------------------|----------------------------------------------------------|-----------------|--------------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| GENERAL GOVERNMENT | | | | | | | | |
| 4130-4139 | Executive | | 500 | 500 | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4150-4152 | Financial Administration | | | | | | | |
| 4153 | Legal Expense | | | | | | | |
| 4155-4159 | Personnel Administration | | | | | | | |
| 4194 | General Government Buildings | | 5,000 | 104 | 5,000 | | 5,000 | |
| 4196 | Insurance | | 1,200 | 580 | 1,000 | | 1,000 | |
| 4197 | Advertising & Regional Assoc. | | 100 | 70 | 100 | | 100 | |
| 4199 | Other General Government | | 200 | | 200 | | 200 | |
| PUBLIC SAFETY | | | | | | | | |
| 4210-4214 | Police | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4215-4219 | Ambulance | | | | | | | |
| 4220-4229 | Fire | | 1,000 | 1,000 | 1,000 | | 1,000 | |
| 4290-4298 | Emergency Management | | | | | | | |
| 4299 | Other Public Safety (including Communications) | | | | | | | |
| HIGHWAYS AND STREETS | | | | | | | | |
| 4311-4312 | Admin.& Highways & Streets | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4313 | Bridges | | | | | | | |
| 4316 | Street Lighting | | 8,000 | 7,191 | 8,000 | | 8,000 | |
| 4319 | Other Highway, Streets & Bridges | | | | | | | |
| SANITATION | | | | | | | | |
| 4321-4323 | Administration & Solid Waste Collection | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4324 | Solid Waste Disposal | | | | | | | |
| 4325 | Solid Waste Clean-Up | | | | | | | |

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Varr Art. # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | COMMISSIONERS' APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-----------|-----------------------------------------|-------------------|----------------------------------------------------|--------------------------------------|----------------------------------------------------------|-----------------|--------------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| 4326 | Sewage Collection & Disposal | | | | | | | |
| 4329 | Other Sanitation | | | | | | | |
| | WATER DISTRIBUTION & TREATMENT | | | | | | | |
| 4331-4332 | Admin. & Water Services | | 39,058 | 12,692 | 47,857 | | 47,857 | |
| 4335 | Water Treatment | | | | | | | |
| 4338-4339 | Other Water | | | | | | | |
| | HEALTH | | | | | | | |
| 4411-4414 | Admin. & Pest Control | | | | | | | |
| 4419 | Other Health | | | | | | | |
| | CULTURE & RECREATION | | | | | | | |
| 4520-4529 | Parks & Recreation Clock | | 200 | 341 | 1,250 | | 1,250 | |
| 4589 | Other Culture & Recreation | | | | | | | |
| | DEBT SERVICE | | | | | | | |
| 4711 | Princ.- Long Term Bonds & Notes | | 5,000 | 5,000 | 5,000 | | 5,000 | |
| 4721 | Interest-Long Term Bonds & Notes | | 5,500 | 5,231 | 5,000 | | 5,000 | |
| 4723 | Interest on TANS | | | | | | | |
| 4790 | Other Debt Service | | | | | | | |
| | CAPITAL OUTLAY | | | | | | | |
| 4901 | Land & Improvements | | | | | | | |
| 4902 | Machinery, Vehicles & Equipment | | | | | | | |
| 4903 | Buildings | | | | | | | |
| 4909 | Improvements Other Than Buildings | | | | | | | |
| | OPERATING TRANSFERS OUT | | | | | | | |
| 4912 | To Special Revenue Funds | | | | | | | |

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Warr Art # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | COMMISSIONERS' APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-----------|--------------------------------------|------------|----------------------------------------------|--------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| | 4913 To Capital Projects Fund | | | | | | | |
| | 4914 To Enterprise Fund | | | | | | | |
| | 4915 To Capital Reserve Fund | | | | | | | |
| | 4916 To Trust & Agency Funds | | | | | | | |
| | SUBTOTAL 1 | | 65,758 | 32,709 | 74,907 | | 74,907 | |

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles", which are addressed on the following page.

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Warr Art # | Appropriations Prior Year As Approved By DRA | Actual Expenditures Prior Year | COMMISSIONERS' APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-----------|--------------------------------------|------------|----------------------------------------------|--------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| | INDIVIDUAL WARRANT ARTICLES | | | | | | | |
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| | SUBTOTAL 2 Recommended | | XXXXXXXXXX | XXXXXXXXXX | | XXXXXXXXXX | | XXXXXXXXXX |

| Acct. No. | SOURCE OF REVENUE | Warr. Art.# | Estimated Revenue Prior Year | Actual Revenue Prior Year | ESTIMATED REVENUE For Ensuing Fiscal Year |
|-----------|----------------------------------------------|-------------|------------------------------|---------------------------|-------------------------------------------|
| | TAXES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3190 | Interest & Penalties on Delinquent Taxes | | | | |
| | FROM FEDERAL GOVERNMENT | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3311-3319 | Other Federal Grants & Reimbursements | | | | |
| | FROM STATE | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3351 | Shared Revenues | | 135 | 135 | 135 |
| 3354 | Water Pollution Grants | | | | |
| 3359 | Other | | | | |
| | FROM OTHER GOVERNMENTS | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3379 | Intergovernmental Revenues | | | | |
| | CHARGES FOR SERVICES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3401 | Income from Departments | | | | |
| 3402 | Water Supply System Charges | | 49,558 | 27,138 | 26,168 |
| 3403 | Sewer User Charges | | | | |
| 3404 | Garbage - Refuse Charges | | | | |
| 3409 | Other Charges Permits | | 105 | 150 | 100 |
| | MISCELLANEOUS REVENUES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3501 | Sale of Village District Property | | | | |
| 3502 | Interest on Investments | | 65 | 1,019 | 1,085 |
| 3503-3509 | Other Refunds | | | 763 | |
| | INTERFUND OPERATING TRANSFERS IN | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3912 | From Special Revenue Funds | | | | |
| 3913 | From Capital Projects Fund | | | | |
| 3914 | From Proprietary Fund | | | | |
| 3915 | From Capital Reserve Fund | | | | |
| 3916 | From Trust & Agency Funds | | | | |
| | OTHER FINANCING SOURCES | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3934 | Proc.from Long Term Bonds & Notes | | | | |
| | Amounts Voted From "Surplus" | | XXXXXXXXXX | 25,408 | 30,689 |
| | "Surplus" Used in Prior Year to Reduce Taxes | | XXXXXXXXXX | 8,385 | 7,388 |
| | TOTAL REVENUES & CREDITS | | 49,863 | 62,998 | 65,565 |

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Hopkinton Village Precinct - Hopkinton December 31, 1997

Local Govt. Unit: _____ Fiscal Year Ending: _____

| | RECOMMENDED AMOUNT |
|-------------------------------------------------------------------------------|--------------------|
| 1. Total RECOMMENDED by Budget Committee | 74,907 |
| LESS EXCLUSIONS: | |
| 2. Principle: Long-Term Bonds & Notes | 5,000 |
| 3. Interest: Long-Term Bonds & Notes | 5,000 |
| 4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b. | |
| 5. Mandatory Assessments | |
| 6. TOTAL EXCLUSIONS (Sum of rows 2 - 5) | 10,000 |
| 7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6) | 64,907 |
| 8. Line 7 times 10% | 6,490 |

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Hopkinton Village Precinct - Hopkinton
 Local Govt. Unit: _____ Fiscal Year Ending: _____
 December 31, 1997

| | RECOMMENDED AMOUNT |
|-------------------------------------------------------------------------------|--------------------|
| 1. Total RECOMMENDED by Budget Committee | 74,907 |
| LESS EXCLUSIONS: | |
| 2. Principle: Long-Term Bonds & Notes | 5,000 |
| 3. Interest: Long-Term Bonds & Notes | 5,000 |
| 4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b. | |
| 5. Mandatory Assessments | |
| 6. TOTAL EXCLUSIONS (Sum of rows 2 - 5) | 10,000 |
| 7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6) | 64,907 |
| 8. Line 7 times 10% | 6,490 |

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

Notes

Hopkinton School District Report



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THE HISTORY OF THE

REIGN OF

CHARLES THE FIRST

BY

JOHN BURNET

OF

OXFORD

IN

THE

REIGN OF

CHARLES THE FIRST

BY

JOHN BURNET

OF

OXFORD

IN

THE

REIGN OF

CHARLES THE FIRST

BY

JOHN BURNET

OF

OXFORD

IN

THE

REIGN OF

CHARLES THE FIRST

Hopkinton School District Organization

MODERATOR.....Charles Dibble
CLERK.....Thomas Johnson
TREASURER.....John H. Hastings
AUDITORS.....Vachon & Clukay
SUPERINTENDENT OF SCHOOLS.....Edward G. McHale, Jr.
ASSISTANT SUPERINTENDENT FOR BUSINESS...Stephania Pearce
PRINCIPALS
 Catherine Hamblett.....Harold Martin School
 Mary Beth Stevens.....Maple Street School
 Sandra Burney.....Hopkinton High School

DIRECTOR OF SPECIAL EDUCATION.....Dr. Jane Canning

SCHOOL BOARD

| | | |
|------------------------|--------------|------|
| John C. Madden..... | Term Expires | 1999 |
| Kim Fuller..... | Term Expires | 1999 |
| Arpiar Saunders..... | Term Expires | 1998 |
| Suzanne M. Sauer..... | Term Expires | 1997 |
| John H. Zimmerman..... | Term Expires | 1997 |

School Board Report

The 96-97 school year has been an extremely busy one for our school district. The School Board needed to focus on several areas to address the current needs of our school district. These areas included the Building Facility needs, the hiring of a new superintendent, labor negotiations and communications.

When the Town of Hopkinton appropriated \$40,000 at the last district meeting to hire an architect and further study the building facility needs, the School Board began interviewing many architectural and construction firms. Utilizing the construction management approach, the board hired Banwell, White, Arnold, Hemberger and Partners, Inc. and the Hutter Construction Company to team with the School Board to develop plans which would address the facility needs of both Maple Street School and Hopkinton Middle High School. A Building Facility Committee, co-chaired by Marshall Rowe and John Madden, was formed and comprised of community members, faculty and administration. Their task was to define the size and scope of the project, while addressing the educational needs of our students and the systems upgrades in each building. The committee was also to develop plans and determine the cost of the project, making final recommendations to the School Board. Their countless hours and dedication produced a building proposal which is exciting and which will greatly enhance our current educational program and directly benefit our students. We would like to express our gratitude to this committee for all their hard work and time.

June 30, 1997 will mark the retirement of Edward McHale, superintendent of schools. The Board wishes to thank Mr. McHale for his contributions to the Hopkinton School District and wish him and his wife, Nancy, a healthy and happy retirement. Efforts are currently underway to hire a new superintendent. The School Board employed the services of NESDEC to assist in this search for superintendent. A Selection Committee has been formed and is currently reviewing applications and interviewing selected candidates. Final selection will be made by the School Board by March 10, 1997.

The School Board has negotiated with three different unions this year. Presently the Hopkinton Education Association (HEA) and the Hopkinton School Board has reached agreement on the teacher master contract. At the time of this writing, negotiations with the Teamsters and the Hopkinton Education Support Staff (HESS) is currently in progress.

The School Board acknowledged at the beginning of the year that increased communication was of great importance. The district newsletter, which is published quarterly, has contributed greatly in getting information out to the community. This effort would not be possible without the energy of Julie Lanocha, Amanda Damour and Larry Bickford. Our many thanks to all who contribute. Other community groups such as C.A.R.E.S. and the Character & Education Committee are great examples of the positive community partnerships Hopkinton has in its schools.

A noted highlight for this past year came from the results of the New Hampshire Statewide Assessment. Last spring our third, sixth and tenth grade students participated in the testing. Our students scored extremely well, placing them in the top schools statewide. Congratulations to all the students who participated and many thanks to our faculty for their dedicated instruction and their continual work in curriculum revision. We look forward to continued results in future years.

In closing, I wish to thank the community of Hopkinton for their continued support and interest in the schools of this district. We are so fortunate to live in a community that understands the importance of educating our youth in a school system we can take pride in.

Respectfully submitted:

Suzanne Sauer, Chairman of School Board

Arpiar Saunders, Vice Chairman

Kim Fuller

John Madden

John Zimmerman

Superintendent's Report

As you read the various reports from administrators, School Board and PTA, a vision emerges of an ever changing, dynamic and busy school community.

Hopkinton's 1996 school year was marked by administrative change, amidst continued evidence of the strength of our school programs. Sandra Burney, an experienced Hopkinton administrator was named as principal of the middle/high school replacing Jim Gorman who had served through the summer of 1995.

During the early part of the year, the district conducted an extensive search for a new Maple Street principal, choosing Mary Beth Stevens, an experienced New Hampshire educator.

Change also occurred on the School Board as Suzanne Sauer replaced John Zimmerman as School Board chair and Kim Fuller joined the board in the seat vacated by Barbara Unger.

In both May and November, the school district received and analyzed results of the New Hampshire Student Assessment Program for grades 3, 6, and 10. The results were clear evidence of the district's commitment to excellence and the hard work of the past few years aimed at improving student performance. Hopkinton's students performed extremely well, demonstrating that they are among the finest in the Granite State.

Further evidence of our growth and of our need for improvement in some areas occurred with the long awaited New England Association of Schools and Colleges visit to our high school and the subsequent report. We were commended for our strong faculty, our breadth of offerings, as well as the commitment of our parent population. We were also cited most conspicuously, for our need for continued communication and need to improve facilities at the high school.

Facility examination and planning occupied staff and community energy and involvement throughout the year. At the Annual Meeting in March, the School Board put forth a proposal to renovate and expand Maple Street School. In acknowledging the need for extensive work at the high school, the Board requested the allocation of \$40,000 to engage an architect to design the necessary improvements.

The Maple Street effort failed, but the Board did receive voter approval for the architect expenditure. Voters also approved the purchase of property adjoining the Maple Street School in order to house the SAU office, freeing needed space at Harold Martin School.

As the result of continued need and growing public awareness, the Board appointed a citizen committee in late summer to examine building needs 4-12 and to recommend possible solutions. Throughout the fall, the committee, under the leadership of John Madden and Marshall Rowe, met diligently with the architect, the construction management firm, and the administrative staff. The report of the committee will be presented to the community in early 1997.

One final note. During the past 5 years, I have enjoyed working with a fine School Board, a dedicated staff and a wonderful parent and student population. I came to New Hampshire after many years as a superintendent in New York State in order to participate with you in the formation of a new SAU.

I leave you feeling that much has been accomplished and much needs to be done. After nearly 30 years as a superintendent, I enthusiastically leave any unfinished tasks to my successor.

Respectfully submitted,
Edward G. McHale, Jr.
Superintendent

Principal's Report

The Hopkinton School District welcomed many new administrators and staff during 1996. Music at the elementary schools is taught by Mary Louise Bingham who is filling a one year leave for Michael Alberici. At Maple Street School, Amanda Viger assumed guidance responsibilities for grades five and six. Deborah Pike filled a restored sixth grade position while Susan Roberts moved from the Middle School to the sixth grade position vacated by the retirement of Gwen Peters. A number of new staff were also hired in the middle/high school. David Chase, Physical Education, and Scott Semmons, Science, replaced retirees Esther Hansen and Arthur Clement respectively. Martha Kruse, Learning Disabilities Specialist, came on board to fill the position vacated by Dr. James Leon who assumed the responsibility for the administration of the School and Work Program. Linda Pothier Beers, 7th grade science and geography, replaced Michael Gerber. Carl Olsen was hired to staff the High School Language Based Classroom. In the Guidance Office, Ann Whiting was hired to fill the secretarial position vacated by Kim Pilote. Robert Forsten filled the expanded position of district-wide psychologist.

Through a competitive search process, two new administrators were hired. Beth Stevens became principal of Maple Street School while Sandra Burney was selected as principal after spending a year in the interim position.

The Hopkinton School District received a significant School and Work Grant in March of 1996. The grant will support an extension of the previous School and Work Program to include a K-12 initiative across the

disciplines. This fall, a committee with representation from all three schools and from the business community began the development of a long range plan for the District School and Work Program components include: development of critical thinking skills; development of exit competencies; development of a career portfolio; the establishment of mentorships and job shadowing opportunities. A special highlight of curriculum initiatives under the program is the building-wide use of *Instrumental Enrichment* at Maple Street School.

During 1996, the district hosted several nationally known programs and speakers. Among these were a certificate program in SOLVE techniques for identified students with severe behavioral issues; Linda Albert on Cooperative Discipline; Mike Mezzochi on motivating positive student behavior; William Copp and Jane Williams on *Instrumental Enrichment*; Judith Randall on Comprehensive Career Guidance.

Frequently, individuals from the Hopkinton School District are noted for their professional expertise. This year, Nancy Callahan, Guidance Counselor at Harold Martin and Maple Street School was recognized at the New Hampshire Guidance Counselor of the Year.

Third year results of the New Hampshire State Assessment at third grade and first year of results for grades 6 and 10 were received by the District. These results demonstrate the Hopkinton School District's commitment to excellence and alignment of curriculum to New Hampshire frameworks.

In 1996, the District became ineligible for Title I Federal Funding because of a reduction in resident foster children. The town commitment

to providing services to at-risk children by additional funds to the school budget and a separately approved warrant article enabled us to continue services without disruption.

In March, following 19 months of self-study, Hopkinton Middle High School hosted the on-site visiting Committee of the New England Association of School and Colleges, Commission on Public Secondary Schools. The Commission's findings were made public in August. The published report is available through the School District, the Selectmen's Office and at the public libraries. Following the release of the report, the Association informed the School that it would receive continuing accreditation. with the requirement that the school prepare a Special Progress Report and routine two and five year reports. The Special Progress Report will address recommendations regarding the facility which the Commission identified as priorities for maintenance of accreditation.

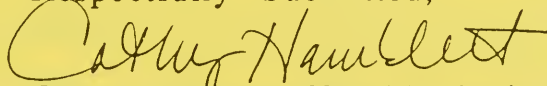
Hopkinton Middle High School continues to provide opportunities for students to participate in Exchange Programs and in and out of country travel. This past year, students from Costa Rica and Germany were hosted by Hopkinton Families. Hopkinton students traveled to Quebec City, Montreal, Colorado and Washington DC. In addition, the seventh grade class participated in an Environmental Camp in Maine.

The athletic program continues to be strong at Hopkinton Middle High School. The Boys and Girls Ski Teams both won the Division II ski championships. The following sports were represented by teams or individuals in tournaments and playoff games: Boys Soccer; Girls Soccer;

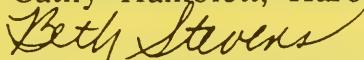
Field Hockey; Golf; Cross Country; Boys Basketball; Girls Basketball; Skiing; Baseball; Softball; Track and Field.

After a year hiatus, the Middle High School Parent Advisory Board was reinstated and has since met once a month to address a variety of issues which impact the School. The entire Hopkinton School District Staff look forward to continued collaboration with the Hopkinton Character Education Committee, Hopkinton Cares, Hopkinton Community Center and the Recreational Department, the PTA and the Booster Club. We appreciate parent and community support of our efforts.

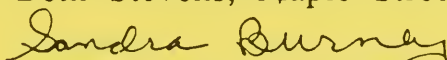
Respectfully Submitted,



Cathy Hamblett, Harold Martin School



Beth Stevens, Maple Street School



Sandra Burney, Hopkinton High School

PTA Report

The Hopkinton Parent Teacher Association 1996/1997 Report

The Hopkinton Parent Teachers Association (PTA) is an organization with a current enrollment of 220 members that serve the needs of over 900 children in our community. Our organization is guided by the National PTA mission to support children in the school and in the community, and to sponsor programs that assist parents in developing skills they may need while raising their children. Based on our support of that mission, the objectives of the Hopkinton PTA for the 1996-1997 school year are to develop and sponsor programs specifically designed for the parents in our community and to work with other community groups who are committed to the children of Hopkinton and Contoocook. We will continue to financially support many excellent programs currently in place for the children in the schools and to promote communication between the schools, the school board and the community.

Currently, the Hopkinton PTA is actively pursuing these objectives. In August, we sponsored the program "Coping with Kids" featuring Dr. Linda Albert who addressed ways of improving parent and child communication. In September we purchased a program entitled Preparing for the Drug Free Years. This program is researched based and "teaches parents how to reduce risk factors that are especially important during the late elementary and middle school years and to enhance protection in the family during this period." It is a program that we feel will be an adjunct to drug free programs already active in the community. In November, in conjunction with the Character Education committee, CARES and Hopkinton Youth Sports Association (HYSA), we sponsored Dr. Russell Gough who spoke on the relationship between sports and character education.

The PTA has continued to subsidize the costs of many school field trips and provide "mini-grants" that enrich the lives of our children in and out of the classroom. The Artist in Residence and Author in the School programs will be presented in February and in April with financial support from the PTA. This years budget includes donations to Odyssey of the Mind , D.A.R.E., Special Olympics, and Project Graduation.

At our first PTA meeting in September, we voted in favor of our operating budget for the year and we restructured our meeting format to reduce the amount of time spent on business related issues. This now allows us more time for educational programs at our meetings. To date we have had presentations regarding the School to Work Program, Instrumental Learning, "Drug Free Zones" and the "School Safety Act". During our January meeting, we sponsored a presentation by the building committee that addressed the needs of Maple Street School and the Middle School/High School. We also plan on sponsoring a "Candidates Night" in March to introduce prospective school board and town selectmen candidates to the community. We have continued to support a PTA/SAU newsletter that promotes communication within our community.

The PTA officers for the 1996/97 school year, Barbara Foley, Donna-Beth Murphy, Julie Lanocha, and Jane Britain, welcome your suggestions and ideas. All members of the community are invited to join our community organization and to attend PTA meetings that are scheduled at 7:00pm on the second Wednesday of each month at Maple Street School. Thank you in advance for your support.

Respectfully Submitted

Barbara Foley
President, Hopkinton PTA

Health Service Report

ANNUAL SCHOOL HEALTH SERVICE REPORT

| | |
|----------------------|------|
| Pupil Enrollment | 938 |
| Vision Tests | 530 |
| Hearing Tests | 530 |
| Heights and Weights | 530 |
| Scoliosis Screenings | 294 |
| First Aid | 2423 |

Other

| | |
|----------------------------|-----|
| Transported to Dr's Office | 6 |
| Transported to Home | 132 |
| Transported to Hospital | 3 |

Communicable Diseases

| | |
|-----------------|---|
| Chicken pox | 3 |
| Pediculosis | 5 |
| Impetigo | 1 |
| Scarlet Fever | 1 |
| Mononucleosis | 4 |
| Fifth's Disease | 1 |

Immunizations

| | |
|----------------|----|
| Repeat Measles | 84 |
|----------------|----|

Clinics and Special Referrals

| | |
|----------------------|----|
| Vision | 3 |
| Hearing | 3 |
| Posture | 2 |
| Speech | 2 |
| Dental | 52 |
| Neurological Testing | 2 |
| Orthopedic | 5 |

| | |
|------------------|----|
| Sports Physicals | 69 |
|------------------|----|

Total Visits to Nurses Office 10,577

School Physician: Lynn Durand
School Nurse: Joan Ann Craig

Assistant Superintendent for Business Report

The diverse nature of school districts fiscal operations, and the necessity of legal compliance under New Hampshire law, require that all recording and summarizing of financial transactions be done as a single accounting entity. New Hampshire statute Chapter 332: III states "All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropriations affected." Therefore, the total appropriated budget of the school district is organized and operated on a fund basis. Each fund is completely independent of the other. Funds must be accounted for by identifying its resources, obligations, revenues, expenditures, and fund equities. If one were to compare this fund accounting system with commercial accounting, each fund would equate to an independent business with a separate set of records, owned by one umbrella entity, in this case the school district.

The funds managed by the Hopkinton School District, in addition to the General Fund, are the Food Service Fund, the Special Purposes Fund, and the Capital Projects Fund. The General Fund includes the operational budget for the Hopkinton School District. This fund may or may not have additional funding warrants raised and appropriated at the district meeting. The Food Service Fund includes all transactions of the Food Service program. The Special Purposes Fund includes all transactions for federal, state and local grants. The Capital Projects Fund includes all transactions of the School Building Repair and Maintenance Trust and any Capital Reserve funds. These other funds are appropriated for within the aggregate Hopkinton School District Budget as fund transfers, which allow their activity to flow through the General Fund cash account. They therefore maintain a constant payable or receivable relationship with the General Fund.

The Hopkinton School District General Fund activity was as follows:

| | |
|----------------------------------------------|------------|
| <u>General Fund balance on June 30, 1995</u> | \$ 159,688 |
|----------------------------------------------|------------|

This combined fund balance represents the total fund equity and liabilities for the General Fund at the end of the previous fiscal year.

| | |
|----------------------------------|----------------|
| 1995-1996 General Fund Revenues: | + \$ 6,813,154 |
|----------------------------------|----------------|

These revenues include local and state funds received during the fiscal year. These include revenues such as tax appropriation, contributions, donations, state School Building aid, state Catastrophic aid, and the transfer from the School Building and Maintenance Trust fund for repairs to the Harold Martin School septic system repairs, electrical repairs and networking at the High School.

| | |
|--------------------------------------|----------------|
| 1995-1996 General Fund Expenditures: | - \$ 6,737,693 |
|--------------------------------------|----------------|

These expenditures include all General Fund operating costs, and any additional special warrants, for the fiscal year. They include the fund transfer to Food Service fund

1995-1996 Obligated payments: - \$ 31,794
 These costs represent the actual final expenditures made from the funds carried forward from 1994-1995 as obligations.

| | |
|--------------------------------------------|------------|
| Total General Fund balance, June 30, 1996: | \$ 203,355 |
|--------------------------------------------|------------|

The General Fund balance of \$203,355 was classified, obligated or disbursed in the following manner.

| | |
|-----------------------------------------|-----------|
| Funds reserved for obligated purchases: | \$ 35,445 |
|-----------------------------------------|-----------|

This amount represents costs that occurred in 1995-1996, and not paid as of June 30, 1996. These funds are reserved and will be classified as expenditures in 1996-1997.

| | |
|---------------------------------------|------------|
| Funds reserved for Pre paid expenses: | \$ 107,105 |
|---------------------------------------|------------|

This amount represents 1996-1997 expenses paid prior to July 1, 1996. These funds are reserved to fund the expense in 1996-1997. The SAU building closing date was 7-1-96, the check was prepared prior to the new year, thus the \$90,136 for this purchase is in this reserved amount.

| | |
|-------------------|-----------|
| Contingency Fund: | \$ 50,000 |
|-------------------|-----------|

This fund was not used and thus declared as revenue to reduce the 1996-1997 school tax appropriation.

| | |
|------------------------------|-----------|
| Funds reserved for transfer: | \$ 10,805 |
|------------------------------|-----------|

These funds were left unexpended in the General Fund and thus reserved for transfer in 1996-1997 to the School Building and Repair and Maintenance Trust Fund.

| | |
|--------------------------------------------|------------|
| Total General Fund Balance, June 30, 1996: | \$ 203,355 |
|--------------------------------------------|------------|

This summary represents the 1995-1996 Hopkinton School District General Fund fiscal year end closing transactions.

The remaining funds were closed as follows:

Food Service Fund:

| | |
|-------------------------------|-------------------|
| June 30 1995 begging balance: | \$ 9,227 |
| 1995-1996 Revenues: | \$230,948 |
| 1995-1996 Expenditures: | <u>-\$234,114</u> |
| June 30, 1996 Fund Balance: | \$ 6,061 |

The Hopkinton School Food Service program sold 61,710 lunches and 12,736 breakfasts during the 1995-1996 year. The fund balance will be used as start up funds for next year of the Food Service program. The General Fund transferred \$35,000 to the School Food Service Fund which is represented in the revenue amount.

Special Purposes Fund:

| | |
|----------------------------------|------------------|
| June 30, 1995 beginning balance: | \$ 000 |
| 1995-1996 Revenues: | \$109,428 |
| <u>1995-1996 Expenditures:</u> | <u>\$109,428</u> |
| June 30, 1996 Fund Balance: | \$ 000 |

The Special Purposes Fund represents all grant funds that pass through the district's interfund accounting system. These grants include: School and Work, Title I or reading and math, Special Education PL 94-142, Special Education Preschool, Title II for math and science, Drug Free Schools, Title VI media, Art in residence program, First NH Bank Learn and Digital Corp. grants. Grant funds are funded on a reimbursement basis only. Thus, grant funds are either expended or deferred at the end of the fiscal year creating a zero fund balance.

Capital Projects Fund:

| | |
|----------------------------------|------------------|
| June 30, 1995 beginning balance: | \$202,734 |
| 1995-1996 Revenues: | \$ 19,753 |
| <u>1995-1996 Expenditures:</u> | <u>\$ 75,000</u> |
| June 30, 1996 Fund Balance: | \$147,487 |

This fund includes the School Building Repair and Maintenance Trust Fund activity. The revenues represent interest earnings. The expenditures represent funds withdrawn for the repairs to the Harold Martin school septic system and for the electrical repairs and technology networking at the high school. The annual meeting voted to allow up to \$100,000 to be spent on the HMS septic system and \$30,000 for the high school work. The total cost for these projects was \$60,869. The remaining \$14,131 was returned to the trust. There was \$7,000 worth of work contracted but uncompleted of electrical work at the high school. These funds were reserved and will be expended in 1996-1997.

Respectfully submitted,

Stephania Pearce
Assistant Superintendent for Business

Auditor's Report

June 30, 1996

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

To the School Board
Hopkinton, New Hampshire School District

We have audited the general purpose financial statements of the Hopkinton, New Hampshire School District as of and for the year ended June 30, 1996, and have issued our report thereon dated July 10, 1996.

We conducted our audit in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and the provisions of Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments." Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit of the general purpose financial statements of the Hopkinton, New Hampshire School District for the year ended June 30, 1996, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of the Hopkinton, New Hampshire School District is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories:

Vachon, Clukay & Co., PC

Certified Public Accountants

ACCOUNTING APPLICATIONS

Budget
Cash
Revenue and receivables
Expenditures for goods and services
and accounts payable
Payroll and related liabilities
Debt and debt service expenditures
Single Audit and similar grant programs

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management and the School Board. However, this report is a matter of public record and its distribution is not limited.

Vachon, Clukay & Co., PC

July 10, 1996

School District Balance Sheet

June 30, 1996

The Hopkinton School District's 1995-1996 Balance Sheet for all funds contains the Reserve Trust year end detail.

The General fund year end equity contains \$50,000 in unreserved funds, which represent the Contingency fund. These funds will be used to offset taxes. The amount of \$10,803.83 is reserved for the School Building and Maintenance Trust.

The Federal and state grant fund shows no year end fund equity because the district is reimbursed for these expenditures.

The food service fund has a unreserved balance of \$5,681.55. These funds remain within the food service fund. They will be expended in 1996-1997 for start up. The School Building Repair and Maintenance Trust fund equity of \$147,487.04 is held by the Trustees of the trust funds.

| | GENERAL FUND | FEDERAL PROJECT FUND | FOOD SERVICE FUND | CAPITAL RESERVE FUND | JUNE 30, 1996 TOTAL ALL FUNDS |
|---------------------------------|-----------------|----------------------------|-------------------------|----------------------------|-------------------------------------|
| ASSETS | | | | | |
| Cash | 164,323.65 | | | | 164,323.65 |
| Inter-fund Receivable | 19,422.55 | | 0.00 | 133,355.98 | 152,778.53 |
| Intergovernmental Receivable | | 40,962.39 | 0.00 | 14,131.06 | 55,093.45 |
| Other Receivables | 10,214.91 | | 10,098.61 | | 20,313.52 |
| Prepaid Expenses | 107,104.64 | | | | 0.00 |
| Other Current Assets | | | | 0.00 | 0.00 |
| Total Assets: | 301,065.75 | 40,962.39 | 10,098.61 | 147,487.04 | 392,509.15 |
| LIABILITIES | | | | | |
| Inter-fund Payables | | 33,184.96 | 3,089.99 | | 36,274.95 |
| Intergovernmental Payables | 77,379.93 | | | | 77,379.93 |
| Deferred Revenue | 0.00 | 0.00 | | | 0.00 |
| Other Payables | 20,332.16 | 7,777.44 | 946.93 | | 29,056.53 |
| Total Liabilities | 97,712.09 | 40,962.40 | 4,036.92 | 0.00 | 142,711.41 |
| EQUITY | | | | | |
| Reserve for encumbrances | 35,445.19 | | 380.14 | | 35,825.33 |
| Reserve for Prepaids | 107,104.64 | | | | |
| Reserve for Special Purposes | 10,803.83 | | 5,681.55 | 147,487.04 | 163,972.42 |
| Unreserved Funds | 50,000.00 | | | | 50,000.00 |
| Total Fund Equity | 203,353.66 | 0.00 | 6,061.69 | 147,487.04 | 249,797.75 |
| Total Equity and Liabilities | 301,065.75 | 40,962.40 | 10,098.61 | 147,487.04 | 392,509.16 |

Treasurer's Report

June 30, 1996

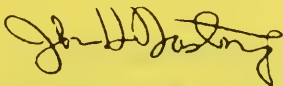
Hopkinton School District Treasurers Report
Year Ended June 30, 1996
Cash Receipts and Disbursements

| | District Book Balance | Outstanding Checks | Concord Savings Bank Balance |
|-----------------------------------------|--------------------------|-----------------------|---------------------------------|
| Balance, June 30, 1995 per Treasurer | 171,691.62 | 120,144.82 | 291,836.44 |
| General Fund Receipts | 7,152,824.19 | | |
| Food Service Receipts | 187,402.69 | | |
| Special Funds Receipts | 107,899.20 | | |
| Total Receipts | 7,448,126.08 | | |
| Total Cash Disbursements, all funds | 7,455,494.05 | | |
| Balance June 30, 1996 | 164,323.65 | 294,884.14 | 459,207.79 |

Receipts for all District funds are deposited at the Concord Savings Bank, Concord, New Hampshire. The Food Service Fund and the Special Revenue Fund each carry a payable or receivable relationship with the General Fund, the holder of the district's cash. The Harold Martin School, Maple Street School and the Hopkinton High School each have activity accounts which are not co-mingled with the District's general cash account.

The 1995-1996 fiscal year was the first year of the Cash Management agreement between the Town of Hopkinton and the Hopkinton School District. The cash balances of both municipalities must be adequately secured and without risk. In order to accomplish this task with the least cost to Hopkinton a cash management system was agreed to by both municipalities.

This agreement states that the Town will deposit funds into an account at the Concord Savings Bank sufficient to meet the District's cash needs. Each day the District cash account will draw from the Town account only the funds needed to fund the cleared checks. The interest earnings accrue to the Town. The District cash account remains at zero throughout the fiscal year. On the last day of the fiscal year the funds in the Town account that remain due to the District but not drawn are transferred to the District for accurate accounting of District's assets.



Treasurer, John Hastings

1995 - 1996 Revenues All Funds

The 1995-1996 Revenue budget represents the Hopkinton School District's fiscal activity including the general fund, the federal and state grant fund, and the food service fund.

| REVENUES AND CREDITS: | 1995 - 1996 APPROVED BUDGET | 1995-1996 GENERAL FUND REVENUES | FEDERAL & STATE PROJECTS REVENUES | FOOD SERVICE REVENUES | TOTAL AL FUNI REVENUE |
|--------------------------------------------------|-----------------------------------|------------------------------------------|--------------------------------------------|-----------------------------|-----------------------------|
| UNRESERVED BALANCE | 108,951 | | | | 0 |
| TOTAL TAX ASSESSMENT | 6,541,562 | 6,541,562 | | | 6,541,562 |
| RESERVES - BUILDING REPAIR TRUST | 130,000 | 60,869 | | | 60,869 |
| PRIOR YEAR TRANSFER TO BUILDING TRUST RESERVE | 0 | | | | 0 |
| TUITION | 0 | 7,937 | | | 7,937 |
| EARNINGS ON INVESTMENTS | 0 | 363 | | | 363 |
| PUPIL ACTIVITIES | 12,000 | 7,659 | | | 7,659 |
| RENTAL | 0 | 3,045 | | | 3,045 |
| DONATIONS | 700 | 634 | | | 634 |
| FOOD SERVICE, LOCAL SALES | 170,000 | | | 165,605 | 165,605 |
| OTHER LOCAL | | 33,591 | | | 33,591 |
| BUILDING AID | 102,388 | 102,388 | | | 102,388 |
| AREA VOCATIONAL SCHOOL | 750 | 0 | | | 0 |
| DRIVER EDUCATION | 6,750 | 5,250 | | | 5,250 |
| CATASTROPHIC AID | 49,001 | 47,382 | | | 47,382 |
| FUND TRANSFER FOOD SERVICE | 35,000 | | | 35,000 | 35,000 |
| OTHER FEDERAL AND STATE | | 2,473 | | 30,343 | 32,816 |
| FEDERAL - FUND TRANSFER | 150,000 | | 109,428 | | 109,428 |
| TOTAL REVENUES | 7,307,102 | 6,813,154 | 109,428 | 230,948 | 7,153,530 |

Explanations of Revenue Variances in the General Fund are as follows:

- Unreserved Fund Balance: The \$108,951 represents the unreserved funds at the end of 1994-1995. These funds will not be collected as part of the 1995-1996 tax assessment year. \$50,000 represents the voted contingency funds, the \$58,951 represents funds unexpended, encumbered or reserved.
- Reserves - Building Repair Trust: Warrants were approved in the amounts of \$100,000 to repair the Harold Martin School Septic System and \$30,000 for electrical repairs and communications upgrades at the High School building. The \$60,869 represents the actual amount spent.

- Prior Year Transfer to the School Building and Maintenance Trust Fund: The 1994-1995 appropriations did not include funds to be transferred to the Building and Maintenance Trust. The 1994-1995 year end amounts would have been expended in 1995-1996.
- Tuition: One twelfth grade student.
- Earnings on Investment: This fiscal year is the first of three using the cash management system that accrues all interest earnings to the Town. The \$363. represents the earnings for June 30, 1996, the only day the District had a cash balance at the Concord Savings Bank.
- Donations: This revenue line represents the J. Gould Trust income that is set aside for library purchases.
- Other Local: This revenue of \$31,405 represents a insurance deductible reimbursement, jury duty reimbursements and a Exxon petroleum settlement payment.
- Driver Education: This amount of \$5,250 represents the actual amount received from the state. The same amount is expended when it is sent to the Safe way Driving School.
- Food Service: This revenue totaled \$230,948. These funds contain \$35,000 raised and appropriated to help fund the Food Service program.
- Federal and State Projects: These revenues total \$109,428. The total federal appropriation allotment within the aggregate budget was \$150,000.



1995 - 1996 Expenditures, All Funds

| PURPOSE OF APPROPRIATION - FUNCTION | 1995 - 1996 APPROVED BUDGET | 1995-1996 GENERAL FUND | FEDERAL & STATE GRANTS | FOOD SERVICE | TOTAL EXPENSE |
|----------------------------------------|-----------------------------------|------------------------------|------------------------------|-----------------|------------------|
| REGULAR EDUCATION | 3,412,385 | 3,263,445 | | | 3,263,445 |
| SPECIAL PROGRAM | 634,259 | 757,890 | | | 757,890 |
| VOCATIONAL PROGRAMS | 7,000 | 2,783 | | | 2,783 |
| OTHER INSTRUCTIONAL PROGRAMS | 140,996 | 132,833 | | | 132,833 |
| GUIDANCE SERVICES | 178,462 | 188,441 | | | 188,441 |
| HEALTH SERVICES | 92,694 | 90,009 | | | 90,009 |
| PSYCHOLOGICAL SERVICES | 35,243 | 34,070 | | | 34,070 |
| SPEECH PATH. / AUDIOLOGY | 88,601 | 76,139 | | | 76,139 |
| IMPROVEMENT OF INSTRUCTION | 55,414 | 49,053 | | | 49,053 |
| EDUCATIONAL MEDIA | 250,889 | 243,659 | | | 243,659 |
| SCHOOL BOARD ADMINISTRATION | 46,049 | 32,882 | | | 32,882 |
| CONTINGENCY | 50,000 | | | | |
| OFFICE OF THE SUPERINTENDENT | 283,486 | 294,704 | | | 294,704 |
| SCHOOL ADMINISTRATION SERVICES | 419,477 | 401,210 | | | 401,210 |
| OPERATION & MAINT. OF PLANT | 562,309 | 553,053 | | | 553,053 |
| PUPIL TRANSPORTATION | 228,787 | 220,501 | | | 220,501 |
| MANAGERIAL | 10,151 | 8,114 | | | 8,114 |
| BUILDING REPAIR TRUST | 130,000 | 60,869 | | | 60,869 |
| DEBT SERVICE | 290,900 | 290,900 | | | 290,900 |
| FUND TRANSFER, FEDERAL PROJ. | 150,000 | 2,139 | 109,428 | | 111,567 |
| FUND TRANSFER, FOOD SERVICE | 240,000 | 35,000 | | 234,114 | 269,114 |
| TOTAL APPROPRIATIONS | 7,307,102 | 6,737,693 | 109,428 | 234,114 | 7,081,234 |

1995 - 1996 EXPENDITURE INFORMATION

The following information is a summary analysis of the variances between the 1995-1996 General Fund budget and actual expenditures.

Regular Education: The Language Based teacher position at the Maple Street School was budgeted in this function, however the cost was charged to Special Education. The cost of benefits was much less than anticipated. Some of these savings was offset by the purchase of additional furniture and equipment.

Special Education: The Maple Street Language Based teacher was charged to this appropriate function even though the position was budgeted in Regular Education. The need for several special tutors was unanticipated. Special Education legal services were charged to this function, however the funds were budgeted in the School Board administration function. Out of district tuition was greater than anticipated. The relocation of the Special Education Director's office was unanticipated.

Other Instructional Programs: Some of the positions were not filled.

Guidance Services: The scope of services needed for 504 tutors was unanticipated.

Speech Services: Funds budgeted for contracted services were unexpended. The Services were funded through a federal grant and some salaried tutors and aides.

Educational Media: Budgeted items for telecommunications repairs were not fully expended.

School Board Administration: The school board secretary position was filled by an in-house employee. The legal funds for Special Education services were charged to Special Education.

Office of the Superintendent: The cost of advertising for open positions was greater than anticipated.

School Administration Services: Salaries were over expended due to separation payments. This cost was offset by unexpended funds for curriculum development, repair and maintenance, telephone, and printing.

Operation and Maint. of Facilities: Balances left in benefits, liability insurance and maintenance of grounds were off set by overages in repairs to heat and ventilation, buildings and the cost of electricity.

Transportation: Funds unexpended were for regular routes, field trips and athletic trips.

Statement of Bonded Indebtedness

1988 Harold Martin Addition

| | Principal | Interest | Debt Total | Building Aid | Budget cost |
|---------|-----------|----------|------------|--------------|-------------|
| 1995/96 | 250,000 | 40,900 | 290,900 | 76,500 | 214,400 |
| 1996/97 | 250,000 | 23,275 | 273,275 | 76,500 | 196,775 |
| 1997/98 | 200,000 | 7,200 | 207,200 | 60,000 | 147,200 |
| TOTAL: | 700,000 | 71,375 | 771,375 | 213,000 | 558,375 |

Trust Fund Detail

TRUST FUNDS DETAIL

School Building Maintenance and Repair Trust

| | |
|------------------------------------------------------------|-------------------|
| 1991-1992 Fund Balance Transfer: | 86,345.49 |
| 1991-1992 Interest Earned: | 990.32 |
| 1992-1993 Fund Balance Transfer: | 212,413.76 |
| 1992-1993 Boiler Replacment Trust transfer: | 481.29 |
| 1993-1994 Funds Transfered to General Fund: | (100,000.00) |
| 1993-1994 Interest earned: | 5,698.12 |
| 1993-1994 Fund Balance transfer: | 87,557.57 |
| 1994-1995 Interest Earned: | 9,247.92 |
| 1994-1995 Funds Transfer to the General Fund: | (100,000.00) |
| 1995-1996 Funds Transfer to the General Fund: | (75,000.00) |
| 1995-1996 Interest Earned: | 19,752.57 |
| Fund Balance June 30, 1996: | 147,487.04 |
| 1995-1996 Fund Balance to Transfer to Trust in 1996-1997: | 10,805.00 |
| 1996-1997 Funds approved for Transfer to the General Fund: | (65,000.00) |
| 1996-1997 Funds Available in the Trust: | 93,292.04 |

In 1993-1994 \$100,000 was appropriated to fund the construction of a storage area and renovation of the nurse's office at the Maple Street School, a new technology classroom, some new ceilings, and new heating and venting controls at the High School, and an additional window in the music room at the Harold Martin School.

In 1994-1995 \$100,000 was appropriated to fund for the renovation of the High School Bathrooms and air cleaning equipment in the Industrial Arts area of the High School. The 1995 annual meeting appropriated \$100,000 for the Harold Martin septic system repair. The cost of replacing one field and repairing the d-box was \$38,364. The 1995 annual meeting appropriated \$5,000 for networking and \$25,000 for electrical repairs at the High School. The \$5,000 for networking has been spent. The electrical work to date has cost \$17,505. Additional electrical work was completed during the 1996 summer.

Report of the Annual School District Meeting, March 16, 1996

Moderator Charles Dibble called the annual meeting of the Hopkinton School District to order at 7:00 a.m. on March 16, 1996, at the Hopkinton High School gymnasium.

The Moderator explained the parliamentary procedure for the meeting and the process of registered voters obtaining a voting tag from the Supervisors of the Checklist. The bond articles require a ballot vote and the polls will be open for one hour. The Moderator has received a request for a ballot vote on Article 7. If anyone wants a yes/no vote on any other article, they must give a written request to the Moderator.

The Moderator recognized Rev. Hays Junkin, who explained that the purpose of today's meeting is to focus on the care of our children. He asked residents to hold a moment of silence out of respect and solidarity for the community in Dublin, Scotland, who recently lost children and a teacher in an act of violence.

The Moderator advised that ordinarily any vote is open for reconsideration until the close of the meeting. There are two exceptions: The first three articles are bond articles, so reconsideration cannot be done any earlier than seven days from the meeting. Bond articles take a 2/3 vote to pass; however, a motion to reconsider only requires a majority vote. The non-bond articles can be reconsidered at any point during the meeting. The meeting has the authority under State Statutes to restrict reconsideration.

The Moderator recognized School Board Chairman John Zimmerman for the purpose of introducing members of the School Board: Suzanne Sauer, John Madden, Arpiar Saunders, and Barbara Unger. Also introduced were Superintendent of Schools Ed McHale, Assistant Superintendent of Business Stephania Pearce, Moderator Charles Dibble, School District Clerk Thomas Johnson, Jr., School District Legal Counsel Douglas Hatfield, Principal of Maple Street School Barry King, Principal of Harold Martin School Kathy Hamblet, and Principal of the High School Sandra Burney. Mr. Zimmerman noted that Mrs. Burney recently had a job change from interim Principal to permanent Principal of the High School.

Article 1: The Moderator recognized John Zimmerman for the purpose of moving Article 1, seconded by Arpiar Saunders. To see if the School District will vote to raise and appropriate the sum of \$2,100,000 (Two Million, One Hundred Thousand Dollars) for renovations and improvements to the electrical, mechanical, telecommunications and life safety systems at the Maple Street School; construction of new classroom space at the Maple Street School; and renovations and improvements to the classroom, office, common and support areas of the Maple Street School; \$2,100,000 (Two Million, One Hundred Thousand Dollars) such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to see if the School District will vote to raise and appropriate the sum of \$65,000 (Sixty-five Thousand Dollars) for the first year of debt service, and to authorize the School Board to take any other action or to pass any other vote relative

thereto. The School Board and Budget Committee recommend this appropriation (2/3 ballot vote required).

The Moderator recognized Mr. Saunders for the purpose of explaining Article 1. Mr. Saunders informed everyone present that they should have a hand-out of information that will be helpful in explaining the purpose of Article 1. Article 4 and 13 he will discuss during the School Board's presentation, which is the \$40,000 that is asked to be withdrawn to do Phase II at the High School as well as Article 13, which concerns the proposed purchase of the property to the East of Maple Street School.

In 1990, the residents decided to have a separate SAU Office to insure that the programs and facilities were geared to Hopkinton children. SAU 66 was then created. Under the guidance of Ed McHale and Stephania Pearce, the School Board has been embarked on a program of looking at the curriculum and the increased enrollment demand for our facilities. The School Board came up with what they believe is a plan of action that meets our needs today and in the next century. Part of the process involved a strategic planning initiative giving guidance on curriculum, programs and facility needs. Additionally, the Board was aware of the increased enrollment through the schools. The Board, two or three years ago, engaged in a dialog with residents and other officials as to whether we should have one, two or three schools. At the last Annual School Meeting, it was a consensus of the group that we should stay with three schools. The Board will present a two phase program of building renovations and additions, with Phase I being Maple Street School and Phase II representing the needs of the High School. Through this process there will be changes made at the Harold Martin School and the SAU Office.

Mr. Saunders explained the reason for Maple Street School being Phase I. In January, after input from the residents and faculty, the School Board reached a consensus on how the classrooms and children should be configured using the three schools. The outcome was that kindergarten through third grade should remain at the Harold Martin School, fourth through sixth grade will remain at Maple Street School, and seventh through twelfth grade will continue to be at the High School with special effort to physically separate the seventh and eighth grade from the upper class. The Board also discussed the replacement of the gym and the needs of the Town. Additionally, the Board decided to propose a new auditorium that would seat 400 people. This would allow for an adequate place for drama groups to put on plays and other groups to conduct meetings. The reason for Maple Street School being Phase I is as follows: (1) Critical space needs - next year, we will be shy one classroom; therefore, in September, one class will meet in either a modular classroom or in the proposed property to the east. If the School Board is allowed to purchase the property to the east then the children would be moved to the house for one year, until the addition to Maple Street School is completed.

School Board member Saunders went on to explain the enrollment trends of Hopkinton Schools. He advised that between 1984 and 1994 there has been a sixteen student increase in enrollment at Maple Street School. They anticipate that the 242 figure is likely to be the number for the foreseeable future within ten to fifteen students. Additionally, there is a need to provide special educational opportunities to those children that need it. The special education programs mandate a need for classroom space. As a result of the space crunch there has been a critical crunch of educational opportunities. Mr. Saunders directed everyone's attention to the art program that is currently in place at Maple Street School. The teacher now pushes

around a cart, which is known as "art in a cart". He believes that the "art in a cart" does not provide the students with the educational opportunities and exposure that the State expects to meet minimum standards. Mr. Saunders referred everyone's attention to the hand-out and a floor plan that represents the proposed renovations and addition to Maple Street School. The proposed addition would be on the back of the School. There will be six classrooms. Also, proposed is the renovation of the present facilities that will include a music room, art room, media computer room, and special education/language room. If the residents approve Article 1, Phase I will begin in June and will likely take fourteen months to complete. However, if Phase I is not approved, where the addition is proposed will be placed a modular classroom that will cost \$20,000 a year. In the hand-out there is discussion of program needs. The need for classes, art, music, remedial and special education, guidance, nurse, staff, storage and kitchen areas. Phase one addresses all of those issues. Where does the money come from? Mr. Saunders referred everyone to page 11 of the hand-out that reflects the estimated cost of \$2,100,000 for Phase I. There will be 8,600 square feet of new space and 19,000 square feet of renovated space. The renovated area will include the heat, lighting, sprinklers and wiring. Presently, there is no bid for Phase I; however, if the bid comes in at less than \$2,100,000 then the Board proposes to return the money to the Town. The proposal is for a twenty year bond because the Board believes that those that use the School should pay for it and that in twenty years over 2100 children will pass through the school. In using the current bond figures, current interest rates and current tax assessments for a \$100,000 house, the average cost over twenty years is \$40.46.

Mr. Saunders advised that Phase II is part of Article 4, which is the plan for the High School. The reason the High School is Phase II is because the Board does not have specifications or detail that they can present to the residents. However, the Board believes a responsible cost estimate may be between \$6,000,000 and \$8,000,000 to do renovations in order to bring the building up to life safety codes and to construct six to eight additional classrooms. Next year the High School will have an additional enrollment of 32 students. Furthermore, the Board anticipates the need for a new gymnasium and auditorium that would seat 400 people. The \$40,000 is the estimated cost to hire a design and specification team to put together the material to present a warrant article that would cover the cost of Phase II. The Board anticipates that they will be prepared to come back within four to six months for approval, and that the construction would take between eighteen months and two years to complete.

Mr. Saunders further explained that there is a warrant article concerning George's Park, which will allow the School Board to acquire property directly behind the High School for construction of phase two. The additional land will also allow for additional parking and easier movement of buses.

Lastly, Mr. Saunders advised that Article 13, is the purchase of property to the east of Maple Street School. As an overview, he explained that the School Board wishes to purchase the property and eventually move the SAU Office to the house. The State will cover 40% of the cost because it is for an SAU Office. Additionally, the house will be renovated in order to move the bubble class for one year, which will eliminate the need for the modular classroom. The estimated cost of renovations is approximately \$15,000. The additional land will allow for approximately 15 parking spaces. The School Board has a commitment to the neighbors that they will maintain and improve the house. The front of the property will remain as is; however, for one year there will be a need for a handicap ramp in front of the house. However, once the

addition to Maple Street is complete and the children move out of the house the ramp will be moved to the back of the house. The School Board will also honor all applicable zoning ordinances and requests of the Planning Committee.

The Moderator noted that he had an inquiry as to the range of debate on Article 1. Although, Mr. Saunders discussed other articles there is only one article on the floor. However, Article 1 takes into consideration other related articles; therefore, the Moderator will allow the related articles to be discussed.

Gerry Adams requested that Article 1 be amended to include Articles 4 and 13, since they are related.

The Moderator reminded everyone that Article 1 requires a vote of 2/3 majority to pass because it is a bond article. He questioned whether the residents would like to include Articles 4 and 13, which do not require a 2/3 vote to pass. In response, Mr. Adams replied yes, explaining that in the long-range plan if Article 1 does not pass, then why proceed with Articles 4 and 13.

The Moderator advised that there is a motion on the floor to amend Article 1 by including Article 4, which is to withdraw and appropriate \$40,000 for professional services for the design and cost of renovations and an addition to the High School, and Article 13, which is to appropriate \$90,139 for the purchase of property at 204 Maple Street, adjacent to Maple Street School. Mr. Adams motion was seconded by Lee Marden.

The Moderator advised that he would consider Mr. Adam's motion an amendment to Article 1 and the meeting would still consider Articles 4 and 13 in their regular position on the Warrant. In the case that all three articles pass together, he would assume that the meeting would skip over Articles 4 and 13.

Arnold Coda stated that he does not favor Mr. Adam's motion. He believes that separate articles give the residents the option of voting in favor or in opposition to what they feel is appropriate for the Town.

Mr. Zimmerman advised that the School Board is not in favor of combining the articles for the reasons stated by Mr. Coda. The Board believes that each article is very separate.

The Moderator called for further discussion or debate regarding Mr. Adam's motion to amend Article 1. There being none, he called for a voice vote and declared that the amendment failed.

Jeff Donohoe questioned how the School Board arrived at the \$55.00 per square foot cost figure. In response, Mr. Saunders explained that the estimate was based on discussions with the architect, and the construction cost for renovations and an addition to Concord High School. The cost for Concord is over a three year period of between \$35.00 - \$38.00 per square foot.

The School Board believes that the \$55.00 figure is a responsible estimate that would cover the unknown once construction has begun.

Mr. Donohoe advised that he had spoken with representatives of Concord, who had informed him that their cost is \$48.00 per square foot. Therefore, he moved that Article 1 be amended to reflect a cost of \$1,800,000 that includes a \$40.00 per square foot cost. Mr. Donohoe's motion was seconded by Kathy Donohoe.

The Moderator called for further discussion or debate concerning Mr. Donohoe's motion to amend Article 1. There being none, he called for a voice vote and declared that the amendment failed.

Mary French recalled at previous meetings of discussion concerning problems with access around Maple Street School. Mr. Saunders explained that the Board has proposed the addition to be in the middle of the school so that safety vehicles can move around the area.

Mrs. French asked if purchasing the property at 204 Maple Street would allow for access around the entire school. In response to Mrs. French's question, Mr. Saunders replied no.

Mrs. French further stated that the "art in the cart" program works for up to sixth grade. She believed that the Town may consider supporting a fourth school for the sixth, seventh, and eighth grade children now that the Town has agreed to purchase the Houston property.

Mr. Coda stated he believed that the purchase of the Houston property on Pine Street gives the Town a better opportunity for planning. Now may not be the time for the Town to agree to the addition to Maple Street School, in case that the playing fields are moved from Maple Street to the Houston property, then that may free up more space and allow for a different expansion plan. Mr. Coda stated that he is not in favor of having three separate schools and does not recall the residents ever saying no to having two schools, just that the residents did not believe that the School Board, at the time, had a good plan. In 1984, Mr. Coda moved to Hopkinton and had a tax bill of \$2,400 a year, now his most recent bill was \$6,300. He believed that taxes are getting too confiscatory and does not believe that the tax payer alone can handle the entire burden.

Richard Drescher questioned whether the Board considered constructing the addition so that the school is L-shaped.

In response to Mr. Coda's comments, Mr. Saunders stated that the School Board has considered all of the issues mentioned by Mr. Coda. If the Board waited until the Town decided to purchase the Houston property, then it would have been too late to present a proposal at this meeting. The School Board believes that now is the time to act and to stop planning. If in the future the Houston property is available to the School, then the School Board would discuss the issue.

In response to Mr. Drescher, Mr. Saunders explained that the addition will require relocation of the tires and jungle gym that is behind Maple Street School. The addition will not affect the playing fields. The configuration presented is what the School Board believes is the best design.

Larry Vogelmann commended everyone for the time involved in developing the plan. He believed that the plan presented is fiscally responsible. He also believed that the "art in the cart" program works because of the dedication of the teachers. Concerning the discussion of taxes, Mr. Vogelmann thought that if the schools are not competitive, then the community will not be vibrant and people will not want to move to Hopkinton.

Mr. Saunders advised that the School portion of the tax rate is 75 percent, the Town and County make up 25 percent. Currently, the School rate is \$19.16 per thousand. If everything passed, the tax rate will increase 7.3 percent or \$1.86.

Donna Ireland questioned what plans the School Board has in improving the High School. In response, Mr. Madden explained that the Board agrees there is a pressing need at Maple Street School and the High School for improvements. However, the School Board is prepared now to present a plan for improvements to Maple Street School and hopefully in the next six months the Board will be back with a detailed plan for the High School.

In response to Mrs. Ireland, Mr. Donohoe advised that he would be doing the presentation for the two petition articles, Articles 2 and 3.

The Moderator recommended that the residents hear Mr. Donohoe's presentation now, so that they can take it into consideration when voting on Article 1.

Mr. Donohoe addressed the meeting explaining that he served as Chairman of the Facilities Committee that developed the cost estimate with the architect for Maple Street School and the High School. Article 2 is a petitioned article requesting \$2,500,000 for heating, electrical and plumbing work at the High School. The reason for the petition is because a group of residents believe that the conditions at the High School are more serious than Maple Street School.

Mr. Camp questioned the cost per student, before and after the article passes. In response, Mr. Saunders stated that currently the cost is \$6,388.17 per student.

Mr. Dale Warner addressed the meeting to comment on the discussions concerning property values decreasing and people not wanting to come to Hopkinton because of the conditions of the schools. Mr. Warner does not believe that property values will decrease if this Article does not pass. Furthermore, he did not believe that the School Board would have enough money after this project to return funds to the Town. Lastly, he questioned the enrollment statistics and the enrollment figures listed in the previous Town Reports versus the current figures printed in the hand-out. In response, Stephania Pearce, Assistant Superintendent for Business, advised that the school enrollment figures on the hand-out are only for Maple Street School.

Donna Beth Murphy noted that the State has revised the State Minimum Standards for schools. Currently, Maple Street School has only been approved on a conditional basis because of conditions at the school.

Mr. McHale advised that currently Maple Street School does not meet minimum State standards for space. He has submitted a statement to the State explaining that the School Board has developed a plan that would be presented to the voters in 1996. Because of the

statement, the State took Maple Street School off of the conditional list. However, if this Article is not approved, the school will go back on the list.

Ms. Murphy questioned whether Maple Street School is the only school in Hopkinton that does not meet State minimum standards. Mr. McHale stated that is correct.

Michael Green complimented the School Board on the work done in developing the plan for Maple Street School. He urged the voters to vote in favor of Article 1.

Thomas O'Donnell addressed the voters presenting an over-head transparency showing the population trend for the children in Hopkinton schools. Based on his review the projected number of children will remain the same. Approximately 10 to 15 children a year go off to prep school, and usually there is a decrease in enrollment because of demographics and the prices of homes.

Joy Bloomfield questioned whether the renovations at Maple Street School need to be so extensive, and if the Article is approved would we still need a portable classroom. In response, Mr. Madden explained that in order to construct the addition the building needs to be brought up to code. This will be done simultaneously.

Mrs. Bloomfield reminded the voters that next year the School Board may come back requesting \$2,100,000 for additions and renovations to the High School. She believed that Hopkinton children are not lacking in education and that people will move to Hopkinton no matter what happens. The enrollment figures projected for the High School for next year is 433 students; however, in 1983 there were 425 students. She agreed with Mr. Warner and Mr. O'Donnell in that the enrollment statistics tend to remain the same.

Celeste Hemingson stated that Mr. Saunder's presentation convinced her that something needs to be done to the schools. However, she believed that the Town should take into consideration the new land purchase on Pine Street and now that the Town owns the property is an addition to Maple Street School the most appropriate way to spend the money.

Mr. Madden re-addressed the voters explaining that the School Board spent a great deal of time considering the grade and building configurations. The studies discussed by Mr. Donohoe were not brought forward because it was a consensus of the Board that Hopkinton should use the three existing schools.

Donald Fundstein congratulated Kimberly Fuller on her election to the School Board. Mr. Fundstein reminded everyone that the children are now competing with other children around the world. He expressed concern with the voters micro-managing the actions of the School Board. He urged the voters to vote in favor of Article 1.

Craig Dunning noted that after the addition of six classrooms and the renovations to the interior of the building there will be the same number of classrooms as we have now. In response, Mr. Zimmerman advised that the School Board believes that the proposal meets population trends for the future. Next year there will be four fourth and fifth grade classes. Furthermore, this year there are eleven regular educational classrooms and one special

education classroom. Next year, if the addition is approved there will be twelve regular classrooms and one special education classroom.

David Dufault believed if the School Board waited to see what the outcome of the vote was concerning the purchase of the Houston property, then the residents would have said that the Board was negligent. The Selectmen and members of the community will develop a master plan of the Houston property to see what the needs are of the Town and how to best use the property. He further noted that there is a need for more industry in Hopkinton because currently the cost for school improvements falls on the resident tax payers.

With no further debate or discussion of Article 1, the Moderator explained the procedure for voting by ballot on Article 1. He noted that the polls will close at 11:58 a.m.; however, while the meeting waits for the polls to remain open for one hour, he recommended that the meeting continue on with Articles 2 and 3. The next two articles were submitted by petition and are related. He proposed that we put Articles 2 and 3 on the floor for discussion at the same time and debate and vote on the articles separately, but at the same time.

Article 2: The Moderator recognized Jeff Donohoe for the purpose of moving Article 2, seconded by Michael Foley. To see if the School District will vote to raise and appropriate the sum of \$2,500,000 (Two Million, Five Hundred Thousand) for renovations and improvements to the electrical, mechanical, telecommunications and life safety systems at the high school/middle school, said sum to be in addition to any federal, state or private funds made available therefore, and to authorize the issuance of not more than \$2,500,000 (Two Million, Five Hundred Thousand) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (By petition article requiring 2/3 ballot vote.) (The Hopkinton School Board and Budget Committee do not recommend this appropriation.)

Article 3: The Moderator recognized Jeff Donohoe for the purpose of moving Article 3, seconded by Michael Foley. To see if the School District will vote to raise and appropriate the sum of \$1,500,000 (One Million, Five Hundred Thousand) for construction of a new gymnasium and related facilities and approximately 5,000 square feet of new building space at the high school/middle school, said sum to be in addition to any federal, state or private funds made available therefore, and to authorize the issuance of not more than \$1,500,000 (one Million, Five Hundred Thousand) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (By petition article requiring 2/3 ballot vote). (The Hopkinton School Board and Budget Committee do not recommend this appropriation.)

The Moderator recognized Jeff Donohoe for the purpose of giving two presentations on Articles 2 and 3.

Mr. Donohoe made two presentations concerning Articles 2 and 3, using an over-head projector. Article 2 is to upgrade the infrastructure systems at the high school. In the past a Strategy Four Committee was organized by Ed McHale, at the time he was hired. In May 1993, the Committee was asked to study the school facilities and made recommendations; in

November 1994, Mr. McHale made a presentation of nine different alternatives as a solution to the space problems. In May 1995, the School Board organized a Facilities Sub-Committee, which Mr. Donohoe was the Chairman. The Sub-Committee was given two alternatives to study, none of which were part of the nine alternatives that the School Board had originally been given. In October 1995, the Sub-Committee studied the two alternatives and made recommendations of what they felt the cost would be for the renovations and additions. At the time, the School Board thought that the cost estimates of \$8,600,000 and \$10,700,000 were too high. So, the School Board sought other alternatives and the middle school study was what the Board focused on. Subsequently, a group of residents got together and submitted the petitions for the renovations and addition to the High School. In January 1996, the School Board decided to present the plan for Maple Street School. Mr. Donohoe presented slides showing issues that need to be addressed at the high school. For example, he noted that there isn't enough electrical outlets to service the needs of the classrooms. He presented pictures showing wires hanging from the ceiling in classrooms, bare wires, power strips along walls, outlet covers missing, small classrooms with very little ventilation and the old boiler which is coated with asbestos. Mr. Donohoe explained that the proposal is to upgrade the electrical service to the building using the existing conduit, add a new ventilation system to the roof of the building, install a second boiler and a sprinkler system, install additional conduit for cable television, security and computer networking and replace the treads on the landing and stairs. He advised that changes in education require the changes to the building and it will not be cheaper if we wait and do this work later.

Mr. Donohoe informed the voters that the Sub-Committee discussed with the contractor that is doing the work to Concord High School about the problems that need to be addressed and the cost estimate. The cost estimate given includes a \$36.00 per square foot price to do the utility systems, and 7,000 square feet of hallway and flooring. The estimates are as follows: \$625,000 for heating and ventilation, \$70,000 for plumbing, \$175,000 for sprinkler and fire system, \$315,000 for electrical service, \$210,000 for painting, \$275,000 for site work, and \$450,000 for miscellaneous. Mr. Donohoe further noted that the School Board will be requesting \$40,000 to study the high school and to come back before the voters to ask for the money needed for renovations and the addition. However, the concern is that if in October or November when the School Board comes back requesting the funds and the plan proposed is turned down, the hazards will not go away.

Mr. Donohoe advised that Article 3 is to build a new gymnasium and to add four new classrooms to the high school.

Mrs. Ireland stated that she would like to first discuss Article 2 before hearing Article 3.

The Moderator asked for a voice vote and declared it too close to call. He then asked for a division vote based on sight. After counting the vote, the Moderator declared 144 voted to limit debate to Article 2 and 150 voted to continue on with Mr. Donohoe's presentation and hear debate on Articles 2 and 3; however, each article will be voted on separately.

Mr. Camp noted that the Moderator had previously made a ruling that the meeting will hear both Articles 2 and 3 and subsequently, vote separately on the two articles.

The Moderator recognized Jeffrey Donohoe for the purpose of continuing his presentation. Mr. Donohoe presented pictures showing how small the existing classrooms are and what was previously used as a storage room is now being used for a classroom. He further advised that there is less than three feet of clearance when the bleachers are out and the players are playing on the gymnasium floor. He proposes the following: 5,000 square feet of classrooms costing approximately \$425,000; construct a new 10,000 square foot gymnasium costing approximately \$700,000, entryways, etc. costing approximately \$160,000, and architectural, engineering and contingency fees of approximately \$200,000. The project would be eligible for building aid, so that the net cost is estimated at \$1,050,000. The reason for the additional classrooms is to reclaim space that was once used for storage, home economics and a senior lounge. If Article 2 fails, Article 3 cannot be implemented because the State Fire Marshall has informed the School Board that the building cannot be added onto without upgrading the life safety services.

The Moderator closed the polls on Article 1 at 11:58 a.m.. He stated that while the ballots are being counted, the meeting will continue on with debate on Articles 2 and 3.

In response to Mr. Donohoe's presentation, Mr. Saunders noted that the School Board appreciates the efforts by Mr. Donohoe's committee in putting together these two proposals. However, the Board does not agree with the petitioned articles because they do not believe that now is the appropriate time for the renovations and addition to the High School. Mr. Saunders believes that the School Board will need to look at the life safety services and the results of the Accreditation Committee's report concerning programs and space needs before actually presenting a plan for approval.. The purpose of Article 4 is to allow for the planning of details concerning the High School.

Mrs. Krzyzaniak noted that the problems discussed by Mr. Donohoe are mostly maintenance issues and not a reason to spend \$2,000,000. Furthermore, Mrs. Krzyzaniak questioned why there was a senior lounge, since it has nothing to do with educating the children.

Barbara Langworth questioned what Mr. Donohoe meant when he had indicated in Article 2 that they are estimating the cost of \$400,000 for miscellaneous items. She also questioned in Article 3, who actually feels the need for the new gymnasium and classrooms, and furthermore, what will happen to the existing gymnasium. In response, Mr. Donohoe indicated that in Article 2 the miscellaneous items are repairs to the stair treads, asbestos removal, carpeting, painting, and ceilings if they are damaged during the installation of the sprinkler system. With regard to Mrs. Langworth's question concerning the use of the existing gymnasium, Mr. Donohoe indicated that the existing gym could be used for what ever is needed, for example, maybe a practice gym. The overall goal is to create additional classrooms because the existing rooms do not meet minimum standards for the number of children in a room.

Richard Coen questioned why the money that is put into the building maintenance fund every year has not been used to correct these problems that Mr. Donohoe has noted. He believed that the voters need to consider where and why they are spending the money.

Michael Foley questioned the time frame for work to begin if Article 2 is approved. In response, Mr. Zimmerman stated that the School Board would hope that Article 4 would also

be approved so that the Board can go through the planning process, which would take several months. The other factor to consider is that the Budget Committee and the School Board did not recommend Articles 2 and 3; therefore, if the articles pass the Department of Revenue Administration will fund the articles in the order in which they are passed, and the operating budget would be at the bottom of the list. The Town would be approximately \$3,000,000 short to fund all of the articles.

Mrs. Bloomfield questioned what work was done with the \$130,000 that was taken from the Maintenance Trust Fund last year. In response, Stephania Pearce noted that \$38,000 was spent on the leach field for Harold Martin School, \$5,000 was used for computer networking, and \$17,000 was used to replace a boiler.

Mrs. Bloomfield advised Mr. Donohoe that a number of years ago the School Board and Town voted to close up the windows in the High School. So, the size of the windows in the classrooms was a decision made by the Town.

The Moderator announced the results of Article 1 with 392 ballots cast, necessary for 2/3 majority is 261, 256 voting in the affirmative and 136 voting in the negative. Article 1 failed.

There being no further debate on Articles 2 and 3, the Moderator called for a ballot vote.

Erick Leadbeater asked for a response to the presentation on Articles 2 and 3 from the School Board, now that we know that Article 1 has failed.

The Moderator re-opened discussion on Articles 2 and 3 for the limited purpose of hearing new information that is a result of the decision on Article 1.

Lucy Breed questioned the procedure for reconsideration of Article 1. In response, the Moderator indicated that he will explain the procedure after the meeting finishes reviewing Articles 2 and 3.

Mr. Adams noted that according to his calculations Article 1 failed by two votes, rather than five. He asked if the ballots had been counted more than once. In response, the Moderator replied yes, stating that the ballots were counted twice.

Richard Hampe asked if it would be in order to ask that Article 2 be indefinitely postponed. The Moderator indicated that Mr. Hampe's motion would not be in order.

Marshall Rowe asked if the School Board would comment on Article 2 in light of the results of Article 1.

Mr. Zimmerman advised that the School Board still remains opposed to Articles 2 and 3. The Board would hope to come back to the voters with a more comprehensive plan for the High School.

Superintendent McHale noted that the High School has been inspected on a number of occasions by the Fire Department and on all occasions there was never any live wires hanging

from the ceilings. Mr. McHale assured the residents that there are no safety hazards in the building.

Stephania Pearce advised that the pictures shown are during a typical day at the High School. One day the items are repaired and the next day they are vandalized and need to be fixed again.

Janet Krzyzaniak expressed concern with the pictures shown by Mr. Donohoe. Mrs. Krzyzaniak noted that the problems shown by Mr. Donohoe are maintenance items. Each year the School Board is given money to repair the items noted by Mr. Donohoe. She questioned where the teachers are each time the children are vandalizing the school.

Lucielle Gaskill, Chairman of the Budget Committee, stated if Articles 2 and 3 passed because they are not recommended by the Budget committee or School Board, she stated they would bring the budget over the 10 percent allowed. In response, Mrs. Pearce explained that the Municipal Budget law clearly says that voters cannot raise and appropriate more than 110 percent of what is posted as the budget. If Articles 2 and 3 pass together it will limit the operational budget because the Department of Revenue Administration takes the Articles as they are listed on the warrant.

With no further debate or discussion on Articles 2 and 3, the Moderator explained the procedures for voting by ballot on Articles 2 and 3 separately. He noted that the polls will close at 1:31 PM. The moderator asked that everyone wait to request reconsideration of Article 1, until the results are known for Articles 2 and 3. If there is a motion to reconsider Article 1, then the meeting for reconsideration of Article 1 will be Tuesday, March 26, 1996 at 7:00 p.m.

Article 4: The Moderator recognized John Zimmerman for the purpose of moving Article 4, seconded by Suzanne Sauer. To see if the School District will vote to withdraw and appropriate \$40,000 (Forty Thousand Dollars) from the School Building Repair and Maintenance Trust Fund, established March 5, 1993, Article 12, for the purpose of purchasing preliminary architectural and other replanted professional services to design and cost the renovations of and additions to the Hopkinton High School or to take any other action in relation thereto (The Hopkinton School Board and Budget Committee recommend this appropriation).

The Moderator recognized Mr. Saunders for the purpose of explaining Article 4. The \$40,000 is money that will come out of the reserve account for the purpose of developing a design to address the needs for the high School. The School Board believes that they will be prepared to come back this fall for approval of the design. Mr. Saunders also noted that the School District is involved in a 10 year accreditation program and as part of the process the accreditation group will be speaking with the teachers and students. The results of the accreditation study may affect the proposal that will be put forth to the voters. Lastly Mr. Saunders noted that if the building is at all renovated then they must address all of the Life Safety Codes.

A motion was made by David Liimatainen and seconded by Janet Krzyzaniak to amend Article 4, so that we raise and appropriate the \$40,000 for the purpose of developing a design for the High School.

Jane Bradstreet noted that if the amendment passed, the Town would not have an additional \$40,000 to be used for maintenance because the money has not been specifically requested to be taken from the Trust Fund for maintenance. In response, Mrs. Pearce advised that Mrs. Bradstreet is correct in her conclusion.

Mr. Zimmerman stated that the School Board is opposed to Mr. Liimatainen's proposed amendment to Article 4.

Mrs. Krzyzaniak withdrew her second because she had originally thought that the \$40,000 that is already in the Fund could be used for maintenance.

Mr. Liimatainen's motion to amend Article 4 was re-seconded by Theodore Noon.

With no further debate or discussion on the amendment, the Moderator called for a voice vote and declared that the amendment failed.

Mr. Donohoe asked for a status report on the funds available in the Maintenance Trust Fund. In response, Mr. Saunders noted that \$143,405.07 remains in the fund.

William Kerin stated that in considering all of the work already done by Mr. Donohoe's Committee would that substantially reduce the money needed for Article 4, architectural design of the High School. In response, Mr. Saunders stated that the School Board had considered Mr. Donohoe's work when arriving at the \$40,000.

Mr. Kerin made reference to page S-2, the independent audit report, in the Town Report. He expressed concern with how strong the disclaimer is regarding the general fixed assets. He asked for an explanation. The Moderator asked that Mr. Kerin wait until Article 5 is discussed before asking his question.

Judith Kidder expressed concern with the fact that there was only one choice presented to the residents for Maple Street School. She hoped that the voters would have more than one option when the High School plan is presented.

Barbara Langworth questioned the type of relationship that the School Board and Mr. Donohoe's group have because they are both working towards a common goal, but are separately requesting money for the High School project. In response, Mr. Saunders explained that the work that has been completed is a facilities survey and not a programmatic survey. The money is needed to complete the programmatic survey in order to present a responsible plan to the voters.

Clark Kidder asked whether the School Board would request additional money for another survey, if the plan is voted down.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article 4 passed.

Article 5: The Moderator recognized John Zimmerman for the purpose of moving Article 5, seconded by Barbara Unger. To hear reports of agents, auditors, committees and officers chosen, or to take any other action in relation thereto.

Mr. William Kerin again questioned why in the auditors report there is a strong disclaimer. In response, Stephania Pearce advised that the district had no other management exceptions in the audit report. The Auditors are now requesting that the School District declare their fixed assets as part of their accounting aggregate total. However, there is a strong disagreement on this issue at the Federal level. The District has not done this and it is not a requirement under the law. However, the District does keep a detailed inventory on their supplies and equipment.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article 5 passed.

Article 6: The Moderator recognized John Zimmerman for the purpose of moving Article 6, seconded by John Madden. To see if the School District will vote to establish the salaries of the School Board and the compensation for any other officers or agents of the District as printed in the 1996/1997 budget, or to take any other action in relation thereto.

Mr. Zimmerman explained that Article 6 includes the cost for four School Board members at \$1,000 a piece and one member at \$1,250. The School District Clerk and Moderator each receive \$75.00, the Checklist Ballot Clerks each receive \$200, and the Treasurer receives \$2,400. There have been no increases over the current year.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article 6 passed.

Article 7: The Moderator recognized John Zimmerman for the purpose of moving Article 7, seconded by Arpiar Saunders. To see if the School District will vote to raise and appropriate \$7,519,679 (Seven Million, Five Hundred Nineteen Thousand, Six Hundred and Seventy Nine Dollars) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of statutory obligations of the District, or to take any other action in relation thereto. (The Hopkinton School Board and Budget Committee recommend this appropriation.)

The Moderator noted that he has received a written request for a ballot vote on Article 7.

The Moderator recognized John Zimmerman for the purpose of introducing Article 7. Mr. Zimmerman advised that the budget is based on three areas: (1) technology, (2) special education and (3) the 35 additional students at the High School. Hopkinton is a leader in technology use in classrooms. One reason is because of the desire of the teachers to use the technology available to them. The cost of special education is rising. Mr. Zimmerman believed that Hopkinton is receiving their monies worth when it comes to special education. The School Board is trying to offer the necessary services for the children that are in need, so that they do not have to be sent elsewhere. Additionally, there will be thirty-five (35) additional students next year at the High School. The increase in students will require a new math teacher, who will then free up a science teacher that has been teaching both math and science. The budget

presented is significantly less than what the school administration had presented to the School Board.

Mr. Lee Marden asked if there is a "cola" increase included in the budget for the teachers and staff. In response, Mr. Zimmerman advised that the teachers will receive a two percent increase. There are also step increases that are based on time; however, the teachers must meet the principal's expectations.

Mr. Marden questioned if any merit increases were given. In response, Mr. Zimmerman replied no, and further explained that Hopkinton is average in the State when it comes to teachers salaries.

Mrs. Bloomfield questioned how many children are transported to Concord High School for the Vocational Program. In response, Mr. Zimmerman advised that this year less than five students participated in the Vocational Program. However, next year the School Board anticipates that there may be twenty (20) students attending the program.

Mr. Marden questioned the difference in expenditures for the SAU Office compared to the times when Hopkinton was in a joint SAU. In response, Mr. Zimmerman stated that the costs for Hopkinton's SAU is relatively level. In 1992/1993 Hopkinton's cost was \$307,000 and this year the SAU cost was \$287,000.

Mrs. Krzyzaniak asked how many staff members there are in the SAU Office. In response, Mr. McHale stated that there are three professional staff members which include a Superintendent, Assistant Superintendent and a part-time Director of Special Education. Also, included in the SAU Office is one secretary and one bookkeeper.

There being no further discussion or debate, the Moderator announced that the meeting will proceed with a ballot vote on Article 7.

The Moderator announced that the polls have closed for voting by ballot on Articles 2 and 3. The results of voting on Article 2 were 42 people voted in favor and 303 voted in opposition. The Moderator declared that Article 2 failed. With regards to Article 3 there were 31 people voting in favor and 315 voting in opposition; therefore, Article 3 failed. With regards to Article 7, there were 232 votes in favor and 61 votes in opposition; therefore, Article 7 passed.

The Moderator recognized Richard Langworth for the purpose of moving reconsideration of Article 1 at a School District Meeting on Tuesday, March 26, 1996, at 7 PM. The motion was seconded by David Lancaster. The Moderator asked for a voice vote on the motion for reconsideration and declared the motion passed. He further announced that the motion is a non-debatable issue and that on March 26, 1996, there will not be an extended debate. He reminded everyone that a 2/3 vote is required for Article 1 to pass. Polls will remain open from 7 PM to 8 PM.

Mr. Richard Drescher thought that the date and time would be inconvenient for the elderly residents. He believed it would be appropriate to continue the meeting to a Saturday morning.

Mr. Leadbeater asked if at the March 26, 1996, meeting residents can request that other articles be reconsidered. In response, the Moderator replied yes, and explained that generally an item can only be reconsidered once.

The Moderator then requested a standing vote of all in favor of the Tuesday meeting or holding the meeting on Saturday. The Moderator declared that 140 voted in favor of holding the meeting on Tuesday and 123 voted in favor of reconvening the meeting on Saturday, March 30, 1996. The meeting will be reconvened on Tuesday, March 26, 1996 at 7 PM in the High School gymnasium.

Mr. Lee Marden stated that he would be willing to move that the meeting reconsider all items, except for Article 1 and would urge that everyone vote no to the motion. In response, the Moderator noted that there is a New Hampshire Superior Court case in which this situation had arisen and he could recall that the court had decided that reconsideration cannot be limited at a meeting that is a continuation.

Article 8: The Moderator recognized David Robins for the purpose of introducing Article 8, seconded by Hays Junkins. To see if the School District will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) for the continuation of the Title 1 Reading Program. (Article submitted by petition.) (The Hopkinton School Board and Budget Committee recommend this appropriation.)

Mr. Robins explained that the Title 1 Reading Program was federally funded, but recently the Town has been made aware that the funding will not be made available for next year. This program involves children in grades K - 3. It helps the children that need assistance in reading to meet their goals. There is \$37,647 within the budget to continue the program; however, the petitioned article of \$15,000 will ensure that the program is maintained at its current level which is to serve 65 children.

Mrs. Peter Spaulding addressed the meeting urging everyone to vote in favor of Article 8. She explained that her son is involved in the program and has improved greatly with his reading. These children are children that have needs that do not qualify them for special education funds, yet these children need the extra boost in reading. Allowing this program to continue will give the individual support necessary.

Mrs. Sauer advised that the School Board is in favor of Article 8. The \$15,000 will supplement the monies in the budget for this program. The School Board found out late in the budgeting process that the federal funds would not be available this year.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article 8 adopted.

Article 9: The Moderator recognized John Zimmerman for the purpose of introducing Article 9, seconded by Suzanne Sauer. To see if the School District will vote to establish a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to raise and appropriate \$50,000 (Fifty Thousand Dollars) to be placed in this fund, or to take any other action in relation thereto (The Hopkinton School Board and Budget Committee recommend this appropriation).

Mr. Zimmerman explained that the contingency fund was originally established after the boiler had failed and it was found that the School District did not have the necessary funds to repair it. Since that time, the Town has established a contingency fund every year and the School Board has never had to use it. The money has always been returned to the Town to reduce the tax rate.

There being no discussion or debate, the Moderator called for a voice vote and declared Article 9 adopted in the affirmative.

Article 10: The Moderator recognized John Zimmerman for the purpose of introducing Article 10, seconded by Barbara Unger. To appropriate for the purpose of adding to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, any fund balance not to exceed \$60,000 (Sixty Thousand Dollars) in excess of \$50,000 (Fifty Thousand Dollars) as of June 30, 1996 or take any other action in relation thereto (The Hopkinton School Board and Budget Committee recommend this appropriation).

Mrs. Unger explained that the School Building Repair and Maintenance Trust Fund was established in 1993. The trust fund was to cover the repairs, renovations and related services of the three schools. Any withdrawals from this fund must be done by warrant article at a School District meeting. The purpose of this Article is to fund the School Building Repair and Maintenance Trust Fund. In the past the following monies have been transferred into the fund: 1991/1992 \$86,345, 1992/1993 \$212,894 and in 1993/1994 \$87,577. From this fund the District has expended \$259,329. In 1993/1994 \$100,000 was expended for heating and ventilation work, a new classroom ceiling and a new technology classroom at the High School. In 1994/1995 \$100,000 was expended for renovations of the bathrooms and air cleaning equipment in the industrial arts area at the High School. In 1995/1996 \$130,000 was authorized to repair the septic system at Harold Martin School, replacement of some electrical panels and wiring at the High School; however, this work was completed for \$59,329. Continuation of this fund allows us to positively impact the building conditions without adversely affecting the future tax rates.

Stephanie Pearce advised that the \$50,000 contingency fund that was voted on last March is in the current budget and can only be expended if the Board votes specifically to withdraw from the contingency. The Board does not anticipate the need for that, so the funds will automatically be returned to the tax payers. Anything else that may be left in the general fund on June 30, above the \$50,000 contingency fund, will go into the trust fund; however, it would not exceed \$60,000.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article 10 adopted.

Article 11: The Moderator recognized John Zimmerman for the purpose of introducing Article 11, seconded by Barbara Unger. To see if the School District will vote to withdraw and appropriate \$25,000 (Twenty-five Thousand Dollars) from the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, for the purpose of repairs at the Harold Martin Elementary School, or take any other action in relation thereto (The Hopkinton School Board and Budget Committee recommend this appropriation).

Mrs. Unger explained that the \$25,000 requested in Article 11 is broken down as follows: \$3,000 will be used to bring heat into the kitchen at the Harold Martin School; \$2,000 will be used to install piping, pumps, valves, etc. for an oil fired hot water heater in the kitchen, and \$20,000 will be used to install new drainage and to increase the size of the pipes behind the Harold Martin School because on occasion when it rains the multi-purpose room and playground flood. There will be no tax impact because the funds will come from the trust fund.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article 11 adopted.

Article 12: To see if the School District will vote to accept a gift from the Town of Hopkinton of approximately four and one-half acres of land as shown on a drawing on file at the Hopkinton School District Office, making up a portion of "George's Park", Tax Map 222, Lot 67, and to raise and appropriate \$10,000 (Ten Thousand Dollars) to pay legal, surveying, and other expenses in relation thereto, and to authorize the School Board to negotiate any additional terms and conditions that may be required to complete the transaction or take any other action in relation thereto (The Hopkinton School Board and Budget Committee recommend this appropriation).

Mr. Zimmerman explained that it was over forty (40) years ago that the first piece of property from George's Park was transferred to the School District. Subsequently, the High School was built on the site and has since then been added onto. This portion of the property is wooded and does not involve taking over any of the ball fields. The School District would hope that the additional land would take care of the school needs for the next forty (40) years. The School Board and Selectmen have agreed to this transfer.

Mr. Adams questioned whether the ball fields are part of George's Park, or part of the School District property. He further asked who has the first use of the fields and how is it determined. In response, Mr. Zimmerman stated that he was unsure as to who has the first use of the fields and how it is determined; however, the ball fields will continue to be part of George's Park.

Mr. Kerin expressed concern with the fact that the residents of Hopkinton will have to pay \$10,000 to transfer the four and one-half acres to themselves, when in fact they presently own it.

There being no further discussion or debate regarding Article 12, the Moderator called for a voice vote and declared Article 12 adopted.

Article 13: The Moderator recognized John Zimmerman for the purpose of introducing Article 13, seconded by Suzanne Sauer. To see if the School District will vote to raise and appropriate the sum of \$90,139 (Ninety Thousand One Hundred Thirty Nine Dollars) for the purchase of property, 204 Maple Street, Contoocook, NH, Tax Map 102, Lot 3, or take any other action in relation thereto (The Hopkinton School Board and Budget Committee recommend this appropriation).

Mr. Saunders explained that the property referred to in Article 13 is the gray cape to the left of Maple Street School. David Dufault purchased the property and subsequently, offered the

property to the School District at his cost of \$90,139. The School Board asked Arnold Coda to do an appraisal of the property. Mr. Coda came up with a value of between \$100,000 and \$105,000. Based on that information and the fact that Maple Street School is somewhat land locked, the School Board believed that this would be a good purchase for the District.

Mr. Saunders further explained that currently, the Harold Martin School is in need of the space that is occupied by the SAU Office and next year the Harold Martin School will be short one classroom. In the budget there is \$21,000 for a module classroom at Maple Street School; however, instead this money could be used for the renovations to the home in order to use the building for an SAU Office, classroom, and conference area. There will be no removal of fences or trees, nor would there be a change in the appearance of the building. For the first year there is a need for a handicap ramp in the front of the building in order for the District to meet ADA standards; however, once the renovation work is complete the ramp will be moved to the rear of the building. Furthermore, the additional property will help alleviate the traffic problems that now occur at Maple Street School. There will be 16 additional parking spaces behind the house that will be designated for staff parking allowing more room for the buses to maneuver and parents to park.

Mr. Marden asked if the \$21,000 will cover all renovations, including the parking area. In response, Mr. Saunders advised that if Article 1 does not pass at the March 26, 1996 meeting, then the School Board may return next year asking for money for paving of the new parking area. Mr. Saunders further noted that because the building will be used for the SAU Office, the State will fund 40% of the purchase, which will be paid to the District over a five year period.

Richard Gourley questioned the size of the property. Mr. Saunders indicated that it is one-half acre.

Mr. Drescher suggested that the Town consider moving the SAU Office to the module classroom. He asked that the residents consider whether we can afford to take another piece of property off of the tax roll. Furthermore, he questioned whether the current SAU concept for Hopkinton will be the way of the future, and will the students receive a better education because of the purchase of this property. Mr. Drescher urged the residents to vote in opposition to Article 13.

Mr. Leadbeater addressed the meeting, speaking in favor of Article 13. He further thought that the abutters would also be in favor because of the fact that the purchase of the property may eliminate some of the overflow traffic that parks along Maple Street. Lastly, he noted that the 40% is a significant amount that will be paid by the State.

There being no further discussion or debate, the Moderator called for a voice vote and declared Article 13 adopted.

Article 14: The Moderator recognized John Zimmerman for the purpose of moving Article 14, seconded by John Madden. To see if the School District will vote to cancel the unexpended balance of Article 1, March 15, 1994 Annual Meeting in the sum of \$110,778 (One Hundred Ten Thousand, Seven Hundred Seventy-Eight Dollars) for the purpose of providing building

improvements to the Hopkinton School facilities or to take any other action thereof (The Hopkinton School Board and Budget Committee recommend this appropriation).

There being no discussion or debate, the Moderator called for a voice vote and declared Article 14 adopted.

Article 15: The Moderator recognized John Zimmerman for the purpose of moving Article 15, seconded by Barbara Unger. To see if the School District will vote to authorize the treasurer to appoint a deputy treasurer pursuant to RSA 197:24-a, with the approval of the School Board or to take any other action thereof.

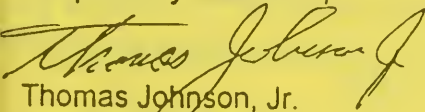
There being no discussion or debate, the Moderator called for a voice vote and declared Article 15 adopted.

Mr. Lee Marden moved that all Articles be reconsidered at this time and urged the meeting to vote in opposition, with the exception of Article 1 which will be reconsidered on March 26, 1996 at 7 PM. In response to Mr. Marden's motion, the Moderator advised that there is case law which prohibits limiting reconsideration when a meeting is being continued to another date, rather than adjourned.

Mr. Gourley questioned how many students do not attend Hopkinton schools. In response, Superintendent McHale noted that approximately 10% of Hopkinton children go to school elsewhere.

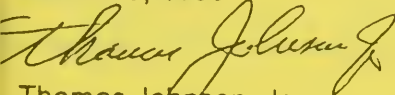
Mr. Zimmerman moved and Mr. Saunders seconded that the meeting adjourn to Tuesday, March 26, 1996, at 7 PM at the High School. All were in favor.

Respectfully submitted,



Thomas Johnson, Jr.
School District Clerk

A true record "Attest"
March 16, 1996



Thomas Johnson, Jr.
School District Clerk

Report of the Annual School District Meeting, March 26, 1996

Moderator Charles Dibble called the annual meeting of the Hopkinton School District to order at 7:00 p.m. on March 26, 1996, at the Hopkinton High School gymnasium. In attendance, School Board Members: Suzanne Sauer, John Madden, Arpiar Saunders, and Barbara Unger. Superintendent of Schools Ed McHale and Assistant Superintendent of Business Stephanica Pearce

The Moderator advised that this is a reconvened meeting of the March 16, 1996, annual meeting of the Hopkinton School District, at which there was a motion to reconsider Article 1.

The Moderator then recognized School Board Chairman John Zimmerman for the purpose of moving that reconsideration of Articles 2 through 16 be restricted, seconded by Arpiar Saunders. The Moderator then explained the parliamentary procedure for Mr. Zimmerman's motion. There being no discussion or debate, the Moderator called for a voice vote and declared the motion passed.

At the March 16, 1996 meeting, Article 1 was moved by John Zimmerman and seconded by Arpiar Saunders. To see if the School District will vote to raise and appropriate the sum of \$2,100,000 (Two Million, One Hundred Thousand Dollars) for renovations and improvements to the electrical, mechanical, telecommunications and life safety systems at the Maple Street School; construction of new classroom space at the Maple Street School; and renovations and improvements to the classroom office, common and support areas of the Maple Street School; \$2,100,000 (Two Million, One Hundred Thousand Dollars) such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to see if the School District will vote to raise and appropriate the sum of \$65,000 (Sixty-five Thousand Dollars) for the first year of debt service, and to authorize the School Board to take any other action or to pass any other vote relative thereto. The School Board and Budget Committee recommend this appropriation (2/3 ballot vote required).

There being no discussion or debate, the Moderator explained the procedure for voting by ballot on Article 1. He noted that the polls will open at 7:21 p.m. and will remain open until all who wished to vote have had that opportunity. The Moderator declared the polls closed at that time.

The Moderator announced the results of Article 1 with 988 ballots cast, necessary for 2/3 majority is 659, 367 voting in the affirmative and 621 voting in the negative. Article 1 failed.

There being no further discussion, Mr. Zimmerman moved and Mr. Saunders seconded to adjourn the meeting at 9:18 p.m. All were in favor.

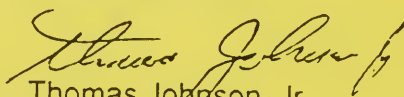
Respectfully submitted,



Thomas Johnson, Jr.
School District Clerk

A true record "Attest"

March 16, 1996



Thomas Johnson, Jr.
School District Clerk

1996 - 1997
School District Budget (MS27)

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION

MS-27

61 So. Spring St., P.O. Box 1122
Concord, NH 03302-1122
(603) 271-3397



BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 24

BUDGET OF THE SCHOOL DISTRICT

OF HOPKINTON N.H.

Appropriations and Estimates of Revenue for Fiscal Year From

July 1, 1997 to June 30, 1998

IMPORTANT: Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list **ALL APPROPRIATIONS** in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school district clerk, and a copy sent to the Department of Revenue Administration at the address above.

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

Budget Committee: (Please sign in ink.)

Date FEBRUARY 11, 1997

Lucille Luskell

Robert A. Wall

Suzanne M. Sauer

David Simms

Thomas McDermott

Richard L. Thompson

Jack

Jim O'Connell

Jeffrey H. Taylor

Frank Leadbeater

See Instruction on the reverse of Page 6.

(Revised 1996)

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Varr Art. # | Expenditures For Year 7/1995 To 6/30_1996 | Appropriations Prior Year As Approved By DRA | SCHOOL BOARD'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-----------|----------------------------------------------|-------------|-------------------------------------------|----------------------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| | INSTRUCTION (1000-1999) | | XXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | | | |
| | 1100-1199 Regular Programs | 4 | 3,263,445 | 3,576,054 | 3,555,360 | | 3,555,360 | XXXXXXXXXX |
| | 1200-1299 Special Programs | 4 | 757,890 | 842,852 | 917,661 | | 917,661 | |
| | 1300-1399 Vocational Programs | 4 | 2,784 | 10,000 | 5,000 | | 5,000 | |
| | 1400-1499 Other Instructional Programs | 4 | 132,833 | 137,044 | 170,159 | | 170,159 | |
| | 1600-1699 Adult/Continuing Education | | | | | | | |
| | | | | | | | | |
| | SUPPORT SERVICES (2100-2999) | | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | | | |
| | Pupil Services | | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | | | XXXXXXXXXX |
| | 2110-2119 Attendance & Social Work | | | | | | | XXXXXXXXXX |
| | 2120-2129 Guidance | 4 | 188,441 | 207,393 | 208,361 | | 208,361 | |
| | 2130-2139 Health | 4 | 90,009 | 94,758 | 94,247 | | 94,247 | |
| | 2140-2149 Psychological | 4 | 34,070 | 39,197 | 47,785 | | 47,785 | |
| | 2150-2159 Speech Pathology & Audiology | 4 | 76,139 | 88,787 | 96,503 | | 96,503 | |
| | 2190-2199 Other Pupil Services | | | | | | | |
| | Instructional Staff Services | | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | | | XXXXXXXXXX |
| | 2210-2219 Improvement of Instruction | 4 | 49,053 | 60,924 | 63,485 | | 63,485 | |
| | 2220-2229 Educational Media | 4 | 243,659 | 283,380 | 281,742 | | 281,742 | |
| | 2290-2299 Other Instructional Staff Services | | | | | | | |
| | General Administration | | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | | | XXXXXXXXXX |
| | 2310 School Board | | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | | | XXXXXXXXXX |
| | 2310 870 Contingency | | | | | | | |
| | 2310-2319 All Other Objects | 4 | 32,882 | 33,846 | 36,918 | | 36,918 | |

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Varr Art. # | Expenditures For Year 7/1/1995 to 6/30/1996 | Appropriations Prior Year As Approved By DRA | SCHOOL BOARD'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-----------|--------------------------------------------------|-------------|---------------------------------------------|----------------------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| | Office of Superintendent | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| | 2320 351 SAU Management Services | | | | | | | |
| | 2320-2329 All Other Objects | 4 | 294,704 | 289,894 | 294,829 | | 294,829 | |
| | 2330-2339 Special Area Administration Services | | | | | | | |
| | 2390-2399 Other General Administration Services | | | | | | | |
| | | | | | | | | |
| | 2400-2499 School Administrative Services | 4 | 401,210 | 423,770 | 467,960 | | 467,960 | |
| | | | | | | | | |
| | Business Services | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| | 2520-2529 Fiscal | | | | | | | |
| | 2540-2549 Operation & Maintenance of Plant | 4 | 553,053 | 573,108 | 613,104 | | 613,104 | |
| | 2550-2559 Pupil Transportation | 4 | 220,501 | 229,717 | 238,692 | | 238,692 | |
| | 2570-2579 Procurement | | | | | | | |
| | 2590-2599 Other Business Services | | | | | | | |
| | 2600-2699 Managerial Services | | 8,114 | 680 | | | | |
| | 2900-2999 Other Support Services | | | | | | | |
| | 3000-3999 COMMUNITY SERVICES | | | | | | | |
| | 4000-4999 FACILITIES ACQUISITIONS & CONSTRUCTION | | | | | | | |
| | 5000 OTHER OUTLAYS | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| | 5100 830 Debt Service - Principal | 4 | 250,000 | 250,000 | 200,000 | | 200,000 | |
| | 5100 840 Debt Service - Interest | 4 | 40,900 | 23,275 | 7,200 | | 7,200 | |
| | Fund Transfers | | | | | | | |
| | | | | | | | | |

| Acct. No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Varr Art. # | Expenditures For Year 7/1/1995 to 6/30/1996 | Appropriations Prior Year As Approved By DRA | SCHOOL BOARD'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | |
|-----------|------------------------------------------------------|-------------|---------------------------------------------|----------------------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| 5220 | To Federal Projects Fund | 4 | 111,567 | 150,000 | 150,000 | | 150,000 | |
| 5230 | To Capital Projects Fund | | | | | | | |
| 5240 | To Food Service Fund | 4 | 269,114 | 205,000 | 225,000 | | 225,000 | |
| 5241-5249 | To Special Revenue Funds (including Revolving Funds) | | | | | | | |
| 5250-5254 | To Capital Reserve Fund | | | | | | | |
| 5255 | To Health Maintenance Trust Fund | | | | | | | |
| 5256-5259 | To Other Trust Funds | | | | | | | |
| | SUBTOTAL 1 | | 7,020,368 | 7,519,679 | 7,674,006 | XXXXXXXXXX | 7,674,006 | XXXXXXXXXX |

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles", which are addressed on the following page. Examples of individual warrant articles include: 1) ratification of negotiated cost items for multiple year labor agreements; 2) contingency appropriations; 3) supplemental appropriations for the current year for which funding is already available; and 4) deficit appropriations for the current year which must be funded through taxation.

| Acct No. | PURPOSE OF APPROPRIATIONS (RSA 31:4) | Varr Art. # | Expenditures for Year 7/1/____ to 6/30/____ | Appropriations Prior Year As Approved By DRA | SCHOOL BOARD'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR | | |
|-----------------------------|-----------------------------------------|-------------|---------------------------------------------|----------------------------------------------|-------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------|------------|
| | | | | | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED | |
| INDIVIDUAL WARRANT ARTICLES | | | | | | | | | |
| | Hopkinton Teachers Assoc | 5 | | | 127,146 | | 127,146 | | |
| | Teamsters Union (Custodia | 6 | | | 9,986 | | 9,986 | | |
| | Contingency Fund | 8 | | 50,000 | 50,000 | | 50,000 | | |
| | Maintenance Trust Fund | 9 | | 10,805 | 60,000 | | 60,000 | | |
| | Repairs & Arch. | | 60,869 | 65,000 | | | | | |
| | SAU House Title I | | | 90,139 | | | | | |
| | George;s Park | | | 15,000 | | | | | |
| | | | | 10,000 | | | | | |
| SUBTOTAL 2 Recommended | | | | | XXXXXXX | 247,132 | XXXXXXXXXX | 247,132 | XXXXXXXXXX |

| Acct. No. | SOURCE OF REVENUE | Warr. Art.# | Actual Revenues Prior Year | Revised Revenue Current Year | ESTIMATED REVENUE For Ensuing Fiscal Year |
|--------------------------------|--------------------------------------------|-------------|----------------------------|------------------------------|-------------------------------------------|
| REVENUE FROM STATE SOURCES | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3110 | Foundation Aid | | | | |
| 3210 | School Building Aid | 4 | 102,388 | 102,388 | 97,676 |
| 3220 | Area Vocational School | | | 750 | 750 |
| 3230 | Driver Education | | 5,250 | 6,720 | 6,720 |
| 3240 | Catastrophic Aid | | 47,382 | 47,538 | 40,000 |
| 3250 | Adult Education | | | | |
| 3270 | Child Nutrition | | 15,000 | 5,000 | 5,000 |
| | Kindergarten Aid | | | | 35,000 |
| | Other State Aid (Specify) | | | | |
| | | | | | |
| | | | | | |
| REVENUE FROM FEDERAL SOURCES | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4410 | ECIA, Chapter I & II | | 48,377 | 47,500 | 47,500 |
| 4430 | Vocational Education | | | | |
| 4450 | Adult Education | | | | |
| 4460 | Child Nutrition Programs | | 15,343 | 12,000 | 12,000 |
| 4470 | Handicapped Programs | | 37,438 | 43,500 | 43,500 |
| | Federal Forest Land | | | | |
| | Other Federal Sources (identify) | | 26,087 | 59,000 | 59,000 |
| | | | | | |
| LOCAL REVENUE OTHER THAN TAXES | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 5100 | Sale of Bonds or Notes | 1 | | | 6,992,000 |
| 5230 | Transfer from Capital Projects Fund | | | | |
| 5250 | Transfer from Capital Reserve Fund | | | | |
| 5255 | Transfer from Expendable Trust Fund | | 60,869 | 65,000 | |
| 1300-1360 | Tuition | | 7,937 | | |
| 1500-1599 | Earnings on Investments | | 363 | | |
| 1700-1799 | Public Activities | | 7,659 | 4,000 | 4,000 |
| | Other Local Sources (identify) (1900-1999) | | 33,591 | | |
| 1900 | Sale from Food Services | | 165,605 | 188,000 | 188,000 |
| | Rent | | 3,045 | 4,000 | 4,000 |
| | Donations - Refunds | | 634 | 700 | 20,700 |

| Acct. No. | SOURCE OF REVENUE | Warr. Art.# | Actual Revenues Prior Year | Revised Revenue Current Year | ESTIMATED REVENUE For Ensuing Fiscal Year |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------|----------------------------|------------------------------|-------------------------------------------|
| THIS SECTION FOR CALCULATION OF REIMBURSEMENT ANTICIPATION NOTES (RAN) PER RSA 198:20-D FOR CATASTROPHIC AID BORROWING RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ = NET RAN _____ | | | | | |
| Supplemental Appropriation (Contra) | | | | | |
| Appropriations Voted From "Surplus" | | 9 | XXXXXXXXXX | 10,805 | 60,000 |
| "Surplus" Used in Prior Year to Reduce Taxes | | 8 | 50,000 | 50,000 | 50,000 |
| TOTAL REVENUES AND CREDITS | | | 626,968 | 646,901 | 7,665,846 |

BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(RSA 32:18, 19, & 32:21)

VERSION #1

REVISED 1996

Hopkinton School District

June 30, 1998

Local Govt. Unit: _____ Fiscal Year Ending: _____

| | RECOMMENDED AMOUNT |
|-------------------------------------------------------------------------------|--------------------|
| 1. Total RECOMMENDED by Budget Committee | 15,140,477 |
| LESS EXCLUSIONS: | |
| 2. Principle: Long-Term Bonds & Notes | 200,000 |
| 3. Interest: Long-Term Bonds & Notes | |
| 4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b. | 6,992,000 |
| 5. Mandatory Assessments | 294,829 |
| 6. TOTAL EXCLUSIONS (Sum of rows 2 - 5) | 7,721,368 |
| 7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 less Line 6) | 7,419,109 |
| 8. Line 7 times 10% | 741,910 |

THIS IS THE MAXIMUM ALLOWABLE INCREASE TO BUDGET COMMITTEES RECOMMENDED BUDGET. See versions 2 & 3 if you have collective bargaining items.

:mba

Warrant Articles for the Annual School District, March 8, 1997

WARRANT FOR THE 1997 ANNUAL SCHOOL DISTRICT MEETING THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of HOPKINTON, in the County of MERRIMACK, in the said State, qualified to vote in school district affairs:

You are hereby notified to meet at the Hopkinton High School in said HOPKINTON on Saturday, the 8th of March, 1997, next at 9:00 a.m. o'clock in the forenoon to act upon the following subjects:

ARTICLE I: To see if the School District will vote to raise and appropriate the sum of \$6,992,000 (Six Million, Nine Hundred Ninety-Two Thousand Dollars) for renovations and additions to the Maple Street School and the Hopkinton High School. Such sum, \$6,992,000 (Six Million, Nine Hundred Ninety-Two Thousand Dollars) to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to see if the School District will vote to raise and appropriate the sum of \$227,340 (Two Hundred Twenty-Seven Thousand Three Hundred Forty Dollars) for the first year of debt service and to authorize the School Board to take any other action or to pass any other vote relative thereto. (2/3 ballot vote required) (The School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)

ARTICLE II: To hear reports of agents, auditors, committees and officers chosen, or to take any other action in relation thereto.

ARTICLE III: To see if the School District will vote to establish the salaries of the School Board and the compensation for any other officers or agents of the District as printed in the 1997/1998 budget, or to take any other action in relation thereto.

ARTICLE IV: To see if the School District will vote to raise and appropriate \$7,674,006 (Seven Million, Six Hundred Seventy-Four Thousand, Six Dollars) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of statutory obligations of the District, or to take any other action in relation thereto. (The School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)

WARRANT FOR
THE 1997 ANNUAL SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE

ARTICLE V: To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Hopkinton Education Association (teachers) which calls for the following increases in salaries and benefits:

| | | (Estimated Increases) |
|--------|-----------|-----------------------|
| Year 1 | 1997-1998 | \$127,146 |
| Year 2 | 1998-1999 | \$119,748 |
| Year 3 | 1999-2000 | \$126,795 |

and further to raise and appropriate the sum of \$127,146 (One Hundred Twenty-Seven Thousand, One Hundred Forty-Six Dollars) for the 1997-1998 year, such sum representing the additional costs attributable to the increase in salaries and benefits (FICA, Retirement, Workmen's Compensation, Life Insurance and Long-Term Disability) over those of the appropriation at the current staffing levels paid in the 1996-1997 fiscal year. (The Hopkinton School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)

ARTICLE VI: To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Hopkinton School Board and the Teamsters Union (Custodians) which calls for the following increases in salaries and benefits:

| | | (Estimated Increases) |
|--------|-----------|-----------------------|
| Year 1 | 1997-1998 | \$ 9,986 |
| Year 2 | 1998-1999 | \$ 9,873 |
| Year 3 | 1999-2000 | \$10,177 |

and further to raise and appropriate the sum of \$9,986 (Nine Thousand, Nine Hundred Eighty-Six Dollars) for the 1997-1998 year, such sum representing the additional costs attributable to the increase in salaries and benefits (FICA, Retirement, Workmen's Compensation, Life Insurance and Long-Term Disability) over those of the appropriation at the current staffing levels paid in the 1996-1997 fiscal year. (The Hopkinton School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)

ARTICLE VII: (The district) by reassessing and reevaluating the needs of this district, you will combine both the Superintendent of Schools position and the Assistant Superintendent's position. This to be completed by July 1, 2000. (By Petition)

ARTICLE VIII: To see if the School District will vote to establish a General Contingency Fund to meet the cost of unanticipated expenses that may arise during the year and to raise and appropriate \$50,000 (Fifty Thousand Dollars) to be placed in this fund, or to take any other action in relation thereto. (The School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)

WARRANT FOR
THE 1997 ANNUAL SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE

ARTICLE IX: To appropriate for the purposes of adding to the School Building Repair and Maintenance Trust Fund, established March 6, 1993, Article 12, any fund balance not to exceed \$60,000 (Sixty Thousand Dollars) in excess of \$50,000 (Fifty Thousand Dollars) as of June 30, 1997 or take any other action in relation thereto. (The School Board recommends this appropriation.) (The Hopkinton Budget Committee recommends this appropriation.)

ARTICLE X: To transact any other business that may legally come before said meeting.

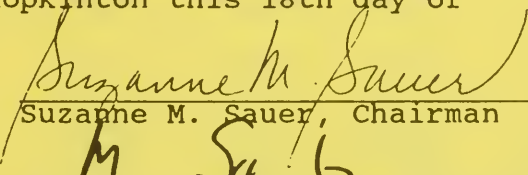
FURTHER: You are hereby notified to meet at the Hopkinton Town Hall on the 11th day of March, 1997 with the polls open at 7:30 a.m. and remaining open continually until 7:00 p.m. to act upon the following subjects:

ARTICLE XI: To choose by nonpartisan ballot, the following School District Officers.

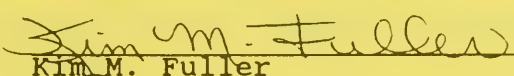
- | | |
|---------------------------|-------------|
| a. 2 School Board Members | 3 Year Term |
| b. 1 Moderator | 1 Year Term |
| c. 1 Clerk | 1 Year Term |
| d. 1 Treasurer | 1 Year Term |

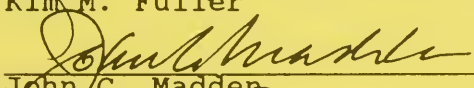
ARTICLE XII: Shall we adopt the provisions of the RSA 40:13 to allow official ballot voting on all issues before the School District? (By Petition) (The Hopkinton School Board does not recommend Article.)

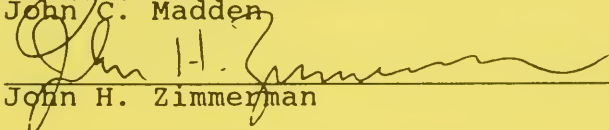
Given under our hands at said Hopkinton this 18th day of February, 1997.


Suzanne M. Sauer, Chairman


Arpiar G. Saunders, Vice Chairman

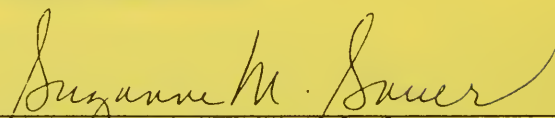

Kim M. Fuller


John C. Madden


John H. Zimmerman


WARRANT FOR
THE 1997 ANNUAL SCHOOL DISTRICT MEETING
THE STATE OF NEW HAMPSHIRE


A true copy of Warrant -Attest:


Suzanne M. Sauer, Chairman


Arpiar G. Saunders, Vice Chairman


Kim M. Fuller


John C. Madden


John H. Zimmerman

1997 - 1998 School District Operational Budget

1997-1998 Hopkinton School District Budget Operational Budget

This budget information does not contain any separate special warrant articles.

The 1997-1998 Hopkinton School District Operational Budget has been grouped into five sections: Instructional Programs, Student and Staff Services, Administrative Services, Operation of School Buildings and Transportation, and Debt Service and Transfers to other Funds section.

TOTAL OF ALL PROGRAMS

| TOTAL OF ALL PROGRAM FUNCTIONS | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|--------------------------------------|---------------------|-----------------------|---------------------|---------------------|------------------|
| INSTRUCTIONAL PROGRAMS: | 4,194,640 | 4,156,951 | 4,565,950 | 4,648,180 | 82,230 |
| STUDENT AND STAFF SERVICES: | 701,303 | 681,370 | 774,439 | 792,123 | 17,684 |
| ADMINISTRATIVE COSTS: | 759,163 | 736,910 | 748,190 | 799,707 | 51,517 |
| FACILITIES AND TRANSPORTATION: | 784,838 | 773,554 | 802,825 | 851,796 | 48,971 |
| DEBT AND FUND TRANSFERS: | 680,900 | 328,039 | 628,275 | 582,200 | (46,075) |
| TOTAL: | 7,120,844 | 6,676,824 | 7,519,679 | 7,674,006 | 154,327 |

The 1997-1998 operational budget shows a \$154,327 increase represents a 2.05% increase. This increase is a result of:

- \$51,695 in new staff positions;
- \$41,380 new funds for staff benefits;
- \$22,286 increase in non bargained staff salaries and;
- \$38,966 increase in other budget items.

Instructional Programs

The functions found within the Instructional Programs group are: Regular Educational programs, Special Educational programs, Vocational programs and Other Instructional programs.

Regular Educational Programs (1100)

The Regular Education portion of the 1997-1998 budget contains instructional activities designed to provide grades K-12 students with learning experiences preparing them for activities as citizens, family members and workers. All grades and subjects are funded in this section.

| REGULAR EDUCATION | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|---------------------------|---------------------|-----------------------|---------------------|---------------------|------------------|
| SALARIES | 2,539,821 | 2,498,622 | 2,687,084 | 2,669,174 | (17,910) |
| BENEFITS | 635,125 | 531,766 | 638,809 | 637,874 | (935) |
| PROFESSIONAL SERVICES | 13,170 | 7,642 | 12,440 | 10,302 | (2,138) |
| PROPERTY SERVICES | 27,606 | 25,099 | 26,640 | 35,265 | 8,625 |
| OTHER SERVICES | 0 | 0 | | | 0 |
| SUPPLIES AND MATERIALS | 137,632 | 133,787 | 139,492 | 146,701 | 7,209 |
| PROPERTY | 57,301 | 64,931 | 69,135 | 50,959 | (18,176) |
| OTHER ITEMS | 1,730 | 1,598 | 2,454 | 5,085 | 2,631 |
| TOTAL: | 3,412,385 | 3,263,445 | 3,576,054 | 3,555,360 | (20,694) |

- The Regular Educational program section also contains funds for the Early retirement process. The total cost of early retirement is \$93,537. This amount includes \$21,893 for second payments for the teachers who are retiring June 1997 and the estimated cost of three teachers to retire in 1998 is calculated to be \$71,644. The total has been reduced by \$25,000 to represent expected savings in this program. The amount budgeted is \$68,537.
- All other positions are level funded to the 1996-1997 contract level. This section will be effected by collective bargaining.
- There is one new position in this function:

New Staff position:

| | |
|-------------------------------------------------------|-------------------------------------------------------------------|
| <u>Middle School</u> 7th Grade teacher \$40,685 | The request is to accommodate the four sections on the 7th grade. |
|-------------------------------------------------------|-------------------------------------------------------------------|

Special Education Programs (1200)

These funds are for instructional activities designed primarily to deal with students having special needs. The Special Programs include pre-kindergarten, kindergarten, elementary and secondary services for the mentally retarded, physically handicapped, emotionally disturbed, and students with learning disabilities.

| SPECIAL EDUCATION | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|------------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|--------------------------|
| SALARIES | 379,383 | 461,213 | 528,367 | 530,157 | 1,790 |
| BENEFITS | 81,766 | 77,242 | 93,929 | 117,621 | 23,692 |
| PROFESSIONAL SERVICES | 29,375 | 47,421 | 41,133 | 50,764 | 9,631 |
| PROPERTY SERVICES | 0 | 249 | 0 | 0 | 0 |
| OTHER SERVICES | 134,054 | 157,980 | 163,382 | 198,906 | 35,524 |
| SUPPLIES AND MATERIALS | 7,681 | 6,006 | 11,105 | 10,893 | (212) |
| PROPERTY | 0 | 6,339 | 2,836 | 7,220 | 4,384 |
| OTHER ITEMS | 2,000 | 1,440 | 2,100 | 2,100 | 0 |
| TOTAL: | 634,259 | 757,890 | 842,852 | 917,661 | 74,809 |

New Staff positions:

| | |
|-----------------------------------------------------------------|----------------------------------------------------------------------------------|
| <u>Harold Martin School</u> Kindergarten IEP aide \$3,670 | A child currently attends pre-school and will need direct services in 1997-1998. |
| <u>Maple Street School</u> IEP Aide \$7,338 | This aide is for a third grader leaving Harold Martin School. |

- Professional Services: This increase is caused by an increase in the special education legal budget from \$10,000 to \$15,000. The remaining increase is for increased demand for Occupational and Physical therapy services. The total of this increase is \$3,325.
- Other Services: This line item is used mostly for special education tuition for out of district placements. The total tuition increase is \$52,208. This increase is reduced to a net of \$35,524 because of a reduction in travel expenses.

Vocational Programs (1300)

These funds are for instructional activities that provide students with the opportunity to develop the knowledge, skills and attitudes needed for employment in an occupational area. These funds are for tuition to the Concord School District Regional vocational program.

| VOCATIONAL EDUCATION | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|---------------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|--------------------------|
| OTHER PURCHASED SERVICES | 7,000 | 2,784 | 10,000 | 5,000 | (5,000) |
| TOTAL: | 7,000 | 2,784 | 10,000 | 5,000 | (5,000) |

- The 1997-1998 Budget shows a decrease of \$5,000. The current budget carried \$5,000 for the School to Work Grant preliminary work. Now that the grant is active these funds are no longer needed. The remaining \$5,000 is for tuition to the Concord Vocational Center.

Other Instructional Programs: (1400)

This section contains funds for activities commonly known as co-curricular programs. Funds in this category are for the coaches, officials, equipment and supplies for school sponsored activities, under the guidance and supervision of staff, designed to provide students such experiences such as motivation, enjoyment and improvement of skills. Co-curricular activities normally supplement the regular instructional program and include such activities as band, chorus and athletics.

| OTHER INSTRUCTIONAL PROGRAMS | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|------------------------------|------------------|--------------------|------------------|------------------|---------------|
| SALARIES | 88,308 | 83,100 | 79,858 | 107,838 | 27,980 |
| BENEFITS | 9,331 | 7,323 | 10,100 | 13,587 | 3,487 |
| PROFESSIONAL SERVICES | 4,250 | 4,058 | 4,495 | 4,375 | (120) |
| PROPERTY SERVICES | 400 | 0 | 400 | 400 | 0 |
| OTHER SERVICES | 0 | | | | 0 |
| SUPPLIES AND MATERIALS | 12,535 | 12,072 | 12,957 | 13,185 | 228 |
| PROPERTY | 7,322 | 7,869 | 8,459 | 9,199 | 740 |
| OTHER ITEMS | 18,850 | 18,412 | 20,775 | 21,575 | 800 |
| TOTAL: | 140,996 | 132,833 | 137,044 | 170,159 | 33,115 |

Student and Staff Services

Student and Staff Services include Guidance Services, Health Services, Psychological Services, Speech Pathology and Auditory Services, Improvement of Instruction Services and Media Services.

Guidance Services (2120)

These funds are for activities involving counseling with students and parents, providing consultation with other staff members on learning problems, evaluating the abilities of pupils, assisting students as they make their own educational and career plans and choices, assessing students in personal and social development, providing referral assistance, and working with other staff members in planning and conducting guidance programs for pupils.

| GUIDANCE SERVICES | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|--------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|--------------------------|
| SALARIES | 138,917 | 152,592 | 166,458 | 161,236 | (5,222) |
| BENEFITS | 32,775 | 29,976 | 35,748 | 38,771 | 3,023 |
| PROFESSIONAL SERVICES | 1,270 | 902 | 1,413 | 1,836 | 423 |
| PROPERTY SERVICES | 0 | 0 | | | 0 |
| OTHER SERVICES | 0 | 0 | | | 0 |
| SUPPLIES AND MATERIALS | 1,225 | 954 | 1,217 | 1,502 | 285 |
| PROPERTY | 4,275 | 4,017 | 2,557 | 5,016 | 2,459 |
| OTHER ITEMS | 0 | | | | 0 |
| TOTAL: | 178,462 | 188,441 | 207,393 | 208,361 | 968 |

- Property: The increase in Property funds to continue to purchase fire safe file cabinets. The current budget has funds for one cabinet, this budget requests funds for two cabinets. There are also funds in this line for a replacement computer at the Middle School.

Health Services (2130)

These funds include physical and mental health services which may include some direct instruction. Also included are activities that provide students with appropriate medical, dental and nursing services.

| HEALTH SERVICES | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|--------------------------|
| SALARIES | 72,573 | 72,519 | 74,805 | 75,005 | 200 |
| BENEFITS | 15,506 | 13,497 | 13,756 | 14,638 | 882 |
| PROFESSIONAL SERVICES | 700 | 472 | 800 | 800 | 0 |
| PROPERTY SERVICES | 307 | 0 | 250 | 307 | 57 |
| OTHER SERVICES | 450 | 495 | 450 | 500 | 50 |
| SUPPLIES AND MATERIALS | 2,997 | 2,875 | 2,997 | 2,997 | 0 |
| PROPERTY | 161 | 150 | 1,700 | | (1,700) |
| OTHER ITEMS | 0 | 0 | 0 | | 0 |
| TOTAL: | 92,694 | 90,009 | 94,758 | 94,247 | (511) |

Psychological Services (2140)

These funds include activities concerned with administering psychological tests and interpreting the results, gathering and interpreting information about student behavior, working with other staff members in planning school programs to meet the special needs of pupils as indicated by psychological tests, behavioral evaluation, planning and managing a program of psychological services, including psychological counseling for students, staff and parents.

| PSYCHOLOGICAL SERVICES | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|-------------------------------|-------------------------|---------------------------|-------------------------|-------------------------|----------------------|
| SALARIES | 26,176 | 26,176 | 33,200 | 41,518 | 8,318 |
| BENEFITS | 8,322 | 7,069 | 5,252 | 5,376 | 124 |
| PROFESSIONAL SERVICES | 0 | 459 | 0 | | 0 |
| PROPERTY SERVICES | 0 | 0 | 0 | | 0 |
| OTHER SERVICES | 0 | 0 | 0 | | 0 |
| SUPPLIES AND MATERIALS | 745 | 366 | 745 | 891 | 146 |
| PROPERTY | 0 | 0 | 0 | 0 | 0 |
| OTHER ITEMS | 0 | 0 | 0 | | 0 |
| TOTAL: | 35,243 | 34,070 | 39,197 | 47,785 | 8,588 |

Speech Pathology Services (2150)

These funds include activities which have as their purpose the identification, assessment, and treatment of children with impairments in speech, hearing and language.

| SPEECH SERVICES | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|------------------------|-------------------------|---------------------------|-------------------------|-------------------------|----------------------|
| SALARIES | 54,259 | 54,067 | 65,386 | 67,359 | 1,973 |
| BENEFITS | 10,712 | 9,440 | 11,036 | 11,876 | 840 |
| PROFESSIONAL SERVICES | 22,145 | 10,023 | 10,800 | 15,000 | 4,200 |
| PROPERTY SERVICES | 0 | 0 | | | 0 |
| OTHER SERVICES | 0 | 457 | 150 | 500 | 350 |
| SUPPLIES AND MATERIALS | 1,485 | 2,152 | 1,415 | 1,768 | 353 |
| PROPERTY | 0 | 0 | 0 | 0 | 0 |
| OTHER ITEMS | 0 | 0 | 0 | 0 | 0 |
| TOTAL: | 88,601 | 76,139 | 88,787 | 96,503 | 7,716 |

- Professional Services: Contracted speech services has been increased by \$4,200.
- Other Services: Travel allotment

Improvement of Instruction Services (2210)

This section include activities which are designed primarily for assisting instructional staff in planning, developing, and evaluating the process of providing challenging learning experiences for students. These activities include curriculum development, techniques of instruction, child development and understanding, staff training, etc.

| IMPROVEMENT OF INSTRUCTION | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|-----------------------------------|-------------------------|---------------------------|-------------------------|-------------------------|----------------------|
| SALARIES | 12,000 | 10,004 | 12,000 | 12,000 | 0 |
| BENEFITS | 21,567 | 15,372 | 25,348 | 25,410 | 62 |
| PROFESSIONAL SERVICES | 20,657 | 22,565 | 22,376 | 24,875 | 2,499 |
| PROPERTY SERVICES | | 0 | 0 | | 0 |
| OTHER SERVICES | 0 | 0 | 0 | | 0 |
| SUPPLIES AND MATERIALS | 1,190 | 1,071 | 1,200 | 1,200 | 0 |
| PROPERTY | 0 | | 0 | | 0 |
| OTHER ITEMS | 0 | 40 | 0 | | 0 |
| TOTAL: | 55,414 | 49,053 | 60,924 | 63,485 | 2,561 |

- Salaries: Curriculum writing stipend funds.
- Benefits: Fixed charges for the curriculum writing and \$24,000 for tuition reimbursement costs.
- Professional Services: These funds are for inservice training of the staff. The 1997-1998 budget is for advertisement, books, handouts, speakers, consultants, travel and food service costs. Some of these costs may be offset by revenues collected from other districts wishing to attend our programs.

Media Services (2220)

This section includes both the libraries and computer assisted instruction programs. The library programs include activities such as selecting, acquiring, preparing, cataloging, and circulating books and other materials. The computer assisted instruction includes activities concerned with planning, programming, writing, and presenting educational projects which have been especially programmed for a computer to be used as the principal medium of instruction.

| MEDIA SERVICES | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|------------------------|-------------------------|---------------------------|-------------------------|-------------------------|----------------------|
| SALARIES | 119,359 | 120,058 | 145,306 | 145,789 | 483 |
| BENEFITS | 23,194 | 20,484 | 23,978 | 21,651 | (2,327) |
| PROFESSIONAL SERVICES | 1,592 | 1,145 | 842 | 892 | 50 |
| PROPERTY SERVICES | 9,780 | 7,863 | 8,150 | 10,400 | 2,250 |
| OTHER SERVICES | 0 | | 630 | 0 | (630) |
| SUPPLIES AND MATERIALS | 58,553 | 54,456 | 61,029 | 62,352 | 1,323 |
| PROPERTY | 38,411 | 39,652 | 43,445 | 40,658 | (2,787) |
| OTHER ITEMS | 0 | | 0 | | 0 |
| TOTAL: | 250,889 | 243,659 | 283,380 | 281,742 | (1,638) |

Administrative Costs

The Administrative Cost section of the 1997-1998 budget includes school board services, treasurer, district meeting costs, legal expenses, audit fees, the office of the superintendent and the school administrative offices.

School Board Activities (2311)

This section includes activities of the elected body which has been created according to State law and vested with responsibilities for the educational activities in a given administrative unit. These include the costs of the district treasurer, services rendered in connection with any school system election, including election of officers, bond vote, budget and appropriation vote, and all district sponsored meetings, services rendered in connection with providing counseling services to the school board in regard to law and statutes and services rendered in providing audit services by an independent auditor.

| SCHOOL BOARD ADMINISTRATION | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|----------------------------------------|-----------------------------|-------------------------------|-----------------------------|-----------------------------|--------------------------|
| SALARIES | 9,175 | 8,315 | 7,725 | 8,225 | 500 |
| BENEFITS | 999 | 1,209 | 646 | 718 | 72 |
| PROFESSIONAL SERVICES | 24,450 | 12,537 | 14,450 | 14,450 | 0 |
| PROPERTY SERVICES | 0 | 0 | 0 | 0 | 0 |
| OTHER SERVICES | 4,400 | 4,922 | 5,000 | 7,500 | 2,500 |
| SUPPLIES AND MATERIALS | 0 | | 0 | | 0 |
| PROPERTY | 0 | | 0 | | 0 |
| OTHER ITEMS | 7,025 | 5,899 | 6,025 | 6,025 | 0 |
| TOTAL: | 46,049 | 32,882 | 33,846 | 36,918 | 3,072 |

- Professional Services: This line item includes the district meeting moderator and secretary, non-special education legal costs, auditors, and conferences and conventions costs. These costs have been level funded.
- Other Services: These funds include the cost of the district's share of the annual report and Errors and Omissions insurance. The cost of both of these items is expected to increase.
- Other Items: These funds includes \$2,500 for school board miscellaneous items and dues and fees costs.

The Office of the Superintendent (2320)

This section includes activities associated with the overall general administration of, or executive responsibility for, the entire school district. The funded positions for the superintendent, assistant superintendent for business, bookkeeper, and

secretary are included here. The costs of operation the S.A.U. office and \$10,000 for professional fees are also included in this section. The cost of the SAU house is contained in the operation of building and grounds function of this budget.

| OFFICE OF THE SUPERINTENDENT | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|---------------------------------|---------------------|-----------------------|---------------------|---------------------|------------------|
| SALARIES | 181,747 | 181,259 | 185,342 | 194,866 | 9,524 |
| BENEFITS | 38,574 | 36,579 | 37,190 | 38,318 | 1,128 |
| PROFESSIONAL SERVICES | 16,000 | 16,502 | 16,000 | 16,000 | 0 |
| PROPERTY SERVICES | 5,750 | 7,130 | 5,697 | 6,500 | 803 |
| OTHER SERVICES | 20,500 | 28,580 | 24,500 | 24,500 | 0 |
| SUPPLIES AND MATERIALS | 6,850 | 8,410 | 6,500 | 6,500 | 0 |
| PROPERTY | 750 | 1,012 | 450 | 750 | 300 |
| OTHER ITEMS | 13,315 | 15,233 | 14,215 | 7,395 | (6,820) |
| TOTAL: | 283,486 | 294,704 | 289,894 | 294,829 | 4,935 |

- Salaries: The SAU positions have been budgeted with a 3% increase, and additional funds for the Superintendent position.
- Professional Services: These funds include \$3,000 for in service, \$3,000 for conventions and conferences and \$10,000 for professional services such as engineers and consultants. This line item has bee level funded for four years.
- Property Services: This line item includes repair and maintenance funds for equipment and maintenance agreements on office equipment and software.
- Other Services: This line item includes travel, postage, telephone, and advertising. These items have been level funded.
- Supplies: These funds are for general office supplies, books, periodicals and software costs.
- Other Items: This line item contained funds for a five year lease / purchase agreement for the computer system, copier and fax machine beginning in 1992. That lease will be paid in full in the 1996-1997 year. The cost of that annual lease was \$8,570. This amount is offset by a \$250 increase in the funds for staff criminal records check and a \$1,500 increase in the cost of the community newsletter. This line also include due and fees for membership to various organizations.

Note: the cost of the SAU office building is contained in the Operations of Buildings section of the budget.

The Office of the School Principal (2410)

This section includes activities concerned with directing and managing the operation of a particular school. It includes the activities performed by the principal and any other assistants in general supervision of all operations of the school, evaluation of the staff members of the school, assignment of duties to staff members, supervision and maintenance of the records of the school, and coordination of school instructional activities with instructional activities of the school district. It includes clerical staff for these activities and office cost items.

| SCHOOL ADMINISTRATION | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|--------------------------|---------------------|-----------------------|---------------------|---------------------|------------------|
| SALARIES | 277,459 | 290,541 | 285,910 | 322,205 | 36,295 |
| BENEFITS | 66,635 | 55,671 | 55,829 | 60,633 | 4,804 |
| PROFESSIONAL SERVICES | 11,350 | 4,844 | 12,350 | 12,450 | 100 |
| PROPERTY SERVICES | 3,000 | | 1,000 | 1,754 | 754 |
| OTHER SERVICES | 36,035 | 26,199 | 42,241 | 42,955 | 714 |
| SUPPLIES AND MATERIALS | 13,150 | 12,816 | 14,900 | 17,208 | 2,308 |
| PROPERTY | 2,140 | 9,728 | 2,500 | 2,500 | 0 |
| OTHER ITEMS | 9,708 | 1,410 | 9,040 | 8,255 | (785) |
| TOTAL: | 419,477 | 401,210 | 423,770 | 467,960 | 44,190 |

- Professional Services: This line item contains funds for curriculum development to be used at the discretion of the principals by their staff, and inservice funds for the administration.
- Property Services: This line item includes repair and maintenance funds for equipment and maintenance agreements on office equipment and software.
- Other Services: This line item includes travel, postage, telephone, and printing. These items have been level funded.
- Supplies: These funds are for general office supplies, books, periodicals, graduation supplies and software costs.
- Property: This line item contains funds to upgrade memory needs in the office computers.

Managerial costs (2600)

These funds are for activities associated with the accreditation of the Hopkinton high School.

| TOTAL MANAGERIAL COSTS | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|-------------------------------|-------------------------|---------------------------|-------------------------|-------------------------|----------------------|
| | 10,151 | 8,114 | 680 | 0 | (680) |

- The NESC accreditation costs will be complete in 1996-1997.

Buildings, and Transportation

Maintenance of buildings (2540)

This section includes activities concerned with keeping the physical buildings open, comfortable, clean and safe for use. This includes salaries and benefits for custodial and maintenance staff. This section includes operating the heating, light and venting systems, and repair of facilities. Included here are the costs of custodial supplies, rubbish removal, water, sewer, snow removal, landscaping, and grounds maintenance and building liability insurance.

OPERATION OF BUILDINGS AND GROUNDS

| | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|------------------------|-------------------------|---------------------------|-------------------------|-------------------------|----------------------|
| SALARIES | 232,354 | 234,468 | 242,159 | 250,334 | 8,175 |
| BENEFITS | 65,317 | 47,299 | 58,784 | 65,069 | 6,285 |
| PROFESSIONAL SERVICES | 0 | 0 | 0 | | 0 |
| PROPERTY SERVICES | 66,050 | 77,873 | 77,525 | 87,625 | 10,100 |
| OTHER SERVICES | 30,850 | 23,860 | 30,800 | 27,800 | (3,000) |
| SUPPLIES AND MATERIALS | 158,480 | 163,680 | 162,340 | 178,076 | 15,736 |
| PROPERTY | 3,000 | 5,022 | 1,500 | 3,800 | 2,300 |
| OTHER ITEMS | 0 | 853 | 0 | 400 | 400 |
| TOTAL: | 556,051 | 553,053 | 573,108 | 613,104 | 39,996 |

Property Services: This line item reflects increase based on the past five years of experience of costs.

- Other Services: This line item includes the insurance for the buildings. This cost is expected to demand \$2,800 less in budgeted funds.
- Property: The funds in this line are to purchase a 2 speed buffer for the HMS and two replacement vacuum cleaners for the custodians.
- Other Items: These funds are for registration costs for the maintenance van.

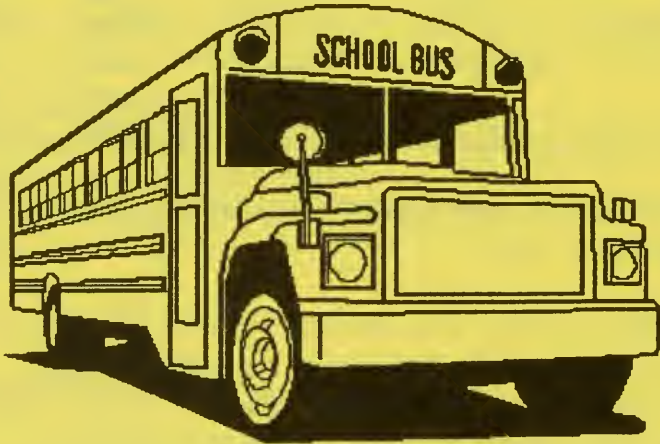
Pupil Transportation services (2550)

These funds are for activities concerned with the conveyance of pupils to and from school. It includes trips between home and school, field trips and athletic transportation responsibilities.

| TRANSPORTATION | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|--------------------------|---------------------|-----------------------|---------------------|---------------------|------------------|
| SALARIES | 9,640 | 10,865 | 10,329 | 10,328 | (1) |
| BENEFITS | 1,210 | 941 | 1,138 | 1,380 | 242 |
| OTHER PURCHASED SERV. | 212,437 | 203,228 | 218,250 | 226,984 | 8,734 |
| OTHER ITEMS | 5,500 | 5,466 | 0 | | 0 |
| TOTAL: | 228,787 | 220,501 | 229,717 | 238,692 | 8,975 |

Other Purchased Services: Increase due to \$. 03 increase per mile in contract.

| | | | | |
|------------------------------------------------------------------------------------|-------------------------|----------|------------------------|-----------|
| 1997-1998 rate : \$1.97 per mile. Last year of contract with Bruce Transportation. | | | | |
| 8 regular routes | 410 miles a day average | 180 days | 73,800 miles | \$145,386 |
| Kindergarten | 96 miles a day average | 180 days | 17,280 miles | \$ 34,042 |
| Vocational | 48 miles a day average | 180 days | 8,640 miles | \$ 17,021 |
| Field Trips | | | 6,000 miles annually | \$ 11,820 |
| Athletics | | | 9,500 miles annually | \$ 18,715 |
| Total | | | 115,220 miles annually | \$226,984 |



Debt and other Funds

Debt Service (5000)

These funds are set aside for the payment of the debt of the school district including principal and interest.

| DEBT SERVICE | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|---------------|---------------------|-----------------------|---------------------|---------------------|------------------|
| PRINCIPAL | 250,000 | 250,000 | 250,000 | 200,000 | (50,000) |
| INTEREST | 40,900 | 40,900 | 23,275 | 7,200 | (16,075) |
| TOTAL: | 290,900 | 290,900 | 273,275 | 207,200 | (66,075) |

The 1997-1998 budget will be the last year of debt on the Harold Martin addition.

Other Funds:(5400)

These funds are either transferred from the General Fund to other funds, such as the Food Service Fund, or they are allocations for gross budgeting funds which are off set by matching revenue amounts. Thus the entire scope of the Hopkinton School District's operating budget activity can be summarized in one budget.

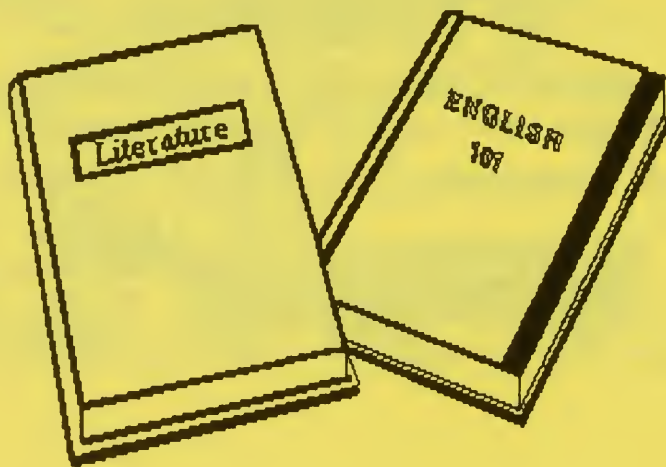
| FUND TRANSFERS | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|-------------------|---------------------|-----------------------|---------------------|---------------------|------------------|
| FEDERAL & STATE | | | | | |
| PROJ. | 150,000 | 2,139 | 150,000 | 150,000 | 0 |
| FOOD SERVICE | 240,000 | 35,000 | 205,000 | 225,000 | 20,000 |
| TO BUILDING TRUST | 0 | | 0 | 0 | 0 |
| TOTAL: | 390,000 | 37,139 | 355,000 | 375,000 | 20,000 |

This section of the budget has increased by \$20,000. These funds will be used to offset the 1996-1997 year end Food Service deficit, if there is one.

| TOTAL DEBT AND FUND TRANSFERS | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|----------------------------------|---------------------|-----------------------|---------------------|---------------------|------------------|
| | 680,900 | 328,039 | 628,275 | 582,200 | (46,075) |

| |
|-----------------------------------------------------------------------------------------------|
| <p align="center">1997-1998 SCHOOL DISTRICT BUDGET COMBINED BY ITEMS PURCHASED</p> |
|-----------------------------------------------------------------------------------------------|

| TOTAL SERVICES OR COMMODITIES | 1995-1996 BUDGET | 1995-1996 EXPENDED | 1996-1997 BUDGET | 1997-1998 BUDGET | BUDGET CHANGE |
|-------------------------------------|---------------------|-----------------------|---------------------|---------------------|------------------|
| EMPLOYEE SALARIES : | 4,141,171 | 4,203,799 | 4,523,929 | 4,596,034 | 72,105 |
| EMPLOYEE BENEFITS: | 1,011,033 | 853,869 | 1,011,543 | 1,052,922 | 41,379 |
| PURCHASED PROFESSIONAL SERVICES: | 144,959 | 128,569 | 137,099 | 151,744 | 14,645 |
| PURCHASED PROPERTY SERVICES: | 112,893 | 118,214 | 119,662 | 142,251 | 22,589 |
| OTHER PURCHASED SERVICES: | 455,877 | 456,619 | 496,083 | 534,645 | 38,562 |
| SUPPLIES AND MATERIALS: | 402,523 | 398,645 | 415,897 | 443,273 | 27,376 |
| PROPERTY: | 113,360 | 138,719 | 132,582 | 120,102 | (12,480) |
| OTHER ITEMS: | 739,028 | 378,389 | 682,884 | 633,035 | (49,849) |
| TOTAL: | 7,120,844 | 6,676,824 | 7,519,679 | 7,674,006 | 154,327 |



Teacher Roster 1996 - 1997

1996/12/23

TEACHER ROSTER 1996-1997

| LAST NAME | FIRST NAME | POSITION |
|------------|-------------|-----------------------------------|
| Annett | Barbara | Language Based Classroom Teacher |
| Antonicci | Chris | Mathematics |
| Aubertin | Lori | Grade 2 |
| Baker | Sharon | Business Education |
| Barton | Sandra | Grade 5 |
| Beers | Linda | Science Teacher |
| Bickford | Lawrence | Computer Coordinator, Algebra |
| Bingham | Mary-Louise | One Year Elementary Music Teacher |
| Blanchard | Dorothy | Kindergarten |
| Boyko | Sandra | Kindergarten .5 |
| Brandt | Richard | English |
| Brookfield | John | Music |
| Callahan | Nancy | Guidance Counselor |
| Cavanaugh | Judith | Grade 6 |
| Chase | David | Physical Education Teacher |
| Chorney | Kenneth | Self-Contained Special Education |
| Codd | Sally | Learning Disabilities |
| Cotnoir | Michelle | French |
| Craig | Joan Ann | Nurse & Health Classes |
| Cross | Alicia | English |
| Dinan | Christine | Speech/Therapist |
| Donovan | Kimberly | English |
| Dusseault | Andre | Social Studies |
| Forgiel | Kathleen | Kindergarten .5 |
| Forsten | Robert | School Psychologist |
| Gaskill | Pertice | Industrial Arts |
| Grady | Teresa | Grade 2 |
| Greene | Bennett | Grade 4 |
| Hamilton | Stanley | Guidance Counselor |
| Harb | Mary | French |
| Hazen | Kenneth | Grade 4 |
| Heinz | Patricia | Grade 4 |
| Helm | Dorothy | Grade 3 |
| Henderson | Beth Anne | Physical Education-Elementary |
| Hodgdon | Lary | Science |
| Houston | Tyrus | Social Studies |
| Jones | Debra | Grade 2 |
| Kaplan | Madelon | Grade 1 |
| Kent | David | Mathematics |

1996/12/23

TEACHER ROSTER 1996-1997

| LAST NAME | FIRST NAME | POSITION |
|------------|------------|-----------------------------------|
| Kociuba | James | Art |
| Kruse | Martha | Resource Room Teacher |
| Lapree | Jane | Grade 1 |
| Leon | James | School to Work Coordinator |
| List | Jane | Art-Elementary |
| Lochhead | Shelley | Librarian |
| Marasca | Maureen | Grade 4 |
| Martin | Curtis | Physical Education |
| May | Karen | Elementary Teacher |
| McCool | Janice | Mathematics Teacher |
| McHone | Jennifer | Spanish |
| McKenzie | Suzette | Grade 5 |
| Meskoob | Mehrdad | Science |
| Mills | Charles | English/Social Studies .8 |
| Morin | Diana | English |
| Nadeau | Susan | Language Based Classroom Teacher |
| Nason | Ann | Grade 3 |
| Nichols | Linda | Grade 1 |
| Nix | Anne | Guidance Counselor |
| Noble | Marion | French/Spanish |
| Olsen | Carl | Language Based Classroom |
| Olson | Carl | German |
| Perkins | Eileen | Grade 3 |
| Perreault | Celine | Reading Specialist .7, Elementary |
| Pheffer | Michael | Industrial Arts |
| Pike | Deborah | Grade 6 |
| Pisinski | Susan | Grade 5 |
| Potter | Prudence | Grade 1 |
| Ritscher | Regina | Grade 6 |
| Roberts | Susan | Grade 6 |
| Semmens | Scott | Science Teacher |
| Silverman | Paul | Music |
| Sommers | Warren | Learning Disabilities |
| Stumb | Margaret | Reading Recovery .6 |
| Surprenant | Gail | Grade 5 |
| Thornley | Melanie | Math |
| Tilley | David | Grade 3 |
| Timm | Michael | Social Studies/English |
| Tipton | Sue | Science |

1996/12/23

TEACHER ROSTER 1996-1997

| LAST NAME | FIRST NAME | POSITION |
|-------------|------------|----------------------------------|
| Tirone | Ellen | Librarian |
| Tortolini | Pearle | Consumer Education/Life Skills |
| Towne-Vigue | Judith | Mathematics |
| Turcotte | Sarah | Reading Recovery .6 |
| Viger | Amanda | Elementary Guidance Counselor .5 |
| Walsh | Linda | Grade 2 |
| Wirta | Robert | Social Studies |

Enrollment History

SCHOOL DISTRICT ATTENDANCE HISTORY

The school instructional year is 180 full days. The Average Daily Membership is the total of 360 half days of student attendance. The Average Daily Attendance is a percentage calculated by dividing the actual attendance by the full attendance total.

| | 1990- 1991 | 1991- 1992 | 1992- 1993 | 1993- 1994 | 1994- 1995 | 1995- 1996 | 1996- 1997 | Proj. 1997- 1998 |
|---------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------------|
| GRADE | | | | | | | | |
| KINDERGARTEN | 63 | 70 | 66 | 77 | 65 | 67 | 77 | 69 |
| GRADE 1 | 56 | 73 | 65 | 76 | 85 | 79 | 67 | 77 |
| GRADE 2 | 84 | 60 | 71 | 77 | 80 | 80 | 85 | 67 |
| GRADE 3 | 81 | 89 | 61 | 77 | 77 | 78 | 86 | 85 |
| HAROLD MARTIN | 284 | 292 | 263 | 307 | 307 | 304 | 315 | 298 |
| GRADE 4 | 85 | 83 | 92 | 66 | 77 | 75 | 87 | 86 |
| GRADE 5 | 90 | 79 | 90 | 93 | 66 | 79 | 80 | 87 |
| GRADE 6 | 57 | 99 | 80 | 86 | 90 | 63 | 79 | 80 |
| MAPLE STREET | 232 | 261 | 262 | 245 | 233 | 217 | 246 | 253 |
| ELEMENTARY TOTAL | 516 | 553 | 525 | 552 | 540 | 521 | 561 | 551 |
| AVG. DAILY MEMBERSHIP | 490.8 | 517.4 | 524.4 | 507.6 | 539.3 | 489.0 | | |
| AVG. ANNUAL ATTENDANCE | 96% | 96% | 96% | 96% | 96% | 96% | | |
| GRADE 7 | 61 | 55 | 99 | 84 | 80 | 80 | 63 | 79 |
| GRADE 8 | 61 | 58 | 51 | 95 | 84 | 81 | 80 | 63 |
| MIDDLE SCH. | 122 | 113 | 150 | 179 | 164 | 161 | 143 | 142 |
| AVG. DAILY MEMBERSHIP | 118.6 | 118.6 | 151.1 | 179.8 | 162.3 | 162.4 | | |
| AVG. ANNUAL ATTENDANCE | 95% | 95% | 95% | 94% | 95% | 95% | | |
| GRADE 9 | 57 | 57 | 56 | 51 | 87 | 75 | 82 | 80 |
| GRADE 10 | 61 | 52 | 53 | 55 | 49 | 77 | 74 | 82 |
| GRADE 11 | 49 | 52 | 44 | 49 | 48 | 49 | 75 | 74 |
| GRADE 12 | 52 | 52 | 55 | 41 | 53 | 47 | 41 | 75 |
| HIGH SCHOOL | 219 | 213 | 208 | 196 | 237 | 248 | 272 | 311 |
| AVG. DAILY MEMBERSHIP | 213.3 | 212.4 | 204.5 | 191.9 | 228.4 | 242.7 | | |
| AVG. ANNUAL ATTENDANCE | 94% | 90% | 90% | 91% | 93% | 93% | | |
| TOTAL ALL STUDENTS | 857 | 879 | 883 | 927 | 941 | 930 | 976 | 1,004 |
| AVG. DAILY MEMBERSHIP | 822.7 | 841.6 | 880 | 879.3 | 930 | 894.6 | | |
| AVG. ANNUAL ATTENDANCE | 95% | 94% | 95% | 95% | 95% | 95% | | |



BULK RATE
U.S. POSTAGE
PAID
CONTOOCOOK, NH
PERMIT NO. 43

POSTAL CUSTOMER